

**AGENDA OF THE IQAC MEETING  
NORTH LAKHIMPUR COLLEGE  
(AUTONOMOUS)  
DATE: 03-08-2023**

1. The Chairperson takes seat
2. Proceedings of last IQAC meeting: Approval and Discussion
3. Objectives of the meeting (to be explained by the IQAC coordinator)
4. Academic matters for discussion
5. Declaration of the end of the meeting

*Rajesh Parajuli.*  
**COORDINATOR  
IQAC  
North Lakhimpur Colleg  
(Autonomous)**

  
**(Dr. B.C. Chetia)  
Principal  
North Lakhimpur College  
(Autonomous)  
*Principal*  
North Lakhimpur College  
(Autonomous)  
Lakhimpur, Assam**

**PROCEEDINGS OF THE IQAC MEETING**  
**NORTH LAKHIMPUR COLLEGE**  
**(AUTONOMOUS)**  
**DATE: 03-08-2023**

A meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 3<sup>rd</sup> of August 2023. Dr. R.Parajuli, the coordinator of IQAC requests the Principal to conduct the affairs of the meeting as the Chairperson of the Cell. The Principal takes the chair and greeted all the members requesting their cooperation for smooth conduct of business. The coordinator hands the agenda of the meeting over to him. The chairperson asked the coordinator to explain the objectives of convening the meeting.

The coordinator explains the objective of calling the meeting that the meeting mainly aims to discuss the various contemporary academic issues.

**Issue No-1:** The coordinator reads out the proceedings of the last meeting of the IQAC for discussion and approval of the Cell. He also presents the report of the action taken over the recommendations and resolutions of the last meeting. The meeting duly discusses the proceedings and the actions taken and decided to accept them unanimously.

**Resolution No-1:** All the proceedings and the actions taken over the resolutions of the last meeting approved and accepted unanimously.

**Issue No-2:** Conducting activities for the promotion of research in our institution with the implementation of NEP 2020.

**Resolution-2:** Resolved to conduct workshop related to research activities in collaboration with the Research Council.

**Issue No-3:** It was observed that the student-teacher ratio went far beyond the acceptable limits in the classes of SEC, VAC, MDC with the implementation of NEP 2020 since July 2023.

**Resolution-3:** Resolved to initiate steps for the introduction of a greater number of value-added and skill-based courses to normalize the student-teacher ratio in the existing VAC/SEC/MDC courses.

**Issue No-4:** Augmentation of Laboratory Infrastructure of Science Departments for promoting research in science departments.

**Resolution:** Resolved to recommend College authority to work for the improvement of laboratory infrastructure for promoting research in science departments.

**Issue No -5:** To develop a lecture recording room for facilitating faculty members for developing online content.

**Resolution:** Resolved to recommend college authority to do the needful for the development of a lecture recording room.

**Issue No-6:** Conducting follow-up activities in those locations where extension activities have already been conducted.

**Resolution:** Resolved to recommend all the Departments to conduct follow-up activities in those locations where extension activities have already been conducted.

**Issue No-7:** Conducting an induction programme for the 1<sup>st</sup> batch B.A. B.Ed. students before the commencement of classes

**Resolution:** Recommends College authority to do the needful for conducting induction programme of at least two weeks duration before the commencement of classes of the 1<sup>st</sup> batch of integrated B.A. B.Ed. programme.

**Issue No-8:** Conducting Career Counselling and placement activities within the institution.

**Resolution:** Recommends the Placement and Career Counselling Cell to do the needful for conducting a greater number of Career Counselling and placement activities within the institution.

**Issue No-9:** Conducting student orientation programme for the 1st Semester BA/BSc students on the modified examination & evaluation system after the implementation of NEP 2020

**Resolution:** Resolved to recommend the office of the controller of examination to conduct a student orientation programme for the 1st Semester BA/BSc students on the modified examination & evaluation system after the implementation of NEP 2020

**Issue No-10:** Extending counselling to each student, especially 1<sup>st</sup> batch student on NEP 2020 through the existing Mentor-Mentee system.

