

**AGENDA OF THE IQAC MEETING  
NORTH LAKHIMPUR COLLEGE  
(AUTONOMOUS)  
DATE: 26-04-2021**

1. The Chairperson takes seat
2. Proceedings of last IQAC meeting: Approval and Discussion
3. Objectives of the meeting (to be explained by the IQAC coordinator)
4. Discussion on 2019-20 AQAR
5. Miscellaneous: Tenure of the IQAC
6. Declaration of the end of the meeting

**PROCEEDINGS OF THE IQAC MEETING (ONLINE)**  
**NORTH LAKHIMPUR COLLEGE**

**(AUTONOMOUS)**

**DATE: 26-04-2021**

An online meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 26<sup>th</sup> April, 2021. Dr. R.Parajuli, the coordinator of IQAC requests the Principal to conduct the affairs of the meeting as the Chairperson of the Cell. The Principal takes the chair and greeted all the members requesting their cooperation for smooth conduct of business. The coordinator hands the agenda of the meeting over to him. The chairperson asked the coordinator to explain the objectives of convening the meeting.

The coordinator explains the objective of calling the meeting that the meeting mainly aims to discuss the completed AQAR just before uploading the same in the NAAC website.

**Issue No-1:** The coordinator reads out the proceedings of the last meeting of the IQAC for discussion and approval of the Cell. He also presents the report of the action taken over the recommendations and resolutions of the last meeting. The meeting duly discusses the proceedings and the actions taken and decided to accept them unanimously.

**Resolution No-1:** All the proceedings and the actions taken over the resolutions of the last meeting approved and accepted unanimously.

**Issue No-2:** To discuss all the criteria of the 2019-20 AQAR which has to be submitted online in the NAAC portal.

**Resolution-2:** All the members discussed the different criteria of the AQAR report directly from the NAAC online portal and took the following resolutions unanimously:

- i) CBCS system introduced in the PG Electronics to be reported in the session 2020-21

- ii) Apart from the regular best practices of “Girl Child adoption” and “Letters and Pages”, the recently adopted best practice of “Cloth and Footwear Bank” has to be reported from the next session.
- iii) CBCS introduction in the BPES and PGDCA are to reported from the current session
- iv) Award won for the start up to be reported from the session 2020-21
- v) Resolved to direct the research council to preserve the research data base. Research council is also advised to upload the regulations of the council and the consultancy policies in the college website.
- vi) Consultancy provided by the physical education Department and the revenue collected to be reported from the session 2020-21.
- vii) Resolved to promote student/faculty exchange programmes with the nearby institutions of Lakhimpur District.
- viii) In the section 3.7.2 it is resolved to include the research facility sharing of Dr. JM Boruah with the Department of Chemistry, NEHU and Dr. A Rajkhowa with the Nature’s Backon.
- ix) In the section 3.7.3 it is resolved to include the MoU signed as the Power purchase agreement with M/S Singhi Infrastructure Projects Pvt. Ltd. JV M/s Sunnova Energy solutions Pvt. Ltd
- x) It is resolved to include the e-SLMs (Self Learning Materials) in the section 4.2.3 as proposed by Dr. Chuchenfa Gogoi. Also resolved to do necessary arrangements for developing infrastructure necessary for the development of e-contents for the online classes.
- xi) In the section 4.3, it is resolved to include the IT augmentation in the Departments of Physics, Statistics, Home Science, Zoology, Botany and the DST Computer Lab in the Department of Mathematics.
- xii) Resolved to approach the authority for the full automation of Administrative Office and the Accounts
- xiii) Resolved to do necessary arrangements for the Green Audit either internally or externally.

**Issue No-3:** Tenure of the IQAC, its Co ordinator and members. Sri Atanu Gogoi, Ex Office Co ordinator, IQAC, Dr. Raghav Parajuli and the Chairperson participated in the discussion. Atanu Gogoi raised the point that new teacher members should be included in the IQAC after every two years as per NAAC guidelines so that maximum teachers become familiar with the IQAC functioning as well as NAAC requirements.

**Resolution-3:** Principal cum Chairperson Dr. B.C. Chetia agreed to resolve the issue by discussion with the IQAC co ordinator before the extension period of the members is over.

# REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING HELD ON 26-04-2021

1. 2019-20 AQAR has been submitted successfully.
2. All the points of various sections viz. Section 3.2.1, 3.4.4, 3.4.6, 3.5.1, 3.6, 3.7.1, 3.7.2, 3.7.3, 4.2.3, 4.3, 4.4, 5.4, 6.3.2, 6.5.1, etc were thoroughly reviewed as per the suggestions and resolutions of IQAC before submitting the same in the NAAC portal.
3. Authority has taken initiative to develop infrastructure for the development of e-contents for the online classes during the menace of the Covid-19.

# MEMBERS PRESENT IN THE IQAC MEETING (ONLINE)

## NORTH LAKHIMPUR COLLEGE

(AUTONOMOUS)

DATE: 26-04-2021

Members present in the online meeting

1. Dr. Biman Chandra Chetia, Chairperson, IQAC
2. Dr. Raghab Parajuli, Co ordinator, IQAC
3. Dr. Dudumoni Bhuyan, Vice Principal
4. Dr. Pradip Mitra, CoE
5. Dr. Atanu Gogoi, Ex Office Co ordinator
6. Dr. Bhabajit Bhuyan, Member Secretary, Academic Council
7. Dr. Bornali Borah, Member
8. Sri Dibyajyoti Hazarika, Member
9. Mrs. Nizara Gogoi, Librarian
10. Dr. Rupa Phukan, Member
11. Dr. Buddhadev Basumatary, Member
12. Sri Ranjit Paul, Member
13. Dr. Diganta Kalita, Member
14. Dr. Chuchengfa Gogoi, Convener, Research Council, Special Invitee
15. Sri Hemanta Madhab Gogoi, Convener, Career Counseling Cell cum Placement Officer, Special Invitee.
16. Miss Jhorna Sonowal, Vice President, NLCSU

*Raghab Parajuli.*  
COORDINATOR  
IQAC  
North Lakhimpur Colleg  
(Autonomous)

*bl*  
Principal  
North Lakhimpur Colleg  
(Autonomous)  
Lakhimpur, Assam