

AGENDA OF THE IQAC MEETING
NORTH LAKHIMPUR COLLEGE

(AUTONOMOUS)

DATE: 20-10-2022

1. The Chairperson takes seat
2. Proceedings of last IQAC meeting: Approval and Discussion
3. Objectives of the meeting (to be explained by the IQAC coordinator)
4. Discussion on the next NAAC visit initiatives
5. Constitution of category wise sub-committees
6. Discussion on the present NEP 2020 implementation status
7. Any other academic matter
8. Declaration of the end of the meeting

Rajesh Parajuli.
COORDINATOR
IQAC
North Lakhimpur Colleg
(Autonomous)


(Dr. B.C. Chetia)
Principal
North Lakhimpur College
(Autonomous)
Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam

PROCEEDINGS OF THE IQAC MEETING (ONLINE)
NORTH LAKHIMPUR COLLEGE
(AUTONOMOUS)
DATE: 20-10-2022

A meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 20th October, 2022. Dr. R.Parajuli, the coordinator of IQAC requests the Principal to conduct the affairs of the meeting as the Chairperson of the Cell. The Principal takes the chair and greeted all the members requesting their cooperation for smooth conduct of business. The coordinator hands the agenda of the meeting over to him. The chairperson asked the coordinator to explain the objectives of convening the meeting.

The coordinator explains the objective of calling the meeting that the meeting mainly aims to discuss the various contemporary academic issues.

Issue No-1: The coordinator reads out the proceedings of the last meeting of the IQAC for discussion and approval of the Cell. He also presents the report of the action taken over the recommendations and resolutions of the last meeting. The meeting duly discusses the proceedings and the actions taken and decided to accept them unanimously.

Resolution No-1: All the proceedings and the actions taken over the resolutions of the last meeting approved and accepted unanimously.

Issue No-2: Conducting Green Audit, Environment audit, Academic and Administrative Audit, Internal Financial Audit.

Resolution-2: Resolved to conduct the audits after the AQAR 2021-22 submission preferably in the month of February 2023.

Issue No-3: Follow up actions to be recorded after extension activities

Resolution-3: Resolved to inform all the in-charge faculties to record follow up actions and the reports properly after extension activities.

Issue No-4: To promote faculty exchange programmes with neighboring institutes. Dr. Chuchengfa Gogoi, Sri Atanu Gogoi, Dr. Dibyajyoti Hazarika participated in the discussion and advised IQAC to initiate processes for faculty exchange programmes with neighbouring institutes like Lakhimpur Girls'College, Madhabdev University, Rajiv Gandhi University etc.

Resolution: Resolved to do the needful for faculty exchange collaboration with neighbouring institutes.

Issue No -5: Library facility for differently able students

Resolution: Resolved to develop a special reading room in the first floor of the Library building for the differently able students.

Issue No-6: Promoting the practice of remedial Classes, bridge courses. Dr. Kakali Bhuyan, Sri Ranjit Paul, Dr. Chuchengfa Gogoi participated in the discussion.

Resolution: Resolved to intimate all the Departments to keep records of remedial classes of students with proper signatures of both the faculties and students. Administration will provide registers to each Department. Also resolved to explore the possibilities of the bridge courses.

Issue No-7: Activating the activities of Alumni Association

Resolution: Alumni Association will be requested to conduct an immediate meeting and do the needful for the activation. The association will also be requested to register itself at the earliest.

Issue No-8: Updating the College Website.

Resolution: IQAC coordinator raised the matter and requested the Principal, North Lakhimpur College to immediately convene a meeting of the Website maintenance committee. Resolved for immediate meeting of the committee for imitating the required up gradation of the website.

Issue No-9: Present Status of the NEP 2020 implementation. Member Secretary, Academic Council Dr. Bhabajit Bhuyan participated in the discussion and informed the IQAC regarding the present status of the NEP implementation.

Resolution: Resolved to implement NEP 2020 in due time as per Govt. of Assam order.

Issue No-10: Reactivating Language Lab for the benefit of the students. Dr. Binda Sah and the chairperson IQAC participated in the discussion.

Resolution: Resolved to request the Principal, North Lakhimpur College to do the needful for restarting the language Lab for the benefit of the students.

Issue No-11: Mentor- Mentee record maintenance by the Departments. Dr. Dibyajyoti Hazarika, Dr. T. C. Taid participated in the discussion.

Resolution: Resolved to advice all the Departments to keep Mentor Mentee records properly

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REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING HELD ON 20-10-2022

1. Successfully Conducted Green and Environment Audit as well as internal financial audit for the session 2021-22.
2. Extension Programmes were conducted and followed to assess the visible impact on society. Department of Assamese, Home Science, Anthropology, Women's Study Center conducted follow-up extension activities during the period.
3. MoU's are signed with neighbouring institutions for promoting Faculty exchange programmes.
4. Developed a special reading room on the ground floor of the library building for the differently able students. The reading space is created by shifting the room of Career Counselling Cell to the first floor of the Administrative Building.
5. Alumni Association has successfully registered with the North Lakhimpur College Alumni Association with registration no: RS/NLP/257/I/13 of 2023-2024.
6. A sub-committee has been established with Sri Dipul Gogoi and Sri Hemanta Madhab Gogoi as joint coordinators for the website upgradation under the guidance of IQAC coordinator as advisor. The website has hence been upgraded to meet include all necessary institution data.
7. Necessary processes like organizing Departmental BoS meetings for the syllabi preparation are being geared up for the implementation of the NEP 2020.
8. Language Lab has been reactivated.
9. Departments were encouraged to carry on Students Counselling activities through mentor-mentee meetings in the Departments.

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MEMBERS PRESENT IN THE IQAC MEETING (ONLINE)
NORTH LAKHIMPUR COLLEGE
(AUTONOMOUS)
DATE: 20-10-2022

1. Dr. Biman Chandra Chetia, Chairperson, IQAC
2. Dr. Raghab Parajuli, Co Ordinator, IQAC
3. Sri Ranjan Kumar Borah, Vice Principal (Administrative)
4. Dr. Chow Chandra Mantche, Controller of Examinations
5. Dr. Mrs. Kakali Bhuyan
6. Dr. Tarun Chandra Taid
7. Dr. Binda Sah
8. Dr. Chuchengfa Gogoi
9. Sri Nabajyoti Borah, Head Assistant, Nominee from Employer
10. Dr. Diganta Kalita (Stats)
11. Dr. Bornali Borah
12. Dr. Buddhadev Basumatary
13. Sri Dibyajyoti Hazarika
14. Sri Atanu Gogoi
15. Dr. Bhabajit Bhuyan, Member Secretary, Academic Council
16. Ms. Nizara Gogoi, Librarian
17. Sri Ranjit Paul, I/C, IT Facilities
18. Robin Sarma, President, NLCSU.

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