

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

**AQAR for the year (for example 2013-14)**

2016-17

### 1. Details of the Institution

1.1 Name of the Institution

North Lakhimpur College

1.2 Address Line 1

P.O. Khelmati, Dist: Lakhimpur

Address Line 2

Assam, PIN - 787031

City/Town

North Lakhimpur

State

Assam

Pin Code

787001

Institution e-mail address

nlcollege.autonomous@gmail.com

Contact Nos.

03752-22174

Name of the Head of the Institution:

Dr. Biman Chandra Chetia

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	78%	2008	2004-09 2004-09
2	2 <sup>nd</sup> Cycle	A	3.08	2011	2011-16

1.7 Date of Establishment of IQAC: 11/12/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on (25/12/2013)
- ii. AQAR 2013-14 submitted to NAAC on (29/08/2014)
- iii. AQAR 2014-15 submitted to NAAC on (30/03/2017)
- iv. AQAR 2015-16 submitted to NAAC on (27/09/2017)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(e g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1. B.C.A, 2. P. G Diploma, 3. C.O.P. 4. Certificate Courses  
5. Course of Advanced Diploma under Community College

1.11 Name of the Affiliating University (*for the Colleges*)

Dibrugarh University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

any other (*Specify*)

M. A. and  
M.Sc.

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and

2

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  others

2.12 Has IQAC received any funding from UGC during the year?  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1.	Biodiversity of NE India: Conservation and Management
2.	Performance of MGNREGA: with special reference to Assam
3.	Impact of mythology on Modern Assamese Literature
4.	Mass Media and Modern Indian Culture
5.	E governance in Library

## 2.14 Significant Activities and contributions made by IQAC

IQAC of North Lakhimpur College (Autonomous) persists with its efforts to create a learning environment that fosters the all round development of its students so that the college can contribute to the domain of academics and to the spheres of co curricular and extracurricular activities. The cells, centers and committees founded by IQAC continue to initiate activities – both academic and governance. The major outcomes of IQAC activities of this session are given below:

- 3 teachers were awarded the degree of PhD in the year. 14 teachers completed and submitted Minor Research Projects having a sanctioned amount of Rs. 48, 22,000. One Major Research Project by a faculty member is going on having a sanctioned amount of Rs. 11, 42,400. 6 MRPs are in progress having a total grant of Rs. 11, 42,000 of which four are granted in this year.
- Course curriculum of few departments were modified and updated through their BoS and the Academic Council. Examination reforms were done resulting in uniform method of internal assessment of the students of all academic departments.
- The infrastructure of the college was strengthened with the additions and renovations of the existing ones. Construction of the synthetic track, extension of rooms for the dept. of Zoology, rooms for distance education under Krishnakanta Handique State Open University is in progress. Laboratories of the dept. of Education, chemistry, Mathematics and Computer Science were upgraded. Construction of the building for the dept. of Physical education, sports hostel, Language laboratory under the RUSA scheme, renovation of the old Assam type building, extension of the parking shade and New Girls hostel completed.
- Extension activities through NSS and other wings were continued
- Green audit was done
- The best practices of adoption of girl child yearly and the culture of reading and publication continue.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Emphasis on research activities</li> <li>• Development of course curriculum</li> <li>• Addition to infrastructural facilities</li> <li>• Measures for quality enhancement by IQAC</li> </ul>	<ul style="list-style-type: none"> <li>• 3 teachers were awarded the degree of PhD in the year. 14 teachers completed and submitted Minor Research Projects having a sanctioned amount of Rs. 48, 22,000. One Major Research Project by a faculty member is going on having a sanctioned amount of Rs. 11, 42,400. 6 MRPs are in progress having a total grant of Rs. 11, 42,000 of which four are granted in this year.</li> <li>• Course curriculum of few departments were modified and updated through their BoS and the academic Council. Examination reforms were done resulting in uniform method of internal assessment of the students of all academic departments.</li> <li>• The infrastructure of the college was strengthened with the additions and renovations of the existing ones. Construction of the synthetic track, extension of rooms for the dept. of Zoology, rooms for distance education under Krishnakanta Handique State Open University is in progress. Laboratories of the dept. of Education, chemistry, Mathematics and Computer Science were upgraded. Construction of the building for the dept. of Physical education, sports hostel, Language laboratory under the RUSA scheme, renovation of the old Assam type building, extension of the parking shade and New Girls hostel completed.</li> <li>• Extension activities through NSS and other wings were continued</li> <li>• Green audit done</li> <li>• The best practices of adoption of girl child yearly and the culture of reading and publication continue.</li> <li>• Appointment of placement officer</li> </ul>

\* Attach the Academic Calendar of the year as Annexure. (Attached in annexure)

2.15 Whether the AQAR was placed in statutory body      Yes  No

Management       Syndicate  NO      Any other body  No

Provide the details of the action taken

The Governing Body of North Lakhimpur College (Autonomous) discussed the AQAR, 2016-17 in its meeting held on 25-11-2017. It appreciated the efforts of the IQAC to ensure quality in all spheres of the institution. It approved the report prepared for submission to NAAC. The Governing Body further instructed the college administration and the IQAC to take all the necessary steps to materialise the plans and programmes formulated for the next year.



## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	02	Nil	Nil	Nil
UG	03	Nil	01	03
PG Diploma	02	Nil	01	02
Advanced Diploma	01(under Community college)	Nil	Nil	01
Diploma	Nil	Nil	Nil	Nil
Certificate	05	Nil	Nil	04
Others	Nil	Nil	Nil	Nil
Total	13	Nil	02	10
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

#### 1.2 (i) Flexibility of the Curriculum: Credit Based Semester System (CBSS)

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6 (B.A., B.Sc. B.C.A., M.A., M.Sc., P.G. Diploma,
Trimester	Nil
Annual	4(COP)

1.3 Feedback from stakeholders\* Alumni  Parents  Employees  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, revision and updating of the syllabi of the following departments were done:

Undergraduate course: 1. Physics (change of marks unit wise in few papers), 2.Hindi (minor modifications in the syllabus), 3. Assamese (minor modifications in the syllabus), Geography (change of marks unit wise in few papers),

P.G. Course: Assamese (minor modifications in the syllabus)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil
-----

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	68	39	27	Nil	02 (Non-Sanctioned)

2.2 No. of permanent faculty with Ph.D.

32
----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

25
----

-
---

13
----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	1	147	6
Presented papers	1	93	4
Resource Persons	Nil	4	Nil

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

The learning process has been made student-centred in the college through the use of ICT tools, computer labs, virtual learning resource centre and updated labs, interactive learning through discussion, access to INFLIBNET and on-line databases. The thrust area identified in consonance with the NAAC guidelines is to effect a paradigm shift in the knowledge delivery system. We visualize a smooth transition to digital learning in the immediate future without sacrificing the strengths of the conventional class room. Steps have already been taken to provide maximum use of all the ICT facilities in the college. The College has provided computers to all the departments. New desktops and laptops are purchased and installed. New LCD projectors are installed in the College. Ten high tech Digital Interactive Board is installed in rooms. Public Address Systems are installed at the big class rooms. Public Address Power Podiums are also installed. Wi Fi facility is provided in the college campus and audio-video facilities are also provided in general class rooms. The Net and ICT facilities enhance and enrich the teaching learning process. A state of the art Conference cum e-class room is developed. Number of text and reference books and journals increased in the library. Open access to the books is provided to the readers.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and online Multiple Choice Questions)

Examination and Evaluation has been done on a continuous basis under Credit Based Semester System. In Credit Based Semester System, students are assessed in two parts - a. Continuous Internal Evaluation (CIE). b. Semester End Examination (SEE).

CIE has been conducted by the subject teacher all through the semester; which includes Sessional Examination I (Written); Sessional Examination II (Written); Seminar/Group Discussion /Home Assignment/ Surprise Test/ Field study or any other innovative programme as chosen by the Department concerned, along with Attendance in class. It is followed by the Semester end examination.

### **Evaluation Reforms:**

- Answer scripts are coded to hide the identity of the examinee.
- A student can personally verify the answer script by paying prescribed fee of Rs. 100/- per paper within 10 days of declaration of marks in the notice board of respective departments.
- A uniform method is introduced in all teaching departments for internal assessment of the students

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15		
----	--	--

2.10 Average percentage of attendance of students

70
----

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Grade							Pass %
		Distinction %	Grade A+	Grade A	Grade B+	Grade B	Grade C+	Grade C	
B.A.	391	31	--	7	60	143	85	2	75.95
B.Sc..	226	49	2	26	54	47	3	--	58.8
BCA	10	--	--	--	--	2	3	--	50
PGDCA	10	--	--	--	1	--	--	--	10
MA	68	--	--		3	16	38	2	86.76
M.Sc.	23	--	--	1	13	9	--	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC is contributing through various measures to create and maintain a healthy atmosphere of teaching and learning in the college. It offers suggestive ways for professional development of the teachers, points out the necessities for strengthening the infrastructure and student support system, for creating a congenial environment for research activities, etc. all of which result in bettering the teaching learning process. It takes periodical feedback online from the students and guardians and self appraisal report from the teachers to monitor and evaluate their progresses and problems in the process of teaching and learning. Students are also encouraged to express any grievance related to the process of teaching and learning in the Student Adalat, an open session of interaction with the students. All such feedback is thoroughly discussed with the teachers and corrective measures are suggested. The IQAC also meets the Head of the institution to apprise him of the feedback report so that measures can be taken on the part of the administration to improve the quality of teaching and learning. The authority and IQAC adopts mechanism like random interaction with students and other stakeholders, unannounced and sudden visits to the teaching departments to assess the teaching- learning process which is one of the primary parameters in determining healthy programme outcomes. The IQAC also suggests for examination reforms for proper evaluation of the learning process of the students. As of now the college can be said to have successfully maintained/ controlled healthy achievement rates.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	Nil
HRD programmes	5 (Short Term Courses)
Orientation programmes	4
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	03	01	26
Technical Staff	11	02	00	05

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC urges the faculty members to undertake research projects in thrust areas at the national as well as regional level. As part of Faculty Improvement Programme (FIP), the college encourages the teachers to pursue research programmes by adjusting their teaching schedules without hampering the normal academic atmosphere of the college. Three teachers from the department of Education, Hindi and Botany were awarded the degree of Ph.D. in the year. The faculty is encouraged to submit new research proposals and to participate in national and international conferences/symposia and workshops. As a result of the IQAC initiative 21 teachers of the college were engaged in Minor Research Projects and 1 in Major Research Project granted by the UGC. Out of them 12 teachers completed and submitted their Minor Research projects. Out of the 9 ongoing Minor Research Projects 4 were sanctioned in the year 2016-17. The departments are also encouraged to invite distinguished researchers for special lectures and for collaborative research work. At the initiative of the IQAC the college continues to provide with financial assistance as seed money to the faculty members to undertake research work.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	1	Nil	Nil
Outlay in Rs. Lakhs		11,42,400		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	12	05	04	12
Outlay in Rs. Lakhs	33,00,000	9,01,000	4,95,000	33,00,000

3.4 Details on research publications

	International	National	Others
Peer Reviewed Journals	13	1	1
Non-Peer Review Journals	Nil	3	3
e-Journals	4	Nil	Nil
Conference proceedings	2	2	Nil

3.5 Details on Impact factor of publications: Available with the individual faculty members only.

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-18	UGC	11,42,000	10,74,000
Minor Projects	2014-17	UGC	48,22,000	11,87,500
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total			59,64,000	22,61,500

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST



3.9 For colleges

DPE

Autonomy

CPE

INSPIRE

CE

DBT Scheme/funds

DBT Star Scheme

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	1
Sponsoring agencies	-----	-----	-----	-----	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year: 5

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02	Nil	Nil	2	Nil	1	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03
06

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil
-----

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	02	SRF	Nil	Project Fellows	Nil	Any other	Nil
-----	----	-----	-----	-----------------	-----	-----------	-----

3.21 No. of students Participated in NSS events:

University level	Nil	State level	5
International level	Nil	National level	Nil

3.22 No. of students participated in NCC events:

University level	Nil	State level	Nil
National level	17	International level	Nil

3.23 No. of Awards won in NSS

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil		
NCC	Nil	NSS	14	Any other	011

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adoption of a village by the NSS wing of the college continued
- Adoption of a girl student every year by giving financial aid for her educational expenditure continued
- Awareness programme on Anti-Intoxicants by NSS in collaboration with ABVP
- Flood Relief Camp by NSS
- Community Consultation camp on socio-economic and cultural survey of people in Tunijan village, North Lakhimpur, Assam
- Field trip and conflict study workshop in Majuli, the largest river island, also known as cultural capital of Assam.
- Voter's awareness camp at remote areas in collaboration with District Administration, Lakhimpur District, Assam.
- Community participation Programme on Women Health by the students and teachers of the PG Diploma in Disaster Management in collaboration with M.K. Janajati High School, Lakhimpur.
- Swachh Bharat programme in collaboration with District Administration, Lakhimpur
- Organizing Assamese film show by the Cine club at Goroimari L.P.School

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25.13 acres	Nil	-	25.13acres
Class rooms	56	7	UGC/College Development fund/ Admission fund	63
Laboratories	23	1(Zoology)	CPE	24
Seminar Halls	2	--	--	2
No. of important equipments purchased ( $\geq$ 1-0 lakhs) during the current year.		1(IR Spectrometer)	CPE	1
Value of the equipment purchased during the year (Rs. in Lakhs)		41.93 lakhs	UGC,CPE, COP, Miscellaneous	41.93 lakhs
Others (language lab)	1	1	RUSA	2

#### 4.2 Computerization of administration and library

There are six computers in the college office for different purposes. Admission related works, fee collection, stock registration, accounts, billing etc. and most of the administrative works are done with computers. There are ten computers in the library. Three of those are used for data entry, one for scanning, uploading and down loading and five are for the use of the students with internet connection.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30404	Rs. 1,51,89,230	441	Rs. 1,00,406	30847	Rs. 1,52,89,636
Reference Books	17656	Rs. 88,15,800	654	Rs. 4,77,426	18310	Rs. 92,93,226
e-Books	80,000+	Through N list programme under INFLIBNET, Ahmadabad				
Journals	31	Rs. 25,990	04	Rs. 7,600	35	Rs. 33,590
e-Journals	3,800+	Through N list programme under INFLIBNET, Ahmadabad				
Digital Database	550					
CD & Video	305					
Others (specify)	Bound volumes/Newspaper Clippings etc.					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	128	12	128			10	54	52
Added	84	30					6	48
Total	212	42	212			10	60	100

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- 1) Internet facility is provided through the WI FI system,
- 2) Training provided to non teaching staff on e-Governance by the Department of Computer Science as and when necessary.
- 3) A compulsory paper on computer skill is included in the syllabus for the students by the Board of Studies under the autonomous system

4.6 Amount spent on maintenance in lakhs :

i) ICT	15.03
ii) Campus Infrastructure and facilities	119.24
iii) Equipments	41.93
iv) Others	-----
Total :	176.2

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has been playing a supporting and guiding role to all the bodies formed for student support. The IQAC ensures that information about these student support services is available in the college prospectus and the website. The provision of Mentor and Mentee is encouraged by the IQAC through which the awareness of the students about their support system is created. The stakeholders of the college are informed by the IQAC about the student support services in its meeting with the stakeholders. The efforts of the IQAC to enhance awareness about Student Support Services result in the development and progress of the general, academic and sports infrastructure. A physical instructor was appointed for the benefit of the students. The students are enjoying the support services of the placement cell, computer centre, digital class room, continuous power supply, general library and department library, students aid fund, virtual library and language lab cells Anti ragging and Grievance Redressal cells, etc. because of the awareness created by the IQAC in this regard.

#### 5.2 Efforts made by the institution for tracking the progression

North Lakhimpur College put sincere efforts for tracking the progression of the students. The constituent academic departments of the college maintain the tradition of keeping the record of their respective students each year. The Alumni Association too monitors the record of the students passing out of the college. The association helps to develop a database of all the alumni with information about their employment, their employers and nature of their present work, contact addresses, phone numbers and e-mail IDs. Such information helps the present students to contact the alumni for suitable placement. Students are suggested to report their successes and achievements to these organs of the college. The IQAC occasionally reviews their works and offers suggestive measures.

