

NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
Khelmati, North Lakhimpur, Assam



MINUTES OF THE ACADEMIC MEETING WITH THE TEACHING STAFF OF ALL
DEPARTMENTS DATED 26/04/2024


Venue: Digital Class Room/**Time:** 2 pm

An academic meeting was convened on 26th April, 2024 by the Principal, North Lakhimpur College (Autonomous) with the teaching staff of the college. The meeting, chaired by the Principal, discussed on matters related to the academic programmes offered by the institution and made the following unanimous decisions:

- 1) The members discussed government letters/ notifications/ minutes related to class hours, teaching days, commencement of UG 4th year class for the existing UG 6th Semester students under CBCS, modalities regarding Ph.D. course work, IDP preparation, formative and summative assessment, lateral entry for diploma awarded students from polytechnics, Infosys Springboard courses, class routine.
- 2) The institutional shall follow the government directions as regards the number of class days per semester and class adjustment in case of unscheduled cancellation of classes.
- 3) All the departments are to prepare syllabi for UG 7th and 8th Semesters in line with the UGC notice F.No. 60-1 (QIP/ Misc.)/2024 dated 01/03/2024 and Govt. of Assam letter Ecf. No. 454591/12 dated 12/03/2024. The departments already conducting PG programme are to note that there may be some similarity between the PG 1st year and UG 4th year syllabi.
- 4) The infrastructure and feasibility issues shall be looked into before starting the UG 4th year class in departments where there the scope of enhancing infrastructure is limited.
- 5) Integrated PG programmes shall be started in all the teaching departments currenting conducting PG programmes. A total of 30% of the assigned PG seats or 5 assigned PG seats, whichever is higher, shall be earmarked for the integrated PG programmes.
- 6) Students enrolling in the ITEP programmes (B.A., B.Ed. & B.Sc., B.Ed.) shall be able to opt for major in only such subjects which are deemed school subjects as per NCTE guidelines, revised from time to time.
- 7) Necessary arrangements in the curriculum shall be made so that the issue of the Minor/ DSE component of ITEP students is settled.

- 8) A common routine may be framed for PG classes and if such a routine is not feasible then at least there should be a fixed class timing for the Elective Course offered by departments in the PG programmes so that there could be some mobility among students of the various departments.
- 9) Necessary guidelines need to be framed for streamlining the Project Works conducted by teaching departments in line with the credit framework of a programme and instructions issued by competent authority.
- 10) External Examiners may be engaged by the teaching departments conducting practical classes for conducting end-semester practical in both UG and PG classes.
- 11) For facilitating Springboard courses in the college, Dr Ratul Lahon is being hereby engaged as the Institutional Co-ordinator for convenience of students and teaching departments.
- 12) The committee that framed the draft Institutional Internship Policy is of the view that all departments are to initiate necessary formalities in matters related to internship to be completed of students as early as possible.
- 13) The teachers as mentors are to keep track of their mentee students, play a proactive role in matters such as attendance and suggest corrective measures in case of low attendance.
- 14) **All departments are to prepare syllabi of the courses offered as early as possible as the next meeting of the Academic Council is tentatively planned in the first week of June, 2024.**




(Dr. Biman Ch. Chetia)
Principal
Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam