



## Office of the Controller of Examination

NORTH LAKHIMPUR UNIVERSITY

KHELMATI, ASSAM

No.NLU/CoE/Odd Sem/2025/ 127

Dated: 10/11/2025

### Notice

This is to inform that **UG Odd Semester Examination Registration (form fill up)** for **NEP 1st, 3<sup>rd</sup> and 5<sup>th</sup> semester, 2025-2026** in Samarth portal will be live from **12<sup>th</sup> Nov to 16<sup>th</sup> November, 2025**. Students are asked to login to their student portal (<https://nlu.samarth.edu.in/index.php/site/login>) and complete the examination registration **on or before 16<sup>th</sup> Nov'2025**.

**Fees Structure will be as follows:**

1. Examination fees:	₹ 700
2. Grade card fees:	₹ 100
3. Centre fees:	₹ 400
4. Practical fees:	
a. Up to two (2) practical courses:	₹ 450
b. More than two (2) practical courses:	₹ 700
5. Remittance:	₹ 30

**Steps to be followed:**

1. Login to student portal <https://nlu.samarth.edu.in/index.php/site/login>
2. Go to dashboard, then click **Examination registration**, an examination form will appear with your selected courses during course selection. In that form **Select your PwD (Persons with Disabilities) Status** as **NOT APPLICABLE**, then submit the form.
3. Before submitting the examination registration form, students are asked to verify their selected courses once again.
4. After that, click on the tab **Click here for payment** either ICICI or SBI, after payment submit the form and after submission a **pdf** of exam registration will generate.
5. If **pdf** of exam registration form is not generated even after the online payment, then check your payment status. For this

**Go To Dashboard → Fee → All Transaction → Click Check Payment Status**

- i. If your payment status is success, go to exam registration history and check your exam registration form.
- ii. If even after "Check payment status", your payment status is failure then pay again. Your earlier debited payment will be credited to your account.

**Note:**

1. If any mistakes/problems occur during the exam registration, contact Controller of Examination (B) **before 17<sup>th</sup> Nov'2025**.
2. **No excuse and correction will be entertained after 17<sup>th</sup> Nov, 2025**

(Dr. Litul Bokatial)

Dy. Controller of Examinations (i/c)

**Dy. Controller of Examinations (A)**

**North Lakhimpur University**

**Lakhimpur**

Copy to: -

- 1) The Vice-Chancellor, NLU, for favour of information
- 2) The Registrar, NLU, for favour of information.
- 3) All the Dean, NLU, for favour of information.
- 4) Academic Registrar, NLU, for favour of information
- 5) All Head of the departments/ programmes, NLU, for favour of information
- 6) Website in-charge, for information with arequest to upload in the university website.
- 7) Office copy (relevant file)