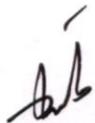


**AGENDA OF THE IQAC MEETING WITH THE  
TEACHERS and EMPLOYEES  
NORTH LAKHIMPUR COLLEGE  
(AUTONOMOUS)**

**DATE: 04-10-2017**

1. The Chairperson takes seat
2. Objectives of the meeting (to be explained by the IQAC coordinator)
3. Review of the preparation of the SSR
4. Miscellaneous
5. Declaration of the end of the meeting



*Principal*  
**North Lakhimpur C.E.**  
**(Autonomous)**  
**Lakhimpur, Assam**

Name and signature of the  
IQAC members and the HODs  
present in the meeting  
held on 4/10/17

<u>Sl. No.</u>	<u>Name</u>	<u>signature</u>
1.	Dr Binom Ch. Chakr.	4/10/17
2.	Mr. Pragati —	Pragati 4/10/17
3.	Golep Samad.	ar 4-10-17
4.	Chandra Mantek	Chandra 4-10-17
5.	Gopasale Gogoi.	Gopasale 4-10-17
6.	Ranjit Paul	Ranjit 4-10-17
7.	Amanesh Baruah.	Amanesh
8.	Rita Gogoi	Rita 4-10-17
9.	Bhabujit Bhuyan	Bhabujit 4-10-17
10.	Debjyoti Baruah.	Debjyoti 4-10-17
11.	Debra Kr. Baruah	Debra Kr. Baruah 4-10-17
12.	Dibyajyoti Hazarika	Dibyajyoti 4-10-17
13.	Sahideul Ahmed	Sahideul 4-10-17
14.	Jiten Dutt	Jiten Dutt 4-10-17
15(a)	Nandita Dutta	Nandita Dutta 4-10-17
15	Ritu Hazarika	Ritu Hazarika 4-10-17
16.	Rupa Phukan	Rupa Phukan 4-10-17
17.	Kakali Bhuyan	Kakali Bhuyan 4-10-17
18.	Manu Gogu	Manu Gogu 4-10-17
19.	Ramjan Kr. Baruah	Ramjan Kr. Baruah 4-10-17
20.	Lily Chelleng	Lily Chelleng 4-10-17
21.	Bansi Kr. Konwar	Bansi Kr. Konwar 4-10-17

23. Prabin Phunkam - Naing  
4/10/17

24. Karmek Nanta Bas - 4/10/17

25. RUPAM GOGOI - R.

26. Ratul Kr. Lahon - Lahon  
4/10/17

27. Arup Deka - A.  
4/10/17

28. Diganta Kalita Diganta  
4/10/17

29. Hemanta Kr Bhattacharya  
Hemanta

30. Ranjan Kr. Baruah Ranjan

Proceeding of the IQAC  
meeting with the HODs.  
held on 4/10/17.

The Co-ordinator of the IQAC put forward the objective of the meeting. He said that Botany, Physics, Mass Comm, Statistics and Home Science had submitted their reports to the co-ordinator.

The Principal requested to put forward any type of inconvenience faced by the any department. B. K. Karwar said that some departments - Chemistry, Electronics, Pol. Sc., Economics, have not submitted the information sought by the dept. of Education. He also said that it instead

Dr. N. Das said that

~~Sri Basu & Dr. K. Bora~~ said that if the work be divided amongst the departments of the work should have been done by only a selected group should have been allotted the work which was seconded by Sri R. K. Bora.

The main hurdle faced was non-receipt of the date/information. Sri Atanu Gosoi urged D. Kalita (Chemistry) to collect the ~~the~~ ~~online satisfaction~~ name / class / gender / email id at the earliest.

~~Sri R. Pant~~

Sri C. Manche, said that the work should be done at the earliest or the work should be abandoned if it seems that the College does not get good grade.

The co-ordinator put forward the idea that the students be divided by custom of mentor - mentee in the department. Sri R. Gogoi as ~~asked~~ wanted to know whether the entire scheme will be reviewed or not. Dr. B. Bhuyan wanted that students should be taken from each department in case of review of the report. The meeting resolved to introduce the mentor-mentee system in each department.

The co-ordinator also mentioned that several individuals, departments, and cells have not submitted the Annual Appraisal Report. He urged the defaulting members to comply with the dead line at the earliest.

who did not submit the names  
of its examinees.

The Principal also requested the heads  
to provide with the names of the  
members for examination panel for  
question setter.

The Principal urged for a fixed guideline  
for attendance.

The Co-ordinator also requested the HODs  
to initiate/ initiate a p drive to make  
aware of the facilities available to the  
students.

The Principal urged everybody to meet  
the deadline of the SSR report and so  
that the SSR could be submitted on  
time!

  
Principal  
North Lakhimpur College  
(Autonomous)  
Lakhimpur, Assam

  
Harmi Gohain  
COORDINATOR  
IQAC  
North Lakhimpur College  
(Autonomous)