(b) No. of students outside the state

06

(c) No. of international students

Nil

No	%
--	--

Men

No	%
--	--

Women

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>454</b> (UG-415 PG-39)	<b>180</b> (UG-175, PG-5)	<b>347</b> (UG-334, PG-13)	<b>1365</b> (UG-1291, PG-74)	<b>04</b>	<b>2346</b> (UG-2215, PG-131)	<b>587</b> (UG-516, PG-71)	<b>201</b> (UG-191, PG-10)	<b>364</b> (UG-346, PG-18)	<b>1231</b> (UG-1143, PG-88)	<b>05</b>	<b>2383</b>

### Demand Ratio

Programme	Course	Demand Ratio
Undergraduate	Anthropology	1:1.2
	Assamese	1:1.57
	Economics	1:1.38
	Education	1:1.47
	English	1:1.53
	Geography	1:1.54
	Hindi	1;1.1
	History	1:1.87
	Home Science	1:0.5
	Mathematics	1:1.2
	Philosophy	1:1.38
Political Science	1:1.37	
Undergraduate	BCA	1:1.2
	Anthropology	1:1:9
	Botany	1:3.07



Undergraduate	B.Sc.	Chemistry	1:3.51
		Economics	1:0.4
	Hons.	Electronics	1:1.35
		Geography	1:1.5
		Mathematics	1:2.35
		Physics	1:2.2
		Statistics	1:1.48
		Zoology	1:3.64
Post Graduate	M.A.	Assamese	1:3.8
		Political Science	1:2.57
		Mass Com. & Journalism	1: 1.7
	M.Sc.	Chemistry	1:3.38
		Electronics and Communication Technology	1:3.2
	Diploma	PGDCA	1:1.1

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is a Career and Counselling cum placement cell in the college that offers career counselling and coaching to the students for competitive examinations. It organized a training programme for competitive examinations in collaboration with the District Employment Exchange.

No. of students beneficiaries

183

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

## 5.6 Details of student counselling and career guidance

The Career and Counselling and Placement Cell of the college led by a Placement and Career Counselling Officer offers career counselling to students and guide the young minds by helping them to understand their strength. It provides them with requisite know how of the emerging trends in different fields, advices the students on how to identify promising career options on interview and job skills, make arrangement for campus interview for placement, organizes seminars and workshops on career guidance by inviting professionals to help the students in choosing their career goals. The placement officer offered personal career counselling to 557 students of the college during the year. Moreover, it organized the following career counselling sessions for the students (i) with Dr. Buljit Borgohain, one prominent career counsellor of the state where 267 students participated, (ii) with Professor Jogen Ch. Kalita from Gauhati University who offered counselling on different aspects of career in Life Science, (iii) On the other hand, the Dept. Of Geography organized a Career Counselling programme on Geo Informatics on 19-21<sup>st</sup> September, 2016, with the following Resource persons – Mr. Rupal Baruah GIS and GPS consultant, Guwahati, Mr. Tridip Bashistha, Career Counsellor and Mr. Biju Pegu, Speech technology expert IIT, Guwahati.

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	97	11	70

## 5.8 Details of gender sensitization programmes

North Lakhimpur College is set up in a backdrop of a society where gender equality and opportunities are entwined within the social fabric. Therefore gender disparity in any case is always taken in a serious note. There are Women Cell and Women Studies centre in the college which look after the issues related to women. The college also has Disciplinary Committee and Grievance Redressal cells for prevention/ action against sexual harassment of women students. To ensure gender sensitization, the college takes the following measures in the following specified area:

### **A. Safety and Security:**

- The College has an institutionalized mechanism in form of a committee to prevent any type of sexual or physical harassment, headed by a senior teacher. The students, particularly the female students are made aware of this committee and are advised to approach it in any case of distress.
- Two months Martial Art training for self defense was imparted to girls students of college during February-March, 2015 under the aegis of the Centre of Physical Education, North Lakhimpur College
- The library provides separate reading space for boys and girls.
- In addition to the common parking area for the students, the college provides a separate parking area for the girl students.
- The College girls' hostels are equipped with 24x7 security and power back up.
- A resident ANM nurse is always available in any case of emergency and first aid in the college. The college has made arrangement for her stay at the hostel of the college.

### **B. Counselling:**

The female students are provided with all sorts counselling assistance whenever they need it. This is usually done by the lady teachers of the college. Moreover, Women Studies Centre of the college is working very hard for establishing linkages with National Commission for Women, State Commission for Women, Human Right Commission & other organizations working for all round development of women. The centre has already developed relations with other university and colleges who offer courses on women related studies. The Centre organises various training programme in partnership with District Block Development Office and Department of Social Welfare, Lakhimpur.

### **C. Common Room:**

The College provides separate common rooms for girls with sanitary amenities. An employee is appointed to take care of the common room.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support:

	Number of students	Amount in Rs.
Financial support from institution	5	20,500
Financial support from government (UGC Ishan Uday Scholarship)	167	1,08,21,600
Financial support from other sources (a. Sitaram Jindal Trust, b. Memorial Awards, Scholarships)	(a)18 (b) 5	(a) 1,02,200 (b) 15,000
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: As explained below

Sl. No	Grievance	Redressal Measures
1.	Poor supply of water in urinals	Supply of water is regularised
2.	Non use of microphone in MIL and English in 1 <sup>st</sup> semester elective classes	Teachers of the concerned departments were asked to do the needful
3.	Students problem with the office staff	The office staff was consulted to take remedial measures
4.	Students complains against teaching methods of a few teachers	The concerned teachers were personally intimated by the college authority to improve their method of teaching
5.	Problems in a girls hostel regarding medical facility, functioning of the mess, etc.	Proper measures were taken to redress all such grievances
6.	Poor condition of the toilets in the girls common room	Steps taken to improve condition

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** Providing globalised education with a localized dimension having focus on ever bettering the teaching-learning experience and creating conscientious human resource.

An effective leadership is very important for the prosperity of an institution. The mission and vision statements act as indicators for framing the plan of action adopted by the authority in academic as well as administrative policy making and execution

**Mission:** Equitable, accessible and value-based education for holistic development.

#### 6.2 Does the Institution has a management Information System

No. But student profile, exam procedure, financial affairs etc are stored in database through in-house software.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The academic autonomy of the college enjoyed from 2013 enables it to design its own framework for curriculum development. There is an Academic Council and Board of Studies for U.G. and P.G. courses to devise new syllabus and course structure for the Core and Elective subjects. Relevant and updated papers are introduced, some existing papers modified and upgraded to suit the interests of the students and the society at large. The Board of Studies of the various teaching departments comprising of subject experts and representatives from the corporate sector now sit at regular intervals to discuss issues related to curriculum enrichment and development. The various add on programmes like the Certificate programmes in Human Rights, COP in Performing Arts, Tourism and Travel Management, Computational Chemistry etc. enrich the knowledge base of the students. Revision and updating of the syllabi of the following departments were done in the year --- Undergraduate course: 1. Physics (change of marks unit wise in few papers), 2. Hindi (minor modifications in the syllabus), 3. Assamese (minor modifications in the syllabus), Geography (change of marks unit wise in few papers), and P.G. Course: Assamese (minor modifications in the syllabus)

### 6.3.3 Examination and Evaluation

The College follows CBSS (choice based semester system) for UG and PG programmes. Usually two exams are conducted per year after the end of each semester at both UG and PG levels. **The UG and PG examination is conducted in the following way as per the regulations of examination manual.** Course wise/programme wise time table is published and announced well in advance. For each examination one external Senior Supervisors is nominated. The Principal or his nominee acts as Internal Senior Supervisor and also Custodian of Question papers. Immediately after the examination, written answer books of students are sent to university in sealed cover to office of the controller for coding and central valuation.

Usually, three sets of question papers are set at UG level and two sets for PG level per each paper/subject. Any one of them is randomly picked up for final printing ensuring complete confidentiality. Moderation of the question papers is done at both UG and PG levels. The moderation of question papers is done by Examiners consisting of both internal as well as external examiners, appointed/nominated by the Governing Body/Academic Council/Examination Committee of the University. MCQ and short/long essay – short notes are permissible as a component of internal assessment scheme to enhance problem solving capability of the students. There is moderation of valued answer scripts at UG level.

