



NORTH LAKHIMPUR COLLEGE
(An Autonomous College Affiliated to Dibrugarh University)

**FIRST SCHEME: FACULTY'S INNOVATIVE RESEARCH FOR
SOCIAL TRANSFORMATION SCHEME**

1. INTRODUCTION & OBJECTIVES:

This scheme is to encourage research that has a social importance. The North Lakhimpur College (Autonomous) the prime institution of the region always encourages its faculties to come up with innovative research ideas which can bring a social transformation. This scheme hence is an initiative of the Research Council of North Lakhimpur College by which a onetime grant has been issued to the Faculties of the College for outstanding research proposal that can contribute something to the society.

2. ELIGIBILITY/TARGET GROUP:

The North Lakhimpur College will provide financial assistance to the permanent/regular/contractual working teachers who wish to undertake, along with teaching work, a Minor Research Project. A working teacher can avail only one project under the scheme at a time. The one, which is offered and accepted first irrespective of Principal Investigator must be completed before the other offer is accepted. Failure to abide by this rule shall make the Principal Investigator liable to refund the entire amount paid by the Institution in all such schemes. It would be the responsibility of the Principal Investigator for total accountability of the project. After completion of one project (date of finalization of accounts of the project) if a teacher desires to undertake another project, a gap of one year will be necessary. *The Principal Investigator should publish at least one paper in a reputed journal in the form of Books/Article/Presentation in seminar etc. from the said project completed.*

3. NATURE OF ASSISTANCE:

The quantum of assistance for a research project will be as under:

Minor Research Project in Sciences - Rs. 50,000/-

Minor Research Project in Humanities, Social Science, Languages, Literature, Arts – Rs. 40,000/-

(Another Rs. 10,000/- will be issued to those projects which engage collaborative research with reputed organisation.)

4. TENURE AND IMPLEMENTATION:

Tenure and Implementation is within One year.

The effective date of implementation of the project will be mentioned in approval – cum – sanction letter.

5. PROCEDURE FOR APPLYING

All eligible teachers mentioned above in college may submit their Minor Research Proposal applications latest by (date) in the prescribed proforma to the **Research Council of North Lakhimpur College, Khelmati, North Lakhimpur or can be sent through Email at – researchcouncilnlc@gmail.com.**

5. PROCEDURE FOR APPROVAL

The received proposals will be assessed with the help of a subject expert committee constituted by the Research Council. The final decision will be taken by the Research Council on the basis of recommendations made by the Committee and the availability of funds under the scheme.

6. PROCEDURE FOR RELEASE OF GRANTS

The first instalment of the grant shall comprise of 80% of the total grant approved by the Council for the total duration of the project. The grant will be released to the Principal Investigator.

On receipt of Annual Progress Report, statement of expenditure and utilization certificate of the 1st instalment of grant, the remaining 20% of the total grant will be released as the final instalment.

The Remaining 20% will be released on receipt of following completion documents as final reimbursement:

1. Copy of the final report of project along with soft copy.
2. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed proforma duly signed by the Principal Investigator.
3. A consolidated Audited Utilization Certificate for the amount actually utilized towards the project duly signed and sealed by Govt. Internal Auditor/ Chartered Accountant as well as the Principal Investigator in the prescribed proforma.
4. The unutilized grant if any, may be refunded immediately through demand draft drawn in favour of the Principal of North Lakhimpur College.

The Principal Investigators are expected to settle the accounts immediately on completion of the project. In case the balance grant, if any, is not claimed within **six months from the date of completion of the project, the same will lapse and no representation will be entertained on this behalf.**

7. GENERAL

a) After finalisation of the selection procedure of the Minor Research projects the names of the selected PIs will be posted on the College website. The PIs should check their names and send their acceptance certificate duly signed by the PIs of the institution immediately to the concerned Research Council Offices to enable the institution to send the approval/sanction letters.

(b) Project is not transferable in any case.

c) If the PI is transferred from his/her original place of work to another Institution No Objection Certificate should be furnished for the transfer of the project from both the Institutions stating that necessary facilities will be provided by the Institution in which the awardees are transferred for the smooth functioning of the project.

- d) **If a Principal Investigator fails to complete the project, he/she has to refund the entire amount released with interest.**
- e) No extension in tenure is permissible in any circumstances.



(Dr. Biman Chandra Chetia)
Principal,
North Lakhimpur College (A)

Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam



ANNEXURE – I

RESEARCH COUNCIL NORTH LAKHIMPUR COLLEGE (AUTONOMOUS) FORMAT FOR SUBMISSION OF PROPOSAL FOR MINOR RESEARCH PROJECT

PART – A

1. Broad Subject

2. Area of Specialization

3. Duration

4. Principal Investigator

i. Name:

ii. Sex: M/F

iii. Date of Birth:

iv. Category: (GEN/SC/ST/OBC)

iv. Qualification:

v. Designation:

vi. Address: Office:

Residence:

Email/Phone:

5. Name of the Department where the project will be undertaken:

(a) Department :

PART – B

Proposed Research Work

(i) Project Title:

(ii) Introduction:

(iii) Objectives

(iv) Methodology

(v) Phase Wise Plan of work and targets to be achieved.

