



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	North Lakhimpur College (autonomous)
• Name of the Head of the institution	Dr. Biman Chandra Chetia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	03752-22174
• Alternate phone No.	NA
• Mobile No. (Principal)	9435086753
• Registered e-mail ID (Principal)	nlcollege.autonomous@gmail.com
• Address	P.O. KHELMATI
• City/Town	North Lakhimpur
• State/UT	Assam
• Pin Code	787001
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	22/05/2013
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. Raghab Parajuli
• Phone No.	NA
• Mobile No:	9435508247
• IQAC e-mail ID	raghabparajuli@gmail.com
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://nlc.ac.in/data/page/aqar-list/">https://nlc.ac.in/data/page/aqar-list/</a>
<b>4. Was the Academic Calendar prepared for that year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://nlc.ac.in/data/page/academic-calendar/">https://nlc.ac.in/data/page/academic-calendar/</a>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	78%	2004	16/09/2004	15/09/2009
Cycle 2	A	3.08	2011	30/11/2011	29/11/2016
Cycle 3	B++	2.9	2018	30/11/2018	29/11/2023

**6. Date of Establishment of IQAC**

11/12/2004

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	UGC CPE Phase I	UGC	19/03/2010	10000000
Institution	Biotech Hub	DBT	30/11/2011	479200
Institution	UGC CPE Phase II	UGC	31/01/2014	15000000
Institution	FIST Program	DST	03/10/2019	4940000

<b>8. Provide details regarding the composition of the IQAC:</b>		
<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. In pursuance of the resolution no 2 of the 10th meeting of the Research Council of North Lakhimpur College (autonomous) held on 26/02/2022, five numbers of faculty members were accorded to act as Ph.D. supervisors with effect from 3/3/2022. Out of the five faculties two were from Political Science Department and three others were from the Department of Assamese. Altogether 12 scholars have registered for the Ph.D. degree among three Ph.D. supervisors of Assamese Department. The Ph.D. program of the Department was formally inaugurated on 29th April 2022. In the 12th meeting of the Research Council of North Lakhimpur College (autonomous) held on 26/12/2022, seven numbers of faculty members were accorded to act as Ph.D. supervisors with immediate effect. Out of the seven faculties two were from Education Department and three others were from the Botany Department and two from the Department of English.</p>		
<p>2. Our institution got ISO certification on 23/2/2022. We are now ISO 9001:2015 CERTIFIED institution.</p>		
<p>3. Important NEP related regulations have been approved by competent authorities. These regulations are i) NEP regulation of our College (NLCNEP 2021) ii) NLCNEP Extension Activities and Activity Driven</p>		

Projects Guidelines, 2021 iii)NLCNEP Research and Development Guidelines, 2021 along with R&D cell. iv)NLCNEP Ph.D Regulations, 2021 v)Draft Course Structures and Syllabi of the subjects of the B.A/B.Sc. Programmes under NEP, 2020

4.A new short-term skill-based course is being started under the skill sector "Food Processing" after getting approval under PMKVY 3.0 under Skill Hub Initiative. The course is being carried out by the Home Science Department and at present the focus is being given to Jam Jelly and Ketchup Processing. Duration of the Course is 4 months and maximum student capacity of the course is 60. Started PG course in Economics from the 2021-22 session.

5. We are registered for the Academic Bank of Credit in the National Academic Depository, a step ahead towards NEP implementation.