The evaluation process has been made transparent. The college monitors the performance of the students on the basis of continuous internal assessment (25% weight-age) and semester examinations at UG and PG levels (80% weight-age). The continuous internal assessment system comprises of components like sessional tests, take-home assignments, seminars, periodic evaluation of practical and projects/field work in an objective manner. The internal assessment marks are shown to the students in the class room itself.

A student must complete minimum 120 credits to complete his/her B.Sc. / B.A. /B.C.A. programme and 40 credits for P.G.D.C.A. programme. A student must complete minimum 70 credits to complete his/her M.Sc. / M.A. programme. A candidate shall be declared as passed a course, provided he/ she secures at least 40% marks in the course in the End-Semester Examination and at least 40% marks in the aggregate in the 'In' and 'End' Semester Examination.

The method of evaluation involves coding and decoding at both UG and PG levels to ensure unbiased evaluation. At both UG and PG level there is single, central evaluation procedure at the College evaluation section. Double evaluation with a scope for third valuation exists at both UG and PG level. Question banks have been prepared to facilitate students at UG level. The questions framed have modularity and the students are able to estimate their scores. If the expectations of the students are different from the marks secured, the student can go for re-valuation, if he/she desires. Student presence is made mandatory during verification of answer scripts. After the declaration of results of a semester, the Controller of Examinations issue a Grade Card to each of the students. Absolute Grading system has been followed. The Parent University (Dibrugarh University) awards the degree to the students evaluated and recommended by North Lakhimpur College (Autonomous).

The examination system is automated. The marks cards, ledgers, issue of hall tickets, allocation of register numbers, marks card, issuance of passing certificates etc. have been computerized. A centrally monitored data base system has been created. The marks per paper of student are entered to computers by two operators separately to ensure correct feeding. Further examination software generates the results. This has facilitated flexibility and rapidity of action in each sphere of activity in the examination branch. The whole examination cell is under CC TV surveillance. The final results of the students at various examinations are communicated to the stakeholders through the publication of the results on the Internet or University Website. There is a provision to download the results from the Internet directly. The issuance of provisional Degree/Diploma certificates is also computerized to ensure elegance and avoidance of delay.

#### 6.3.4 Research and Development

North Lakhimpur College gives emphasis on research in a significant way. The IQAC encourages the faculty to undertake research projects in thrust areas not only at the regional level but also at the national level. The college has the provision of giving study leave to interested teachers to pursue research works leading to Ph.D. or M.Phil as part of Faculty Improvement Programme (FIP). The faculty is encouraged to submit new research proposals and to participate in national and international conferences/symposia and workshops. A considerable number of the teaching staff is actively involved in research. In the session 2016-17 as many as 21 faculty members are involved in Minor Research Project and 1 member in Major Research Project. There is a Research Committee to facilitate and monitor research activity in the College. The externally funded research projects undertaken by the faculty are monitored by the Principal, the funding agency and the Academic Council of the College. Accounts of such projects are audited by the Govt. Auditor and the Accounts Section of the College. The Centre for Social Science Research publishes its half-yearly e-journal Social Science Researcher regularly. An international e-journal "Environmentalism" is also published by the college. The teachers have their research papers published in many reputed national as well as international journals. Steps are taken by the college to offer Seed Money to few teachers yearly for pursuing research works in different fields and that can be availed by the contractual teachers as well.



### 6.3.5 Library, ICT and physical infrastructure / instrumentation

North Lakhimpur College (Autonomous) has a well maintained and easily accessible library. The library has the SOUL package and barcode equipments besides having computers, Photostat machines and scanners for the users. The users can also benefit from the INFLIBNET facility in terms of books and journals. At present the college library has about 30847 text books, 18310 reference books, above 80,000 e books, subscription to 35 Journals, above 3800 e-Journals, various Magazines, newspapers, 550 digital database and 305 CD and Videos. The library also extends computers and Internet facility from Virtual Learning Resource Centre.

All the Departments have been provided with computers, printers and multimedia projectors. A few Departments have established computer facilities for the benefit of the students and the faculty (e.g. Chemistry, Electronics, Statistics, Assamese and Mathematics). The College has three Central Computer Centres. 10 Interactive boards are installed. All the sections of office (Administration, Academic, Examinations, and Finance etc.) have been provided with computer facilities. The admission process is fully computerized.

The large classrooms have been equipped with high-power microphones to aid the teacher just in case they feel that they have to use them for proper teaching. Multimedia LCD projectors are used both in the actual classroom for creating interest in the topic and in the seminar hall for power point presentation. There are weekly seminars in every department and these audio-visual aids have been proved extremely helpful. Moreover, the vocational studies sections of the college, like the Disaster Management or Tissue culture, have more sophisticated instruments to assist both the faculty and the students in pursuit of first hand practical knowledge of the area in focus. There are around 200 computers in the college and it has its own Website. All the Teaching, Library and Administrative departments of the college are linked with BSNL broadband connection. Moreover, there is a Reliance Jio Wi Fi connection in the college

The college has done its best to ensure that the students can be provided the best of physical infrastructure for their all-round development. It has a sports complex comprising of gymnasium, indoor stadium, playground large enough to accommodate a 100 metre athletic track, basketball court, separate common rooms for boys and girls, 2 girls' hostels and 2 boys' hostel, well equipped laboratories, well stocked library, auditorium that can accommodate about 850 people at a time. Central Instrumentation Centre, fish breeding tanks, Institutional Biotech Hub, Internet facility, one fully digitalized classroom with video conference facilities, two up to date language laboratories, book shop, conference hall, canteen etc. are the other infrastructural facilities available in the college.

### 6.3.6 Human Resource Management

The management of North Lakhimpur College (Autonomous) makes it sure that proper academic atmosphere is always present in the institution. The needs of the students and the teachers in relation to the teaching-learning process, which is the most essential component of an educational institution related to the production of quality human resource, are adequately looked after and in case of any complaint that is immediately attended to. The teachers are also inspired to deliver their best to instill curiosity and a sense of investigational desire among the students. They are encouraged to develop leadership qualities along with academic proficiency. Encouragement of teamwork and decentralization are encouraged. Various committees, cells and forums of the college are provided responsibilities for effective downward permeation of the benefits that the institution seeks to provide to the students. Opportunities are provided to the teachers as well as non-teaching staff for professional development. The IQAC has been quite instrumental in the management of Human Resource in the college. The record of Human Resource management in the session 2015-16 is as follows:

- Five teachers were recruited to permanent posts as per the Government and University Rules and norms which were lying vacant. The management appointed twenty temporary teachers and twenty visiting teachers for U.G. and P.G. and self-financing and regular courses as per the need.
- Self-appraisal mechanism of teachers is in practice.
- Welfare schemes for staff as per government norms are available.
- Staff development programmes are conducted and teachers are encouraged to participate in International, national and state level workshops/seminars/orientation/STC and refresher courses. 2 faculty members attended Refresher Courses conducted by UGC. one was on FIP programme and 4 others attended week long workshop/STC. The teachers of the college attended 1 international seminar, 63 national seminars, 9 state level seminars and 12 national workshops. They presented papers in 1 International seminar and 28 national seminars. 2 teachers acted as resource person in national seminars and 4 others in state level seminars.
- Teachers are encouraged to pursue doctoral degree and are provided the needed research facilities. As many as 20 faculty members are engaged in MRP, 2 MRPs have been completed and submitted and 18 are going on. One member of the teaching staff is availing the benefit of FIP.
- There is a Research Committee to facilitate and monitor research activity in the College.
- The college is offering seed money to Permanent and contractual teachers to carry out research work and one permanent and two contractual teachers have received such assistance this year

### 6.3.7 Faculty and Staff recruitment

The college runs according to Assam Provincialised College Management Act, 2005 and Dibrugarh University rules. Recruitment of faculty and staff is done as per their rules and regulations. Five teachers were recruited to permanent posts in the 2016-17 sessions. However, the college administration has to recruit temporary teachers and non teaching staff on contractual basis as per the need and as many as 13 contractual and **25** visiting teachers were engaged during the current session for the U.G. and the P.G. courses.