**Resolution:** Resolved to request the Principal, North Lakhimpur College to do the needful for providing special counselling to all the 1<sup>st</sup> semester BA/BSc students of the 1<sup>st</sup> NEP 2020 batch through the existing Mentor-Mentee system.

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Lakhimpur, Assam

## REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING HELD ON 03-08-2023

1. Conducted three numbers of workshops as initiatives for promoting research environment in the institution.
  - a. The Research Council & IQAC of North Lakhimpur College (Autonomous) Organized a two-day workshop on 'WRITING AND PUBLISHING A RESEARCH PAPER' on 21<sup>st</sup> and 22<sup>nd</sup> September 2023.
  - b. One day workshop on " Statistical Analysis on Python' was organized jointly by the Department of Computer Science and the Department of Statistics and IQAC during 6<sup>th</sup> and 7<sup>th</sup> October 2023.
  - c. A national 'Symposium of Physics: Advances in Research and Knowledge (SPARK) was organized by the Department of Physics, North Lakhimpur College on 14th October 2023.
2. All the Departments are encouraged to provide SECs/VACs and MDCs to rationalize the student-teacher ratio in the classes of these subjects.
3. Necessary steps have been taken by the college authority for the augmentation of research facilities in the Departments of Chemistry, Physics, Statistics, Electronics.
4. College authorities have initiated the construction of a small lecture recording room for facilitating faculty members to develop online course contents.
5. Follow-up extension activities have been conducted by the Departments as per the recommendation of IQAC.
6. Placement and Career Counselling Cell has taken necessary initiative for conducting Career Counselling and placement activities within the institution
  - a. A placement drive was conducted on 11th October 2023 under the aegis of the Placement and Career Counselling Cell in which Aide et Action, an International NGO, conducted the drive.
  - b. The Placement and Career Counselling Cell a Quiz and APSC awareness programme on 6th November 2023.
  - c. A Mega Career Counselling Session was conducted by the Govt. of Assam in Collaboration with the Career Counselling Cell on 2nd February 2024 in which 80 students participated.
  - d. Free UGC NET Coaching Classes were conducted during 6th February 2024 to 20th February 2024 in which 64 students participated
7. Office of the controller of examinations, North Lakhimpur College conducted a student orientation programme for the 1st Semester BA/BSc students on the modified examination & evaluation system after the implementation of NEP 2020 to give them an idea of the forthcoming examinations.
8. Two weeks induction programme was conducted for the 1st batch INTEGRATED TEACHER EDUCATION PROGRAM (ITEP) B.A. B.Ed (2023-2024) students of our college from 22<sup>nd</sup> September 2023 to 5<sup>th</sup> October 2023.

9. Principal, North Lakhimpur College has circulated notification to the Departments to strengthen the existing Mentor-Mentee system and provide special counselling to all the 1<sup>st</sup> semester BA/BSc students of the 1<sup>st</sup> NEP 2020 batch.

*Rajesh Pasajuli.*  
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**Lakhimpur, Assam**

**MEMBERS PRESENT IN THE IQAC MEETING  
NORTH LAKHIMPUR COLLEGE  
(AUTONOMOUS)  
DATE: 03-08-2023**

1. Dr. Biman Chandra Chetia, Chairperson, IQAC
2. Dr. Raghab Parajuli, Co Ordinator, IQAC
3. Dr. Chow Chandra Mantche, Controller of Examinations
4. Dr. Mrs. Kakali Bhuyan
5. Dr. Tarun Chandra Taid
6. Dr. Binda Sah
7. Dr. Chuchengfa Gogoi
8. Sri Nabajyoti Borah, Head Assistant, Nominee from Employer
9. Dr. Diganta Kalita (Stats)
10. Dr. Bornali Borah
11. Dr. Buddhadev Basumatary
12. Sri Dibyajyoti Hazarika
13. Dr. Bhabajit Bhuyan, Member Secretary, Academic Council
14. Ms. Nizara Gogoi, Librarian
15. Sri Ranjit Paul, I/C, IT Facilities

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