To certify that:

a. I shall abide by the rules governing the scheme in case assistance is provided to me from the Research Council for the above project.

d. I shall complete the project within the stipulated period. If I fail to do so and if the Research Council is not satisfied with the progress of the research project, the Council may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the Council.

e. The above research Project is not funded by any other agency.

Signature of Principal Investigator

Principal

(Seal)



RESEARCH COUNCIL

NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)

ACCEPTANCE CERTIFICATE FOR RESEARCH PROJECT

Name _____

No.F. _____ dated _____

Title of the Project _____

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator.
3. At present, I have no research project approved by any finding agency and the accounts for the previous project, if any have been settled.
4. The Principal Investigator is a retired teacher and eligible to receive honorarium as he/she is neither getting any honorarium from any agency nor is he/she gainfully employed anywhere.
5. (i) His/her date of birth is _____
(ii) Age _____
6. The date of implementation of the project is _____

Principal Investigator

Principal

(Seal)

Date: _____



RESEARCH COUNCIL

NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)

STATEMENT OF EXPENDITURE IN RESPECT OF MINOR RESEARCH PROJECT

1. Name of Principal Investigator _____

2. Deptt. of PI _____

3. Title of the Research Project _____

4. Effective date of starting the project _____

5. a. Period of Expenditure: From _____ to _____

b. Details of Expenditure _____

6. if as a result of check or audit objection some irregularly is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.

8. It is certified that the grant of Rs. _____ (Rupees _____ only) received from the North Lakhimpur college under the scheme of support for Minor Research Project entitled _____ vide NLC letter No. F. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University Grants Commission.

SIGNATURE OF PRINCIPAL INVESTIGATOR

PRINCIPAL

(Seal)



Annexure – IV

**RESEARCH COUNCIL
NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
STATEMENT OF EXPENDITURE INCURRED ON FIELD
WORK**

Name of the Principal Investigator:

Name of the Place visited:

Duration of the Visit:

Mode of Journey:

Expenditure Incurred (Rs.):

From:

To:

Certified that the above expenditure is in accordance with the NLC norms for Minor
Research Projects.

SIGNATURE OF PRINCIPAL INVESTIGATOR

PRINCIPAL

(Seal)



Annexure - V

**RESEARCH COUNCIL
NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
UTILIZATION CERTIFICATE**

Certified that the grant of Rs. _____
(Rupees _____
__ only) received from the North Lakhimpur College under the scheme of support for
Minor _____ Research _____ Project
entitled _____ vide
NLC letter No. F. _____ dated _____ has been fully utilized for
the purpose for which it was sanctioned and in accordance with the terms and
conditions laid down by the University Grants Commission.

**SIGNATURE OF THE
PRINCIPAL INVESTIGATOR**

**PRINCIPAL
(Seal)**

**STATUTORY AUDITOR
(Seal)**



Annexure -VI

**RESEARCH COUNCIL
NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
Three Monthly/Final Report of the work done on the Minor
Research Project.**

(Report to be submitted within 3 weeks after completion of each year)

1. Project report No. 1st/2nd/Final _____
2. NLC Reference No.F. _____
3. Period of report: from _____ to _____
4. Title of research project _____
5. (a) Name of the Principal Investigator _____
(b) Deptt. _____
6. Effective date of starting of the project _____
7. Grant approved and expenditure incurred during the period of the report:
 - a. Total amount approved Rs. _____
 - b. Total expenditure Rs. _____
 - c. Report of the work done: (Please attach a separate sheet)
 - i. Brief objective of the project _____
 - ii. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication _____)
 - iii. Has the progress been according to original plan of work and towards achieving the objective. if not, state reasons
 - iv. please enclose a summary of the findings of the study. One bound copy of the final report of work done may also be sent to the concerned office of Research Council.
 - v. Any other information

SIGNATURE OF THE PRINCIPAL INVESTIGATOR

**PRINCIPAL
(Seal)**



**RESEARCH COUNCIL
NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
PROFORMA FOR SUBMISSION OF INFORMATION AT THE
TIME OF SENDING THE FINAL REPORT OF THE WORK
DONE ON THE PROJECT**

1. Title of the Project.....
2. NAME AND ADDRESS OF THE PRINCIPAL INVESTIGATOR
3. NAME AND ADDRESS OF THE INSTITUTION
4. NLC APPROVAL LETTER NO. AND DATE
5. DATE OF IMPLEMENTATION
6. TENURE OF THE PROJECT
7. TOTAL GRANT ALLOCATED
8. TOTAL GRANT RECEIVED
9. FINAL EXPENDITURE
10. TITLE OF THE PROJECT
11. OBJECTIVES OF THE PROJECT
12. WHETHER OBJECTIVES WERE ACHIEVED (GIVE DETAILS)
13. ACHIEVEMENTS FROM THE PROJECT
14. SUMMARY OF THE FINDINGS: (IN 500 WORDS Please use separate sheet)
15. CONTRIBUTION TO THE SOCIETY (GIVE DETAILS)
16. WHETHER ANY PH.D. ENROLLED/PRODUCED OUT OF THE PROJECT.....
17. NO. OF PUBLICATIONS OUT OF THE PROJECT ... (PLEASE ATTACH)

(PRINCIPAL INVESTIGATOR)

**(PRINCIPAL)
(Seal)**