### 6.3.8 Industry Interaction / Collaboration

The college intends to establish interaction with the industrial sector. But the region being industrially underdeveloped the scope of industrial interaction and collaboration is quite limited. However the TATA consultancy service conducted a placement drive for the students in 2017 and 11 students studying in B.A. and B.Sc v<sup>th</sup> semester are selected for various jobs under the TATA group of industries.

### 6.3.9 Admission of Students

For admission to various undergraduate courses offered in the college concerned, public notification is made through newspapers usually in June-July, inviting application for admission. The admission committee of the college decides on the admission criteria for different courses. Admission notices are also hung in the college notice board and posted at the website. Admission forms can be collected personally from the college office during the working hours and such forms can be collected through postal correspondence and from the website as well. An information brochure giving details of the academic requirements for admission to a particular course and of the other documents required for submitting an application is supplied along with the admission form. Admission to the college and the hostels is strictly on merit and subject to approval of the Principal. Special categories of students, such as, SC/ST/OBC/MOBC/ PH/Sports person are admitted as per govt. rules. Lists of eligible candidates for admission are put up on the college notice board before the day of interview for admission. The selected candidates have to get themselves admitted on the very day of interview. The departments may select students for their respective major courses by holding separate tests. So, admission to the college may not necessarily mean admission into a particular major course. It is noteworthy that the college maintains minimum 45% of cut off marks in the Higher Secondary Exams for the students of general category for admission to degree classes. Admission to the Post graduate courses is given on the basis of the entrance test. However, 10% of the total P.G. seats of every department are given as endowment seats.

6.4 Welfare schemes for

Teaching	G.P.F, Group Insurance, College Cooperative Thrift Society, College Aid Fund, residential quarter facilities to some of the teaching staffs within the college campus on expenditure-sharing basis on non-movable assets, and provision of lump sum financial aid on credit from the authority on request
Non teaching	G.P.F, Group Insurance, College Cooperative Thrift Society, College Aid Fund, residential facility for some of the grade IV staff, within college campus and provision of lump sum financial aid on credit from the authority on request
Students	Student Aid Fund, Provision of free admission and book grant to economically weak students, Health Care Centre and College Aid Fund

6.5 Total corpus fund generated

3,000

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Does not arise	No	Does not arise
Administrative	No	Does not arise	No	Does not arise

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College follows CBSS (choice based semester system) for UG and PG programmes. Usually two exams are conducted per year after the end of each semester at both UG and PG levels. The UG and PG examination is conducted in the following way as per the regulations of examination manual. Course wise/programme wise time table is published and announced well in advance. For each examination one external Senior Supervisors is nominated. The Principal or his nominee acts as Internal Senior Supervisor and also Custodian of Question papers. Immediately after the examination, written answer books of students are sent to university in sealed cover to office of the controller for coding and central valuation.

Usually, three sets of question papers are set at UG level and two sets for PG level per each paper/subject. Any one of them is randomly picked up for final printing ensuring complete confidentiality. Moderation of the question papers is done at both UG and PG levels. The moderation of question papers is done by Examiners consisting of both internal as well as external examiners, appointed/nominated by the Governing Body/Academic Council/Examination Committee of the University. MCQ and short/long essay – short notes are permissible as a component of internal assessment scheme to enhance problem solving capability of the students. There is moderation of valued answer scripts at UG level.

The evaluation process has been made transparent. The college monitors the performance of the students on the basis of continuous internal assessment (25% weight-age) and semester examinations at UG and PG levels (80% weight-age). The continuous internal assessment system comprises of components like sessional tests, take-home assignments, seminars, periodic evaluation of practical and projects/field work in an objective manner. The internal assessment marks are shown to the students in the class room itself.

A student must complete minimum 120 credits to complete his/her B.Sc. / B.A. /B.C.A. programme and 40 credits for P.G.D.C.A. programme. A student must complete minimum 70 credits to complete his/her M.Sc. / M.A. programme. A candidate shall be declared as passed a course, provided he/ she secures at least 40% marks in the course in the End-Semester Examination and at least 40% marks in the aggregate in the 'In' and 'End' Semester Examination.

The method of evaluation involves coding and decoding at both UG and PG levels to ensure unbiased evaluation. At both UG and PG level there is single, central evaluation procedure at the College evaluation section. Double evaluation with a scope for third valuation exists at both UG and PG level. Question banks have been prepared to facilitate students at UG level. The questions framed have modularity and the students are able to estimate their scores. If the expectations of the students are different from the marks secured, the student can go for re-valuation, if he/she desires. Student presence is made mandatory during verification of answer scripts. After the declaration of results of a semester, the Controller of Examinations issues a Grade Card to each of the students. Absolute Grading system has been followed. The Parent University (Dibrugarh University) awards the degree to the students evaluated and recommended by North Lakhimpur College (Autonomous).

The examination system is automated. The marks cards, ledgers, issue of hall tickets, allocation of register numbers, marks card, issuance of passing certificates etc. have been computerized. A centrally monitored data base system has been created. The marks per paper of student are entered to computers by two operators separately to ensure correct feeding. Further examination software generates the results. This has facilitated flexibility and rapidity of action in each sphere of activity in the examination branch. The whole examination cell is under CC TV surveillance. The final results of the students at various examinations are communicated to the stakeholders through the publication of the results on the Internet or University Website. There is a provision to download the results from the Internet directly. The issuance of provisional Degree/Diploma certificates is also computerized to ensure elegance and avoidance of delay

#### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The parent University, i.e., Dibrugarh University has been playing the role of providing active support and guidance to promote autonomy in the college. The college has affiliation from the university and it enjoys full academic autonomy under the autonomous system. The University supports and guides the college through representation in different bodies of the college such as the Governing Body, Academic Council, Board of Studies, and Finance Committee etc. and thereby contributes to the smooth functioning of the autonomy of the college

#### 6.11 Activities and support from the Alumni Association

The members of the alumni association of the college had a yearly meeting during the session. The Alumni Association has been developing a database of all the alumni with information about their employment, their employers and nature of their present work, contact addresses, phone numbers and e-mail IDs. Such information helps the present students to contact the alumni for suitable placement.

#### 6.12 Activities and support from the Parent – Teacher Association

The Guardian/Parent association of the college contributes generously to the development of the college. An annual Guardian/Parent Meeting is held by the institution at least once in a year. The guardian/parents of the students are invited to the meeting and they are informed about the over-all picture of the academic progress made by the institution during the academic session. The constructive criticism offered by the parents/guardians is given due importance that has the potential to make the institution more viable to meet the academic challenges of modern times. The association has been very active in dealing with matters related to the academic well being of the college family. On the other hand, the teachers of the college are organized in a unit which is a significant stakeholder of the institution. The unit contributes to the development of the college to the maximum possible extent. It meets periodically to discuss different academic and non-academic matters of the college. The members of the unit perform their academic and non-academic duties with a sense of responsibility and dedication and are instrumental in shaping the institution and enhancing its overall quality.

#### 6.13 Development programmes for support staff

Non teaching staffs of the college are allowed to join training programmes organized by ASCs and Universities. As the office works such as admission, accounts, examination, election, registration etc. are computerized, the staffs are trained accordingly to keep the records of their assigned works both in hard and soft form by the Department of Computer Science and other competent staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

North Lakhimpur College (Autonomous) is well aware of its responsibility to contribute for maintaining ecological balance in general and to ensure a pollution free and green campus in particular. Situated on the bank of a lean but historic river Somdiri, the college is noted for its green and clean environment. The college is nursing a few flower gardens and botanical gardens accommodating valuable plants. The Department of Botany maintains an Orchid Preservation Centre. Chewing of betel nut, gutkha etc. are strictly prohibited in the campus to keep it clean. In addition to these activities the following initiatives are taken in the year by the college to make the campus eco-friendly:

- A plantation drive was launched by the students of the college on the occasion of the 'World Environmental Day' on the 6<sup>th</sup> June.
- The college has taken to massive aforestation drive. Around 300 saplings have been planted in the session 2016-17 for green landscaping. In addition to that every prominent guest who visits the college during the monsoon plants a tree.
- Majority of the students use bicycles and public transport for coming to college. The teachers living in close proximity to the college come to duty on foot, bicycles. The roads are pedestrian friendly considering the movement of students from one building to another for classes.
- **Paperless office:** The use of paper is limited.
- **Plastic free campus:** The use of plastic is restricted in the college. For instance, in the two establishments of the college requiring packaging: the college book shop uses paper for wrapping goods sold and the college canteen uses plastic above 50 micron thickness only when extremely essential. The plastic waste generated by use of packaged food, packaged drinking water, stationary etc. is collected and disposed off.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Uniformity in assessing the students internally by all academic departments
- Restructuring of Placement cell with appointment of Placement Officer resulting in campus recruitment.
- Linkage and collaboration established with five institutions Institute of Yoga and Nutritional Sciences, Yoga Training and Treatment Centre, Indian Institute of Entrepreneurship, Infortecor Solutions Pvt. Ltd and Sports Authority of India.
- Green audit





<ul style="list-style-type: none"> <li>• Development of infrastructural facilities</li>   <li>• Foundation of linkage and collaboration</li>   <li>• Continuation of Extension activities</li>   <li>• Green Audit</li>   <li>• Continuation of quality enhancement and maintenance measures and the best practices adopted by the college</li> </ul>	<p>strengthened with the additions and renovations of the existing ones. Construction of the synthetic track, extension of rooms for the dept. of Zoology, rooms for distance education under Krishnakanta Handique State Open University, Central Museum are in progress. Laboratories of the dept. of Education, chemistry, Mathematics and Computer Science were upgraded. Construction of the building for the dept. of Physical education, sports hostel, Language laboratory under the RUSA scheme, renovation of the old Assam type building, extension of the parking shade and New Girls hostel, Central Instrumentation Centre, Media laboratory completed.</p> <ul style="list-style-type: none"> <li>• Linkage and collaboration established with five institutions</li>   <li>• Extension activities through NSS and other wings were continued</li>   <li>• Green audit was done</li>   <li>• Restructuring of Placement cell with appointment of Placement Officer is done and all other quality enhancement and maintenance measures and the best practices adopted by the college are continued</li> </ul>
---	---

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**1. Title of the practice: ‘Letters and pages’ Scheme**

**2. Title of the practice: Girl Child Adoption**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

*(Details given in Annexure IV)*

7.4 Contribution to environmental awareness / protection

- A plantation drive was launched by the students of the college on the occasion of the ‘World Environmental Day’ on the 6<sup>th</sup> June.
- The college has taken to massive afforestation drive. Around 300 saplings have been planted in the session 2016-17 for green landscaping. In addition to that every prominent guest who visits the college during the monsoon plants a tree.
- Majority of the students use bicycles and public transport for coming to college. The teachers living in close proximity to the college come to duty on foot, bicycles. The roads are pedestrian friendly considering the movement of students from one building to another for classes.
- **Paperless office:** The use of paper is limited.
- **Plastic free campus:** The use of plastic is restricted in the college. For instance, in the two establishments of the college requiring packaging: the college book shop uses paper for wrapping goods sold and the college canteen uses plastic above 50 micron thickness only when extremely essential. The plastic waste generated by use of packaged food, packaged drinking water, stationary etc. is collected and disposed off.

7.5 Whether environmental audit was conducted?    Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Yes, the college conducted an internal Strength Weakness Opportunity and Challenge (SWOC) analysis with the following findings:

Strength

- 1) Trained and technologically oriented faculty
- 2) Continuous and comprehensive evaluation

- 3) Inquisitive students
- 4) Well stocked library
- 5) Adequate infrastructure
- 6) Good laboratories
- 7) Free internet
- 8) Computers in college canteen for students
- 9) Adequate platforms/ opportunities to hone extra-curricular activities.
- 10) Student satisfaction in evaluation is valued in the form of verification of script in presence of students.
- 11) Student democracy
- 12) Syllabus in line with the best in the country
- 13) Alumni presence across universities of India pursuing higher education/ research work

#### Weakness

- 1) Geographical isolation
- 2) Situated in a flood prone area
- 3) Very limited number of permanent teachers as the state government has not sanctioned new posts for the last 26 years.
- 4) Dependence on guest/ part time/ contractual teachers
- 5) Preference given by students in using Assamese over English in answering even core courses which in turn affects future prospects
- 6) Inability to receive regular services of quality teachers of other institutions because of the lack of eminent HEIs nearby.
  
- 7) Inability to increase the number of hostel seats in proportion to the number of students enrolled.
  
- 8) Weak economic background of the students

#### Opportunity

- 1) To start new programmes of studies which are relevant in the local context having focus on the skill development components.
- 2) To enhance employability of the students
- 3) To emerge as a strong force in the higher education sector and make the institution one of the best in the country
- 4) With improved sports infrastructure there is opportunity for better results in sports events
- 5) To tap the potential merit of the students from a vast catchment area of upper Assam on the north bank of the Brahmaputra

### Challenges

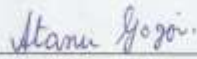
- 1) To overcome the geographical barrier by giving the students the best of facilities
- 2) To enhance employment/ placement avenues
- 3) To enhance the confidence level of students who belong to the socially and economically disadvantaged groups
- 4) To make all the teachers and employees ICT efficient

### 8. Plans of institution for next year:

- Introduction of CBCS (Subject to the approval of the affiliating University)
- Continuous Improvement of infrastructure and learning resources.
- Completion of the synthetic track, construction of the proposed guest house with alumni contribution
- Construction of the central library
- Extension of the Internet facility to the Canteen
- Continuation of all existing measures of quality enhancement and maintenance

Name : Atanu Gogoi

Name: Dr. Biman Chandra Chetia



**COORDINATOR**  
**IQAC**  
**North Lakhimpur College**  
**(Autonomous)**



**PRINCIPAL,**  
**North Lakhimpur College**  
**(Autonomous)**  
**Lakhimpur, Assam**

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

\*\*\*

**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

## Annexure II (A)

# UNDER GRADUATE ACADEMIC CALENDAR 2016-2017

Date	Event
June 16, 2016	1. Commencement of B.A./B.Sc./B.C.A/ 1st/ 3rd/5th Semester Classes 2. Notification of Class Routine 3. Notification of Course Plan & Departmental Class Routine in the Departmental Notice Boards by the Departments
July 1- 31, 2016	Summer Vacation
June 16-25, 2016 (any one day for each programme)	1. Interaction of the 1st Semester Students with the Principal and teachers of the College 2. Orientation of teachers' students on credit-based system, if necessary. 3. Fresher's Social
August 16-24, 2016	1st Sessional Examination (particularly for the B.A./ B.Sc./ B.C.A 1st/ 3rd/ 5th Semester classes) to be conducted by the teaching departments
August 25,26,27, 2016	Last date for submission of Filled-in Registration Forms of the B.A./ B.Sc./ B.C.A. 1st/ 3rd/ 5th Semester Students.
August 25-31, 2016	Students' Counseling & Mid Semester Feedback Assessment for the B.A./ B.Sc./ B.C.A 1st/ 3rd/ 5th Semester classes (any one day)
September 1-7, 2016	Students' Union Election (any one day)
September 10-15, 2016	1. Notification of 1st/ 3rd/ 5th Semester Sessional Examination's marks in the Departmental Notice Board 2. Internal Assessment through Seminar/Group Discussion etc.
September 20-30, 2016	2nd Sessional Examination (particularly for the B.A./ B.Sc./ B.C.A 1st/ 3rd/ 5th Semester classes) to be conducted by the teaching departments .
September 30, 2016	Last date for submission of Assignments (if any)
October 10-12, 2016	Form fill-up of the B.A./ B.Sc./ B.C.A End Semester Examinations 1st/ 3rd/ 5th Semester
October 15-20, 2016	Notification of 2nd Sessional Examination marks in the Departmental Notice Board Last date for submission of filled in Examination Forms of the B.A./ B.Sc./ B.C.A
October 31, 2016	End Semester Examinations to the Controller of Examination/ North Lakhimpur College
Nov 10- 30, 2016	Completion of Odd Semester Classes End Semester Examinations 1st/ 3rd/ 5th Semester of the BA/ B.Sc./ B.C.A Programmes
Nov 10- 12, 2016	Last date for Submission of Internal Assessment records (marks) to the Controller of Examination
Nov 15 – Dec 15, 2016	Evaluation of End Semester Answer Scripts as per direction of the Principal/ Zonal Officer.
December 16, 2016 – January 15, 2017	Semester End Break
December 28, 2016	Last date for Submission of Evaluated Scripts of the End Semester Examinations
January 2, 2017	1st/ 3rd/5th Semester of the BA/ B.Sc./ B.C.A Programmes with relevant documents to the Controller of Examinations, North Lakhimpur College
January 21- 25, 2016	(1) Commencement of the Even Semester Classes (2nd / 4th / 6th Semester
January 31, 2016	(2) Notification of Class Routine for the Even Semesters
February 6-15, 2016	(3) Notification of Course Plan of the Even Semesters in the Departmental Notice Board
February 15-21, 2016	
March 5-10, 2016	

