**NORTH LAHIMPUR COLLEGE (AUTONOMOUS)**

**Minutes of the 7th Meeting of the Academic Council, North Lakhimpur College (Autonomous) held on 8th June, 2019 at 11.00 a.m. in the Digital Class Room of the North Lakhimpur College.**

The following members and special invitees were present in the meeting:

1. Dr. Biman Chandra Chetia, Principal, N. L. College : Chairman
2. Prof. G. C. Hazarika, Special Nominee, D. U. : Member
3. Prof. Mukut Hazarika, University Nominee, D. U. : Member
4. Prof. Surajit Borkotokey, University Nominee, D.U : Member
5. Prof. Pallabi Deka Buzarbaruah, University Nominee, : Member
6. Dr. Makunda Rajbongshi, Outside Expert : Member
7. Mr. Nikunja Mohan Phukan, Outside Expert : Member
8. Dr. A K Buragohain, Outside Expert : Member
9. Dr. Dudumoni Bhuyan, Vice Principal : Member
10. Dr. Pradip Kumar Mitra, Controller of Examinations : Member
11. Dr. Raghab Parajuli, Co-ordinator, IQAC : Member
12. Mr. Rupam Gogoi, Nodal Officer : Member
13. Heads of all the teaching Departments, N. L. College : Members (Annexed)
14. Dr. Bhabajit Bhuyan, N. L. College : Member Secy.

The Member Secretary Dr. Bhabajit Bhuyan extended a warm welcome to all the members and to the Special Invitees and requested the Chairman Dr Biman Chandra Chetia to proceed with the Agenda for discussion. The Member Secretary, briefed the objectives of 7th meeting of the Academic Council, North Lakhimpur College (Autonomous)

**Item No (1)**  To consider confirmation of the Minutes of the 6th Meeting of

 the Academic Council held on 26-05-2018

The Member Secretary read out the minutes of the 6th Meeting of the Academic Council held on 26-05-2018. Prof. Mukut Hazarika, University Nominee, pointed out some mistakes in the proceeding and advised to correct them. He also advised to make a different item for the actions taken on the Minutes of the previous proceeding. The members discussed the same and after discussion, the meeting approves the minutes of the 6th Meeting of the Academic Council held on 26-05-2018

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**Resolution No (1) Resolved to approve and to preserve the minutes of the**

 **6th Meeting of the Academic Council held on 26-05-2018**

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**Item No (1)-B** To report the actions taken on the Minutes of 6th Meeting of

 the Academic Council held on 26-05-2018

The Member Secretary reported the actions taken on the minutes of the 6th Meeting of the Academic Council held on 26-05-2018.. All members after discussion acknowledged the same.

**Item No (2)** To consider and approve the new members of the Academic Council nominated by the Academic Council.

The Member Secretary placed the names of the new members of Academic Council nominated by the Academic Council from college representing different categories before the members for approval.

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| **Department** | **Name** | **Address** |
| Academic Council | Dr. Dudumoni Bhuyan | Vice Principal,North Lakhimpur College, Lakhimpur, Assam |
| Dr. Raghab Parajuli  | Co-ordinator, IQACAssociate Professor,Dept. of History, North Lakhimpur College, Lakhimpur, Assam |

The members discussed the names of the new members of the Academic Council as placed by the Member secretary and finally decided to approve the same. The following resolution was adopted accordingly:

**Resolution No (2) Resolved that the names of the following new members of the Academic Council of North Lakhimpur College be approved.**

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| **Department** | **Name** | **Address** |
| Academic Council | Dr. Dudumoni Bhuyan | Vice Principal,North Lakhimpur College, Lakhimpur, Assam |
| Dr. Raghab Parajuli  | Co-ordinator, IQACAssociate Professor,Dept. of History, North Lakhimpur College, Lakhimpur, Assam |

**Item No (3)**  To consider and approve the names of the members of the Board of Studies of B. Voc Courses.

The Member Secretary placed the names of the new members of Board of Studies of B. Voc Courses before the members for approval.

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| **B.VOC COURSE ON TRADITIONAL APPAREL DESIGNING AND MERCHANDISING** |
| SL.NO | NAME | DESIGNATION AND ADDRESS |
| 1. | Dr. Bulbul Baruah | Professor, Deptt of Textile and Apparel Designing , College of Community Science, AAU, Jorhat |
| 2. | Mrs. Suravi Hazarika | Associate Professor,Deptt of Home Science, Lakhimpur Girl’s College, NL |
| 3. | Mrs Abanti Devi | Assistant Professor,Deptt of Home Science, Bihpuria College, NL |
| 4. | Ms. Aditee Sarmah | Assistant Professor,Deptt of Home Science, Lakhimpur Girl’s College, NL |
| 5. | Dr. K K Bori | Associate Professor,Deptt of English,North Lakhimpur College,  |
| 7. | Dr. Mousumi Chetia | Associate Professor,Deptt of Assamese,North Lakhimpur College,  |
| 8. | Dr. sapnali Gogoi | Associate Professor,Deptt of Geography,North Lakhimpur College,  |
| 9.  | Dr. Achinta Saikia | Associate Professor,Deptt of Economics,North Lakhimpur College,  |
| 10. | Mr. Hemanta M Gogoi | Placement Officer,North Lakhimpur College,  |
| 11. | Mrs. Ritu Hazarika | Assistant Professor,Deptt of Home Science,North Lakhimpur College,  |
| 12. | Mrs. Minakshi Chetia | Assistant Professor,Deptt of Home Science,North Lakhimpur College,  |
| 13.  | Mrs. Monika Sonowal | Assistant Professor,Deptt of Home Science,North Lakhimpur College, NL |

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| **B. Voc in Cloud and Mobile Software Development** |
| SL.NO | NAME | DESIGNATION AND ADDRESS |
| 1. | Prof Gopal Ch. Hazarika | Dibrugarh University |
| 2. | Dr. Sadiq Hussain | System Administrator, Dibrugarh University |
| 3. | Mr. Dipanka Borah | Field App Engineer, Sai Signature, Hyderabad |
| 4. | Mr. Satish Kumar Das | Assistant Professor,Rajiv Gandhi University |
| 5. | Mr. Dilip Kumar Boruah | Assistant Pofessor,Moridhal College |

The members discussed the names of the new members of Board of Studies of B. Voc Courses as placed by the Member secretary and finally decided to approve the same. The following resolution was adopted accordingly:

**Resolution No (3) Resolved that the names of the following new members of the Board of Studies of B. Voc Courses of North Lakhimpur College be approved.**

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| **B.VOC COURSE ON TRADITIONAL APPAREL DESIGNING AND MERCHANDISING** |
| SL.NO | NAME | DESIGNATION AND ADDRESS |
| 1. | Dr. Bulbul Baruah | Professor, Deptt of Textile and Apparel Designing College of Community Science, AAU, Jorhat |
| 2. | Mrs. Suravi Hazarika | Associate Professor,Deptt of Home Science, Lakhimpur Girl’s College, NL |
| 3. | Mrs Abanti Devi | Assistant Professor,Deptt of Home Science, Bihpuria College, NL |
| 4. | Ms. Aditee Sarmah | Assistant Professor,Deptt of Home Science, Lakhimpur Girl’s College, NL |
| 5. | Dr. K K Bori | Associate Professor,Deptt of English,North Lakhimpur College,  |
| 7. | Dr. Mousumi Chetia | Associate Professor,Deptt of Assamese,North Lakhimpur College,  |
| 8. | Dr. sapnali Gogoi | Associate Professor,Deptt of Geography,North Lakhimpur College,  |
| 9.  | Dr. Achinta Saikia | Associate Professor,Deptt of Economics,North Lakhimpur College,  |
| 10. | Mr. Hemanta M Gogoi | Placement Officer,North Lakhimpur College,  |
| 11. | Mrs. Ritu Hazarika | Assistant Professor,Deptt of Home Science,North Lakhimpur College,  |
| 12. | Mrs. Minakshi Chetia | Assistant Professor,Deptt of Home Science,North Lakhimpur College,  |
| 13.  | Mrs. Monika Sonowal | Assistant Professor,Deptt of Home Science,North Lakhimpur College,  |

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| **B. Voc in Cloud and Mobile Software Development** |
| SL.NO | NAME | DESIGNATION AND ADDRESS |
| 1. | Prof Gopal Ch. Hazarika | Dibrugarh University |
| 2. | Dr. Sadiq Hussain | System Administrator, Dibrugarh University |
| 3. | Mr. Dipanka Borah | Field App Engineer, Sai Signature, Hyderabad |
| 4. | Mr. Satish Kumar Das | Assistant Professor,Rajiv Gandhi University |
| 5. | Mr. Dilip Kumar Boruah | Assistant Pofessor,Moridhal College |

**Item No (4)**  To note and approve the syllabii of two B.Voc courses to be offered by the Department of Computer Science and Home Science respectively.

The Head of the Department, Computer Science placed the syllabii and the course structure of the B. Voc Course in Cloud and Mobile Software Development. Prof. G. C. Hazarika suggested some modifications in the syllabus. Regarding some contents in the general course of the syllabus all members of the Academic Council advised the Chairman, BoS of Computer Science to consult with the faculty members of the Department of Political Science for necessary correction.

Ms. Minakshi Chetia, Department of Home Science placed the syllabii and the course structure of the B. Voc Course in Traditional Apparel Designing and Merchandising. Prof. G. C. Hazarika and Prof S. Borkotokey suggested some changes in Course No. 107. Prof. Pallabi Deka Buzarbaruah and Dr. Arabinda Rajkhowa suggested changes in Course No. 202.

After discussion, the Council noted and accepted the syllabii and requested the Chairman, Board of Studies, Computer Science and Home Science to make the necessary modifications in the syllabus as suggested by the members of the Academic Council.

Accordingly, the following resolutions were adopted.

**Resolution No (4) Resolved the syllabii of the B. Voc Course in Cloud and Mobile Software Development and Traditional Apparel Designing and Merchandising be approved with minor revision before implementation and forwarded the same to the BoS for necessary modification and correction**

**Item No (5)** To discuss on the recommendations of the Board of Studies of Assamese.

The Head of the Department, Assamese placed the recommendations of the Board of Studies of Assamese before the members of the Academic Council.

The Head of the Department, Assamese also placed the syllabii of the Generic Elective entitled Performing Arts and Cultural Tourism of Assam for 1st and 2nd Semester of UG Programme under CBCS before the members for discussion. After discussion, the members of the Academic Council pointed out some minor modifications in the syllabii and requested the Chairman, Board of Studies, Assamese to make the necessary correction.

The Head, Department of Assamese also placed the modified syllabus of Course No. 504 of 5th Semester before the members and the same was accepted by the members of the Academic Council.

The BoS, Assamese also recommended to start M.Phil programme and the proposal was placed before the members of the Academic Council for approval. After discussion, the Academic Council is of the opinion that after recommendation by the Board of Studies and subsequent approval by the GB to start M.Phil Course be approved by the Academic Council in principle.

Accordingly, the following resolutions were adopted.

**Resolution No (5) Resolved to approve the syllabii of Generic Elective entitled Performing Arts and Cultural Tourism of Assam** **for UG Programme** under the Choice Based Credit System (CBCS) **as recommended by the BoS and forwarded the same to the G. B for approval.**

**Resolution No (6) Resolved to approve the modified syllabus of Course No. 504 of 5th Semester for the existing UG Programme as recommended by the BoS and forwarded the same to the G. B for approval.**

**Resolution No (7) Resolved that the proposal to start M.Phil courses after recommendation by the Board of Studies of the Department of Assamese and subsequent approval by the GB be approved by the Academic Council in principle.**

**Item No (6)** To note and approve the recommendations of the 11th Examination Committee meeting.

The Controller of Examinations, Dr. Pradip Kumar Mitra, placed the resolutions and recommendations of 11th Examination Committee meeting for discussion. As the matters placed are purely administrative, all the members authorised the Controller of Examinations, Dr. P. K. Mitra to place the matter in the G.B. for final approval.

Accordingly, the following resolution was adopted.

**Resolution No (8) Resolved to approve the minutes of the 11th Examination Committee Meeting.**

**Item No (7)** To discuss on the course structure and subject combinations

of UG courses under CBCS to be started from the session 2019-20.

The Member Secretary placed the course structure of North Lakhimpur College College (Autonomous) before the members of the Academic Council.

Regarding subject combinations all members are of the opinion that a student be allowed to take the Generic Elective only from the subjects of same discipline.

Members also suggested to incorporate Alternative English as MIL if needed.

Dr. Biman Chandra Chetia, Principal emphasised on devising a common pattern of evaluation process for all departments in case of Internal Assessment of Students. After discussion, it was decided that Internal Assessment be comprised of five parameters namely 1st Sessional, 2nd Sessional, Attendance, Seminar/Group Discussion/Field Survey, Innovative ideas/VIVA/Home Assignment. It was also finalised that the marks distribution of courses shall be as given below:

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| --- | --- | --- | --- | --- |
| Credit | Course | End Semester Exam Marks | Internal Assessment Marks | Total |
| 6 (5+1) | Theory | 80 | 20 | 100 |
| 4 | Theory | 56 | 14 | 70 |
| 2 | Practical | 24 | 6 | 30 |
| 2 | AECC, SECC | 40 | 10 | 50 |

Accordingly, the following resolution was adopted.

**Resolution No (9)-A Resolved to incorporate Alternative English as MIL.**

**Resolution No (9)-B Resolved that Internal Assessment be comprised of five parameters namely 1st Sessional, 2nd Sessional, Attendance, Seminar/Group Discussion/Field Survey, Innovative ideas/VIVA/Home Assignment.**

**Resolution No (9)-C Resolved that the following marks distribution pattern be approved.**

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| --- | --- | --- | --- | --- |
| Credit | Course | End Semester Exam Marks | Internal Assessment Marks | Total |
| 6 (5+1) | Theory | 80 | 20 | 100 |
| 4 | Theory | 56 | 14 | 70 |
| 2 | Practical | 24 | 6 | 30 |
| 2 | AECC, SECC | 40 | 10 | 50 |

**Item No (8)** To consider and approve the Academic Calendar of North Lakhimpur College (Autonomous).

The Member Secretary placed the draft Academic Calendar of North Lakhimpur College (Autonomous) for the session 2019-20 before the members of the Academic Council for discussion and approval. The members discussed the same and finally decided to approve the same. The following resolution was adopted accordingly.

**Resolution No (10) Resolved that the draft of the Academic Calendar of North Lakhimpur College (Autonomous) for the session 2019-20 be approved.**

As no matter has been left for discussion, the meeting ended with vote of thanks to and from the Chair.





**(*Dr. Bhabajit Bhuyan*)**

 Member Secretary,

 Academic Council

 North Lakhimpur College

 (Autonomous)

***(Dr. Biman Ch. Chetia)***

Principal cum Chairman

 Academic Council

 North Lakhimpur College

 (Autonomous)