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
1. To introduce new PG courses in the Departments with sufficient Infrastructure	1. New PG course in Economics has been introduced from August, 2022
2. To introduce new skill based courses	2.A new short-term skill-based course is being started under the skill sector
3. To register our institute for the Academic Bank of Credit in NAD	3. We are now registered for the ABC in the National Academic Depository
4. To gear up actions for getting prepared for the implementation of NEP 2020	4. Some important regulations have been prepared and are also approved by competent authorities, which include NEP regulation of our College (NLCNEP 2021), NLCNEP Extension Activities and Activity Driven Projects Guidelines, 2021 NLCNEP Research and Development Guidelines, 2021 along with R&D cell. NLCNEP Ph.D Regulations, 2021; Draft Course Structures and Syllabi of the subjects of the B.A/B.Sc. Programmes under NEP, 2020 are also prepared
5. Augmentation of Research and Development Facilities	5. A new building for the central instrumentation center has been constructed and inaugurated.
6. Promoting Research in our Institute	6. Department of Assamese and Political Science has already begun Ph.D. programs in their Departments. At present there are 15 faculties of 4 Departments who could obtain Ph.D. guideship though the research council of North Lakhimpur College (Autonomous).
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Governing Body	07/12/2022
<b>14. Was the institutional data submitted to AISHE ?</b>	Yes
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2022	27/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Multidisciplinary Approach is an approach to curriculum integration which focus primarily on the different disciplines through diverse perspectives. In a multidisciplinary curriculum, a single topic is studied from the viewpoint of more than one discipline. The main purpose of this approach is to help the students in a holistic understanding of the content, issue or scenario through multiple discipline. This approach also helps the students to develop their general skills like problem solving, critical thinking, time management, self- management, communication and writing, analyses and research methodologies, team work, innovation and so on.</p> <p>Interdisciplinary Approach is some extent used as synonymous to multidisciplinary approach. In this approach, the concepts, practices and analytical framework of two or more disciplines are integrated for finding out the solutions of various problems related to discipline. These related disciplines are integrated to form a new field of study.</p> <p>"Multidisciplinary/Interdisciplinary Approach" can be implemented at an institutional level in many ways providing open courses from varied disciplines. North Lakhimpur College (Autonomous) under the CBCS system has been taking the initiative for the implementation of Multidisciplinary/Interdisciplinary Approach at own educational institution through offering some Certificate Courses and Add-On Courses to the students like, <i>Basic Statistical Methods for Research</i></p>	

*Workers, Clothing Construction, Nursery Techniques, Women Studies, Methods of Participation in local governance. Democratic Awareness with legal literacy, Application of Assamese in Computers, Foundation Course in Human Rights and Duties, Certificate Course on Gandhian Thoughts, PG Diploma in Yoga, Diploma in Yoga, Certificate Course in Yoga, Certificate Course in Jam Jelly and Ketchup processing, Certificate Course on Fish rearing & Breeding and so on.*

The close association between the various disciplines in a multidisciplinary approach will lead to the integration of knowledge, information, perspectives and concepts from two or more disciplines of specialized knowledge. So, this type of association will lead to an interdisciplinary approach to education.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credit is a credit facility originally anticipated by the Government of India in the NEP-2020. It has the provision of creating a digital infrastructure that will store the academic credits earned by the students of various higher educational institution within the country. The main objective of Academic Bank of Credit is to implement an inter-disciplinary approach in educational environment and also allow students to learn the best-courses of their content.

For maintaining academic awards in an electronic depository, our institution has already been registered for Academic Bank of Credit platform developed by the in National Academic Depository. A student by registering onto NAD can avail services like access, verification and authentication of its own academic awards in a digital format. From the next Academic Session (2023-24), the students will get the benefits ABC and Digi Locker.

#### **17.Skill development:**

Education, Skills and Employability is a tri - process of utmost importance in today's context. Skill development in education is the process of identifying the student's skill gaps and developing these skills to achieve their goal of life. The most important skills that are essential for developing human resources of students are cognitive skills, socio-emotional skills, technical skills, digital skills, soft skills etc.

As new age skills are required for employability, our Institute has initiated various Skill enhancement courses under the CBCS system. The following courses are offered by the Institution that mostly focus on employability, entrepreneurship and skill development as a

whole: *Basic Analytical Chemistry, Basic Instrumentation Skill Apiculture, Medicinal Botany, Logic and Set, Design and Fabrication of Printed Circuit Boards, Statistical data analysis using software packages, Remote Sensing, Pre School-Education, Sahitya aur Hindi Cinema, Soft Skills, Basics of Indian Capital Market, Application of Assamese Language in Computer, Tourism in North East, Home Based Catering, Public Opinion and Survey Research, Tourism Anthropology, Introduction to Linux/Unix, Computer Programming (C-Programming), Traditional Apparel designing and marketing*