Date	Event
January 2, 2017	(1) Commencement of the Even Semester Classes (2nd / 4th / 6th Semester) (2) Notification of Class Routine for the Even Semesters (3) Notification of Course Plan of the Even Semesters in the Departmental Notice Board
January 21- 25, 2017	College Week (For five days)
January 31, 2017	Declaration of the B.A./ B.Sc./ B.C.A 1st / 3rd / 5th Semester Examination Results
February 6-15, 2017	1st Sessional Examination (particularly for the B.A./ B.Sc./ B.C.A (2nd / 4th / 6th Semester classes) to be conducted by the teaching departments
February 15-21, 2017	Students' Counseling & Mid Semester Feedback Assessment for the B.A./ B.Sc./ B.C.A 2nd / 4th / 6th Semester classes (any one day)
March 5-10, 2017	Notification of 1st Sessional Examination's marks in the Departmental Notice Board
March 19-24, 2017	Internal Assessment( for 2nd Semester BA/ B.Sc./ B.C.A Programmes) through Seminar/ Group Discussion
April 2-12, 2017	2nd Sessional Examination (particularly for the B.A./ B.Sc./ B.C.A (2nd / 4th / 6th Semester classes) to be conducted by the teaching departments
April 12, 2017	1. Last date for submission of Assignment (if any) 2. Last date for Form fill-up of the B.A./ B.Sc./ B.C.A End Semester Examinations (2nd / 4th / 6th Semester
April 25, 2017	Last date for submission of filled in Examination Forms of the B.A./ B.Sc./ B.C.A (2nd / 4th / 6th Semeste by the colleges to Controller of Examinations, North Lakhimpur College
May 2-5, 2017	Notification of 2nd Sessional Examination Marks of the (2nd / 4th / 6th Semester BA/ B.Sc. Programmes in the Departmental Notice Boards
May 5, 2017	Completion of (2nd / 4th / 6th Semester Classes of the BA/ B.Sc./ B.C.A Programmes
May 14 - 31, 2017	<b>End Semester Examinations of the BA/ B.Sc./ B.C.A 2nd / 4th / 6th Semester .</b>
May 14-16, 2017	Last date for Submission of Internal Assessment records (marks) of the B.A./ B.Sc./ B.C.A (2nd / 4th / 6th Semester Examinations by the Colleges to the Controller of Examinations, North Lakhimpur College
May 21- June 10, 2017	Evaluation of Answer Scripts of the B.A./ B.Sc./ B.C.A End Semester Examinations (2nd / 4th / 6th Semester as per direction of the Principal / Zonal Officer.
June 20, 2017	Last date for Submission of Evaluated Scripts of the End Semester (2nd / 4th / 6th Semester Examinations of the BA/ B.Sc./ B.C.A Programmes to the Controller of Examinations, North Lakhimpur College
July 1- 31, 2017	Semester End Break
*July 20, 2017	Declaration of the 2nd / 4th / 6th Semester Examination Results

- Departments will arrange for Seminar/ Workshop etc. at National/ State level / Regional from time to time as per instruction from UGC.
- Separate Notification shall be issued to B.C.A. students regarding Registration, Form Fill up & Examinations.
- Separate Notification shall be issued to M.A./ M.Sc./ B.PEd. students regarding Registration, Form Fill up & Examinations.



# POST GRADUATE ACADEMIC CALENDAR 2016-2017

Date	Event
August 1, 2016	1. Commencement of PG 1st /3rd Semester Classes 3. Notification of Class Routine 4. Notification of Course Plan & Departmental Class Routine in the Departmental Notice Boards by the Departments
August 1-14, 2016 (any one day for each programme)	(1)Interaction of the 1st Semester Students with the Principal and teachers of the College (2) Orientation of teachers/ students on credit-based system, if necessary. (3) Freshers' Social
August 31- Sept. 29, 2016	1st Sessional Examination (particularly for the PG 1st/ 3rd Semester classes) to be conducted by the teaching departments
October 10,11,12, 2016	Last date for submission of Filled-in Registration Forms of the PG 1st/ 3rd Semester Students.
September 10-30, 2016	Students' Counseling & Mid Semester Feedback Assessment for the PG 1st/ 3rd Semester classes (any one day)
September 1-7, 2016	Students' Union Election (any one day)
September 25-30, 2016	(1) Notification of 1st/ 3rd Semester Sessional Examination's marks in the Departmental Notice Board (2) Internal Assessment through Seminar/ Group Discussion etc.
October 5-15, 2016	2nd Sessional Examination (particularly for the PG1st/ 3rd Semester classes) to be conducted by the teaching departments.
October 10, 2016	Last date for submission of Assignments (if any)
October 25-27, 2016	Form fill-up of the PG End Semester Examinations 1st/ 3rd Semester
October 30-31, 2016	Notification of 2nd Sessional Examination marks in the Departmental Notice Board
October 30-November 10, 2016	Last date for submission of filled in Examination Forms of the PG End Semester Examinations to the Controller of Examination/ North Lakhimpur College
November 15, 2016	Completion of Odd Semester Classes
Nov 25- Dec 15, 2016	<b>End Semester Examinations 1st/ 3rd Semester of the PG Programmes</b>
November 25- 30, 2016	Last date for Submission of Internal Assessment records (marks) to the Controller of Examination
Dec 5 - Dec 24, 2016	Evaluation of End Semester Answer Scripts as per direction of the Principal/Zonal Officer.
Jan1-Jan31, 2017	Semester End Break
January 3, 2017	Last date for Submission of Evaluated Scripts of the End Semester Examinations 1st/ 3rd Semester of the PG Programmes with relevant documents to the Controller of Examinations, North Lakhimpur College
February 1, 2017	(1) Commencement of the Even Semester Classes (2nd / 4th Semester) (2) Notification of Class Routine for the Even Semesters (3) Notification of Course Plan of the Even Semesters in the Departmental Notice Board

Date	Event
January 21- 25, 2017	College Week (For five days)
February 5, 2017	Declaration of the PG 1st / 3rd Semester Examination Results
March 7-10, 2017	1st Sessional Examination for the PG 2nd / 4th Semester classes to be conducted by the teaching departments
March 11-44, 2017	Students' Counseling & Mid Semester Feedback Assessment for the PG 2nd / 4th Semester classes (any one day)
March 15-20, 2017	Notification of 1st Sessional Examination's marks in the Departmental Notice Board
March 20-24, 2017	Internal Assessment( for 2nd Semester PG Programmes) through Seminar/ Group Discussion
April 25-30, 2017	2nd Sessional Examination (particularly for the PG (2nd / 4th Semester classes) to be conducted by the teaching departments
May 2, 2017	1. Last date for submission of Assignment (if any) 2. Last date for Form fill-up of the PG End Semester Examinations (2nd / 4th Semester)
May 12, 2017	Last date for submission of filled in Examination Forms of the PG (2nd / 4th Semester) by the colleges to Controller of Examinations, North Lakhimpur College
May 7-12, 2017	Notification of 2nd Sessional Examination Marks of the (2nd / 4th Semester PG Programmes in the Departmental Notice Boards
May 15, 2017	Completion of (2nd / 4th Semester Classes of the PG Programmes
<b>May 25 - June 15, 2017</b>	<b>End Semester Examinations of PG 2nd / 4th Semester.</b>
May 14-16, 2017	Last date for Submission of Internal Assessment records (marks) of the PG (2nd / 4th Semester Examinations by the Colleges to the Controller of Examinations, North Lakhimpur College
June 15- July 5, 2017	Evaluation of Answer Scripts of the PG End Semester Examinations (2nd / 4th Semester as per direction of the Principal / Zonal Officer.
July 1- July 31, 2017	Semester End Break
July 7, 2017	Last date for Submission of Evaluated Scripts of the End Semester (2nd / 4th Semester Examinations of the PG Programmes to the Controller of Examinations, North Lakhimpur College
*August 5, 2017	Declaration of the 2nd / 4th Semester Examination Results

- Departments shall arrange for Seminar/ Workshop etc. at National/ State level / Regional from time to time as per instruction from UGC.
- The holidays shall remain the same as given in the Holiday List of Dibrugarh University.

