



OFFICE OF THE REGISTRAR
NORTH LAKHIMPUR UNIVERSITY
P.O.- KHELMATI – 787031, North Lakhimpur , Assam

Website : www.nlc.ac.in, e-mail: nlcollege.autonomous@gmail.com , Phone : 03752-222174(O), 22119*, 94350-86753(m), Fax : 03752-232234,.....

Ref. NLU/X.E/25/204

Date : 27.09.2025

NOTICE FOR VENDOR EMPANELMENT

Sealed quotation affixing non-refundable court fees stamps of Rs. 8.25 (Rupees eight and paise twenty five) only are invited for vendor empanelment from the intending vendors for **supply and service of COMPUTERS & IT ACCESORIES** for the period October 2025 – March 2026 to be submitted within 21 days (during office hours) of publication of this advertisement on the North Lakhimpur University website (www.nlc.ac.in). The sealed quotations received by this office will be opened on the next working day after the last day of receipt of quotations at 10 am in presence of intending vendors. No quotation will be accepted after the prescribed time.

Terms and conditions:

1. All quotations must be accompanied by Rs. 5000.00 (Rupees Five Thousand) only as earnest money in the form of call deposit from any nationalized bank duly pledged in favour of the undersigned.
2. All quotationers will have to furnish the following documents duly self-attested by the authorized personnel of the firm(s) along with their quotations failing which their quotations will be treated as invalid.
 - i) GST Registration Certificate /Up to date GST return
 - ii) Copy of PAN Card
 - iii) Firm Registration Certificate
 - iv) Any document mentioning experience of providing services to educational institutions (supply/ work experience in colleges and universities preferred)
3. The rate contract document must be written in ink or duly typed on their own pad. Any correction in the quotation should invariably bear dated signature of the quotationer.
4. The successful vendor will have to furnish security deposit of Rs 10,000.00 (Rupees ten thousand) only in the form of call deposit of any nationalized bank duly pledged in favour of the undersigned. In the event of withdrawal of the quotation or failure of the contract terms & conditions during the prescribed period, the security money will be forfeited.

5. The annual turnover of the firm(s) should be above Rs. 10,00,000.00 (ten lakh) only.
6. The successful vendor will have to supply articles at the office of the undersigned at his own arrangement in full and good condition on receipt of the proper order indent duly signed by an authorized officer of the university.
7. The cover should be subscribed as "Quotation for Supply and Service of COMPUTER & IT ACCESORIES for the period October 2025 – March 2026".
8. The articles to be supplied must be of superior quality to the satisfaction of the undersigned.
9. The earnest money deposited along with this document will be released after finalization of the contract.
10. The undersigned is not bound to accept the lowest rates and reserves the right to reject any or all quotations without assigning any reason thereof.



Registrar
North Lakhimpur University
REGISTRAR
North Lakhimpur University
Lakhimpur, Assam

Memo. NLU/VE/25/204

Date: 29-09-2025

Copy to:

- 1) Website Co-ordinator, for necessary action to upload the document in the university website
- 2) The PA to the Hon'ble Vice-Chancellor, for kind appraisal of the Hon'ble Vice-Chancellor
- 3) Notice Board of the office of The Registrar, North Lakhimpur University
- 4) Guard File



Registrar
North Lakhimpur University
REGISTRAR
North Lakhimpur University
Lakhimpur, Assam

Name of the category of materials: Supply and Service of COMPUTERS & IT ACCESORIES

List of Materials/ Articles to be supplied

Sl.	Name of Items	Unit in which Rate to be Quoted	Rate Quoted (in INR)
1	Wired Optical Mouse High Precision 1000DPI Sensor, USB Connectivity, Ergonomic Ambidextrous Design, Smooth Scrolling	Per No.	
2	Wired Multimedia Keyboard Full-Size Layout with USB Interface, Chiclet Keys, Spill Resistance with 3 Indicator Lights Plug and Play Hot Keys: Volume, Mute, Play/Pause, Backward, Forward	Per No.	
3	Network Switch 8 port, 16 port, 32 port	Per No.	
4	VGA Cable Ferrite cores on both, high quality shielding, male-to-male connectors	Per No.	
5	HDMI Cable Supports 4K@120Hz, 1080p@240Hz, Arc, 64Gbps, Durable build	Per No.	
6	Antivirus Per PC/Multiple PCs	Per No.	
7	32 GB USB Flash drive	Per No.	
8	Ethernet Cable 550 MHz Outdoor & Indoor, Upto 10 Gbps Support Cat6 Network, Heavy Duty Flat LAN Internet Patch Cord, Solid Weatherproof High Speed Cable for Router, Modem	Per No.	
9	Printer Cartridge for printers (various types)	Per No.	
10	RJ45 Cat-6 Ethernet Patch/LAN Cable	Per No.	
11	Servers Database, Web, Application servers (different configurations)	Per No.	
12	Printers Laser/Inkjet/Multifunction	Per No.	
13	Projectors Ceiling-mounted/ Portable	Per No.	
14	Interactive boards/ Smart boards (different specifications)	Per No.	



15	Barcode Readers/ Biometric Devices	Per No.	
16	Wi-Fi Routers & Access Points	Per No.	
17	Switches Managed/ Unmanaged	Per No.	
18	Security firewalls (different configurations)	Per No.	
19	Video Conferencing Systems Cameras, Mics, Speakers	Per No.	
20	External Hard Drives	Per No.	
21	NAS Network Attached Storage	Per No.	
22	Cloud Backing Solution Subscription-based	Per No.	
23	Webcams, Headsets	Per No.	
24	Speakers, Microphones	Per No.	
25	UPS (different configurations)	Per No.	
26	Online UPS (different configurations)		
27	Operating Systems (Windows/ Linux/ MacOS)	Per No.	
28	MS Office/Google Workspace	Per No.	
29	Webcams, Headsets	Per No.	
30	ERP/University Management Systems	Per No.	
31	Academic & Research Software (MATLAB, AutoCAD, SPSS etc.)	Per No.	
32	Any other item that may be included under the head SUPPLY AND SERVICE OF COMPUTERS & IT ACCESORIES (as required in educational institutions)	Details to be provided	

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