



**OFFICE OF THE REGISTRAR  
NORTH LAKHIMPUR UNIVERSITY**

P.O.- KHELMATI – 787031, North Lakhimpur , Assam

Website : [www.nlc.ac.in](http://www.nlc.ac.in), e-mail: [nlcollege.autonomous@gmail.com](mailto:nlcollege.autonomous@gmail.com) , Phone : 03752-222174(0), 22119\*, 94350-86753(m), Fax : 03752-232234.....  
Ref. NLU/VE/25/200 Date: 21.09.2025

**NOTICE FOR VENDOR EMPANELMENT**

Sealed quotation affixing non-refundable court fees stamps of Rs. 8.25 (Rupees eight and paise twenty five) only are invited for vendor empanelment from the intending vendors for **supply and service of ELECTRICAL ITEMS** for the period October 2025 – March 2026 to be submitted within 21 days (during office hours) of publication of this advertisement on the North Lakhimpur University website ([www.nlc.ac.in](http://www.nlc.ac.in)). The sealed quotations received by this office will be opened on the next working day after the last day of receipt of quotations at 10 am in presence of intending quotationers. No quotation will be accepted after the prescribed time.


**Terms and conditions:**

1. All quotations must be accompanied by Rs. 5000.00 (Rupees Five Thousand) only as earnest money in the form of call deposit from any nationalized bank duly pledged in favour of the undersigned.
2. All quotationers will have to furnish the following documents duly self-attested by the authorized personnel of the firm(s) along with their quotations failing which their quotations will be treated as invalid.
  - i) GST Registration Certificate /Up to date GST return
  - ii) Copy of PAN Card
  - iii) Firm Registration Certificate
  - iv) Any document mentioning experience of providing services to educational institutions (supply/ work experience in colleges and universities preferred)
3. The quotation must be written in ink or duly typed on their own pad. Any correction in the quotation should invariably bear dated signature of the quotationer.
4. The successful quotationer will have to furnish security deposit of Rs 10,000.00 (Rupees ten thousand) only in the form of call deposit of any nationalized bank duly pledged in favour of the undersigned. In the event of withdrawal of the quotation or failure of the contract terms & conditions during the prescribed period, the security money will be forfeited.
5. The annual turnover of the firm(s) should be above Rs. 6,00,000.00 (six lakh) only.

6. The successful quotationer will have to supply articles at the office of the undersigned at his own arrangement in full and good condition on receipt of the proper order indent duly signed by an authorized officer of the university.
7. The quotation cover should be subscribed as "Quotation for Supply and Service of ELECTRICAL ITEMS for the period October 2025 – March 2026".
8. The articles to be supplied must be of superior quality to the satisfaction of the undersigned.
9. The earnest money deposited along with quotation will be released after finalization of the contract.
10. The undersigned is not bound to accept the lowest rates and reserves the right to reject any or all quotations without assigning any reason thereof.



Memo. NLU/VE/25/2025

  
Registrar  
North Lakhimpur University  
North Lakhimpur University  
Lakhimpur, Assam

Date: 27-09-25

Copy to:

- 1) Website Co-ordinator, for necessary action to upload the document in the university website
- 2) The PA to the Hon'ble Vice-Chancellor, for kind appraisal of the Hon'ble Vice-Chancellor
- 3) Notice Board of the office of The Registrar, North Lakhimpur University
- 4) Guard File

  
Registrar  
North Lakhimpur University  
**REGISTRAR**  
North Lakhimpur University  
Lakhimpur, Assam

Name of the category of materials: Electrical items (Supply & Service)

List of Materials/ Articles to be supplied

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List of Materials/ Articles to be supplied

Sl.	Name of <u>Materials/ Articles</u>	Unit in which Rate to be Quoted	Rate quoted (in INR)
1	Switches (different types/ Ampere)	Per No.	
2	Sockets (different types)	Per No.	
3	Switch Boards 7 Junction Boxes (different types)	Per No.	
4	Earthing Material (good quality)	Per mtr.	
5	MCBs (different types)	Per No.	
6	RCCBs (different types)	Per No.	
7	Fuse units (different types)	Per No.	
8	Electrical Panels & Distribution Boards (different types)	Per panel	
9	Stabilizers (different capacities)	Per No.	
10	Inverters along with good quality battery (different capacities)	Per No.	
11	Electrical cables: Copper (different types)	Per mtr.	
12	Electrical cables: Aluminum (different types)	Per mtr.	
13	Insulation Tape	Per No.	
14	LED tube lights (good quality/ different wattage)	Per No.	
15	LED bulbs (good quality/ different wattage)	Per No.	
16	Street lights (Solar/ Electric, different types)	Per No.	

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17	Emergency lights (good quality/ different wattage)	Per No.	
18	Ceiling Fans with regulator (different types)	Per No.	
19	Wall mounted fans (different types)	Per No.	
20	Exhaust Fans (different types)	Per No.	
21	Electric kettle (different types)	Per No.	
22	Induction Stoves (different types)	Per No.	
23	Motors for water supply (different capacities)	Per No.	
24	Cost of SERVICE/ MAINTENANCE of ELECTRICAL ITEMS		
25	Any other item that may be included under the head SUPPLY AND SERVICE OF ELECTRICAL ITEMS (as required in educational institutions)	Details to be provided	

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Date:

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  - iii) Firm Registration Certificate
  - iv) Copy of FSSAI certification document
  - v) Any document mentioning experience of providing services to educational institutions (supply/ work experience in colleges and universities preferred)
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