## **Annexure (III)**

### ***Analysis of the feedback***

Like the previous year, this year also the college has taken feedback from its stakeholders - Alumni, parents, employees and students - in specially designed format. Their opinions were considered for discussion in IQAC meetings and necessary recommendations were forwarded to the concerned authority and persons through relevant channels. The heads of the different departments were entrusted with the task of assessing the students' progress and their response to the faculty and the subject in question. The heads and the faculty personally asked them their opinion on the course and the way it is being delivered to them. On the basis of the students' feedback, the HoDs took corrective measures which were under their domain and for the rest sent its report along with a number of suggestions that the departments deemed required to be immediately attended to. Feedback from alumni, parents and employees was also discussed by the IQAC and the college administration and remedial measures were taken where it was necessary.

**Annexure (IV)****Best Practices:**

Curricular Aspects	Autonomy in preparation of syllabus by the Board of Studies and formation of the Academic Council under the status of autonomous college.
	UGC Innovative P.G Diploma and DBT sponsored PG Diploma along with COPs' and Distance education schemes of different universities.
Teaching-Learning and Evaluation	SBCS and CGPA system
	Well designed academic calendar. Transparent admission process.
	Learner centric approaches and continuous internal evaluation
	Project work, field work and home assignments are made part of learning process.
	Quality teaching and maintenance of student discipline.
	Personal care of students by faculty
	Good learning resources and student support system
	ICT enabled teaching - learning practices. Virtual Learning Centre and Language Laboratory
Autonomy in the examination system	
Research, Consultancy & Extension	Involvement of teachers in research activities.
	Existence of e-journal
Infrastructure and Learning Resources	Adequate infrastructure, library, computer centre, internet, laboratory, canteen etc.
	Hostel for boys and girls.
	Publication Cell
	Sports complex

Student Support and Progression	Discipline and security,
	Good enrolment of girls;
	Good results and progression to higher education;
	Commendable cultural activities;
	Anti ragging and grievance redressal cell.
	Scope for sports and cultural activities.
	Counseling on Career Planning and Higher Studies.
	Dress code for all students.
Governance and Leadership	Decentralized and democratic functioning of the college, a move towards transparent administration
	Impressive generation of resources from UGC and other central agencies.
	Parents-guardian and alumni forum.
	Extension Programmes and well-knit college-neighborhood network
	Welfare schemes for teachers, staff and students

## **The two best practices of the year:**

**(A)**

### **1. Title of the practice: 'Letters and pages' Scheme**

### **2. Objectives of the Practice**

The college started the scheme in order to encourage the students to read more books. It is often seen that reading the printed page has been replaced by reading on the screen and this has its own share of loopholes in the sense that the net savvy generation may easily get drifted to the various sites while reading. To enhance the concentration level of students, increase reading speed besides taking them to newer areas of human knowledge are the defining aspects of the practice. The intended outcome is the creation of readers ever eager to delve deeper in to the world of books. Thus, the primary objective is to culture and strengthen reading habit among students.

### **3. The Context**

It was seen that most students hardly read any book not mentioned in the syllabi or necessitated by concerns of their programme(s) of study. The Principal, Librarian and members of the Library Committee, North Lakhimpur College Publication Committee and the Department of Assamese came up with an idea of encouraging the students to read books at a reasonable pace and form and present their own ideas in the form of book review after reading. The practice includes book reading, book review writing, book lottery and providing book for the students on discount at the retail outlet of the publication committee.

### **4. The Practice**

The practice has different dimensions which are given below:

- The competition is not compulsory or binding on all students. The students are to pick up any book from the college library. The library authority notes the entry number of the book against the name of the student borrowing the same for reading. A student has to read and submit a review of the book within the notified time to the Librarian. The winners are given prizes which have a dual impact on the reader: enhancement of reading skills and honing of summarizing skills which are very important for a student in today's highly competitive world. The practice is non-profit making in motive and the entire amount collected is utilised for buying books to be given away as prizes from the retail outlet of the publication committee.

The publication committee of the college firmly believes that books should be made accessible to the students. The outlet sells books at discounted prices to the students to the highest possible level. It also publishes books and a newspaper whenever funds permit and on occasions

The practice is very essential in today's context as it is capable of creating a generation of readers with a critical acumen. It aims at generating interest in books by making books accessible to the students. Its uniqueness lies in the space it provides to the students as the authority concerned hardly has any space to interfere till the books borrowed are returned and book reviews submitted. The book lottery can claim its place of uniqueness among all educational institutions of the country.

There are some constraints such as the sessional examinations and end semester examinations that are periodically conducted which necessitates last time change in the schedule of events. But it must be admitted that the constraints are not severe in nature.

## **5. Evidence of Success**

- The best practice of encouraging the culture of book reading among students has proved to be immensely popular. It is also seen that the students of the college are able to write quality articles/ essays in the publications of the college.
- Book lottery is getting increasingly popular.
- The students have gradually learnt the art of literary appreciation in general and book reading in particular.
- The college has published an anthology of book reviews written exclusively by students of the college.
- Publication of a college newspaper *Campus* which is published on special occasions.

## **6. Problems Encountered and Resources Required**

The problems encountered while implementing the scheme are not many. However some components of the practice like publication involves financial dealings. In this regard the following points may be made:

- The practice requires no financial aid in the book reading competition other than for buying books for prizes.
- Periodic tests/ sessional examinations sometimes hamper conduct of the competition.
- Inflow of funds for book and newspaper publication is limited.

### **(B)**

#### **1. Name of the practice: Girl Child Adoption**

##### **2. Objectives of the Practice**

The primary objective of the best practice is to encourage and ascertain education of meritorious girls belonging to economically weaker sections of the society. To ascertain gender equality in the society is an important goal of the college. The institution's quest to reach the

deserving cutting across odds is the determining motive behind conducting the practice. The intended outcome is to make education accessible to the needy so that the adopted girls can become worthy citizens of the nation tomorrow.

### **3. The Context**

- Efforts like *Beti Bachao, Beti Padhao* have shown that the preferential treatment given to boys ends with deprivation on the part of girls. The college feels that it is high time that we do something to end this social menace within our capacity and resources.
- The college shall strive to support the adopted girls at least up to the graduation level and if they are able to perform decently in the qualifying examinations then they would be provided with ample support for carrying out higher education.
- While implementing the practice the assigned teachers of the college visit nearby schools and meet the school authority to track meritorious girl students belonging to poor economic background.
- The biggest challenge is the problem of plenty but despite the intention to help everybody the college adopts only 1 girl per year because of resource constraints.

### **4. The Practice**

The College adopts one girl every year belonging to financially weak families with the intention that the college shall pay for her studies at least up to the undergraduate level.

The Principal constitutes a committee to select the deserving candidate for adoption.

- As of now the college pays an amount of Rs. 12,000.00 per year (additional aid may be provided depending on circumstances) to the adopted girls.
- Its uniqueness in the contemporary Indian context lies in the focus on gender equality and sensitization considering dwindling sex ratios in some parts of the country.

### **5. Evidence of Success**



- The parents appear happy at the prospect of their daughters becoming graduates in future and many parents have approached the college authority to allow their daughters get the privilege.
- The nearby schools have also expressed satisfaction that at least one of their girl students belonging to an economically backward family is certain of achieving higher education.

## **6. Problems Encountered and Resources Required**

- The practice requires spending a bearable amount of funds.

There is the problem of plenty. There are too many to help but financial resources prevent the institution from spreading arms too wide.