

P.O.- KHELMATI - 787031, North Lakhimpur, Assam

Ref. NLU/

NOTICE FOR VENDOR EMPANELMENT

Sealed quotation affixing non-refundable court fees stamps of Rs. 8.25 (Rupees eight and paise twenty five) only are invited for vendor empanelment from the intending vendors for supplying of FOOD ITEMS for the period October 2025 – March 2026 to be submitted within 21 days (during office hours) of publication of this advertisement on the North Lakhimpur University website (www.nlc.ac.in). The sealed quotations received by this office will be opened on the next working day after the last day of receipt of quotations at 10 am in presence of intending quotationers. No quotation will be accepted after the prescribed time.

Terms and conditions:

- 1. All quotations must be accompanied by Rs. 5000.00 (Rupees Five Thousand) only as earnest money in the form of call deposit from any nationalized bank duly pledged in favour of the undersigned.
- 2. All quotationers will have to furnish the following documents duly self-attested by the authorized personnel of the firm(s) along with their quotations failing which their quotations will be treated as invalid.
 - i) GST Registration Certificate /Up to date GST return
 - ii) Copy of PAN Card
 - iii) Firm Registration Certificate
 - iv) Copy of FSSAI certification document
 - v) Any document mentioning experience of providing services to educational institutions (supply/ work experience in colleges and universities preferred)
- 3. The quotation must be written in ink or duly typed on their own pad. Any correction in the quotation should invariably bear dated signature of the quotationer.
- 4. The successful quotationer will have to furnish security deposit of Rs 10,000.00 (Rupees ten thousand) only in the form of call deposit of any nationalized bank duly pledged in favour of

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- the undersigned. In the event of withdrawal of the quotation or failure of the contract terms & conditions during the prescribed period, the security money will be forfeited.
- 5. The successful quotationer will have to supply articles at the office of the undersigned at his own arrangement in full and good condition on receipt of the proper order indent duly signed by an authorized officer of the university.
- 6. The annual turnover of the firm(s) should be above Rs. 6,00,000.00 (Six lakh only).
- 7. The quotation cover should be subscribed as "Quotation for Supplying of Hardware Materials for the period October 2025 March 2026.
- 8. The articles to be supplied must be of superior quality to the satisfaction of the undersigned.
- 9. The earnest money deposited along with quotation will be released after finalization of the contract.
- 10. The undersigned is not bound to accept the lowest rates and reserves the right to reject any or all quotations without assigning any reason thereof.

Registrar

North Lakhimpur University
Lakhimpur, Assam

Date: 27-09-2025

Memo. NLU/VF(25/201

Copy to:

- 1) Website Co-ordinator, for necessary action to upload the document in the university website
- 2) The PA to the Hon'ble Vice-Chancellor, for kind appraisal of the Hon'ble Vice-Chancellor
- 3) Notice Board of the office of The Registrar, North Lakhimpur University

4) Guard File

Registrar
North Lakhimpur University

REGISTRAR North Lakhimpur University Lakhimpur, Assam

Name of the category of materials: Food Items

List of Materials/ Articles to be supplied

Sl.	Name of <u>Materials/ Articles</u>	Unit in which Rate to be Quoted	Rate quoted (in INR)
1	Milk Sweets Provide detailed item wise list	Per piece	
2	Other Sweets (non-milk products) Provide detailed item wise list	Per piece	



	Salty snacks	Per piece
3	Provide detailed item wise list	
	Provide detailed item wise is	
1	Packed snacks (different size)	Per kg
4	Packed snacks (different size)	
	Bhujia, Dalmoth, etc.	
	Provide detailed item wise list	
5	Fast food items (Veg. / Non. Veg)	Per plate
	Provide detailed item wise list	
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6	Veg. Thali (Working meal)	Per plate
	Provide list of items to be served	



7	Non Veg Thali (working Meal/ different varieties)	Per plate
	Provide list of items to be served	
8	Veg. Thali (Special) Provide list of items to be served	Per plate
9	Non-Veg Thali (Special/ different varieties)	Per plate
	Provide list of items to be served	
10	Biscuits (bakery)	Per kg
11	Packed branded biscuits (sweet)	Per kg
12	Packed branded biscuits (salty)	Per kg
13	Water bottle (200 ml/ 500 ml/ 1 ltr/ 2 ltr/ 5 ltr/ 20 ltr)	Per piece
14	Sugar	Per kg
15	Salt	Per kg
16	Tea leaf (CTC/ Green/ Orthodox)	Per kg
17	Milk	Per ltr.
18	Dairy products	Per kg/ Per ltr.
	Provide list of items intended to be supplied	

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	Coffee Powder (Instant)	Per 100 g
19	Coffee Powder (mstant)	
20	Desserts	Per 100 g
	Provide list of items intended to be supplied	
21	Fruit Juice (Branded/ Packed)	Per ltr
22	Fresh fruits	Per kg/ dozen/ no.
	Provide list of items intended to be supplied	
23	Dry fruits	Per kg
	Provide list of items intended to be supplied	
24	Any other item that may be included under the head FOOD ITEMS (as required in educational institutions)	Details to be provided

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