*Cloud & Mobile Software Development, Analytical Chemistry I etc.* The skill enhancement courses are based on multi-disciplinary approach in which it is subjected to the choice of the students. Further, the curriculum contents in the courses of Physics, Chemistry, Mathematics, Statistics and Computer Science have explicit courses in digital and programming skills. For the humanities and social science courses, projects that involve interaction with community, negating with authorities in the governance are included.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution incorporated essence of Indian Traditional Knowledge as a mandatory course into the curriculum through which students are able to understand the need and importance of protecting Indian Traditional knowledge to modern thrust that are related to science, arts and humanities. Students are oriented to ancient Indian Knowledge affirmed in Vedas and Upanishads while teaching Philosophical Foundation of Education. Moreover, the Institute incorporated some add-on courses like Certificate Course on Gandhian Thoughts, PG Diploma in Yoga, UG Diploma in Yoga, Performing Arts etc. so that students are sensitized in Universal human values.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our Institute focuses on outcome-based learning and try to inculcate student centric methods of teaching and learning. As Outcome Based Education is a need of the hour, the Institute focused on training all the faculty members on outcome-based education to achieve a paradigm shift from the teacher centric education system to student-centric one.

The Institute strives to make the students accomplish Graduate Attributes by focusing on the different thrust areas like *Academic excellence* by designing all the curriculum of different programs based on Learning Outcome Based Curriculum Framework (LOCF), *Research excellence* by engaging students in different project work,



field studies etc. Teachers are encouraged to pursue research by providing necessary support of seed money. This will help the students and teacher to develop their investigation and design abilities for pursuing minor and major projects, *Social Consciousness* by engaging students and teachers in various extension activities. The Institute has an NSS Unit and NCC Unit through which all the task of social responsibility and sustainability activities are conducted.

Assessment through seminar, quizzes, group discussion, debate & symposia etc. are regularly done by monitor whether the outcomes are achieved or not. Mentoring of students are done by the teachers concerned and they are suggested to work on their strength and weakness.

#### **20.Distance education/online education:**

The Institute participated extensively in SWAYAM Courses since November 2019. Both students and teachers are encouraged to complete various Certificate Courses offered by SWAYAM.

The Institute has also a Centre for distance learning, the courses are offered by KKHSOU (Krishna Kanta Handiqui State Open University).

During the Covid-19 Pandemic Period, the Institute adopted Online mode of education through different platform i.e. Google Meet, Zoom Classes, Google Classroom etc. and implemented successfully.

Institution has facilities for e-content development viz. Media Centre, Audio-Visual Centre etc.

### **Extended Profile**

#### **1.Programme**

1.1 40

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

#### **2.Student**

2.1 2602

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 503

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 6447

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1 769

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 78

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 40

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 2602

Total number of students during the year:

File Description	Documents
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Institutional Data in Prescribed Format	<a href="#">View File</a>

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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 769

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	78
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	66
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	635
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	71
Total number of Classrooms and Seminar halls	
4.3	220
Total number of computers on campus for academic purposes	
4.4	113.68370
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The academic curricula developed by the college have local, national as well as international relevance. Following measures are being taken to achieve the said goal:

1. After attaining the autonomous status the teaching departments have been preparing syllabi at par with the best universities of India.

2. Syllabus revision is being carried out at regular intervals or as and when deemed necessary. In the current session syllabi of Physics, Home Science and Physical Education are revised . The learning outcome has been appreciable which can be marked in terms of the progression rates of students of the institution getting admitted in various HEIs.
3. A good number of courses are designed with focus on enhancing employability, encouraging entrepreneurship, skill development.
4. In 2021-22 session PG course in Economics has been newly introduced.
5. Six number of add on courses are being approved for introduction both from the Academic Council and Governing Body and will be introduced from the 2023. All the add on courses are very relevant to the local, national, regional and global needs.
6. Field studies and internship are components in certain programmes of studies which have been incorporated to give the students a firsthand experience of their subject.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://nlc.ac.in/data/page/determining-program-outcome/">https://nlc.ac.in/data/page/determining-program-outcome/</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

60

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

55

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

A number of U.G, and P.G. courses offered in North Lakhimpur

College (Autonomous) address human values, Professional ethics, Gender, Environment and Sustainability directly or indirectly. All the U.G. students are compulsorily taught a paper on Environmental Studies. Women issues, women related courses/topics are incorporated in the curriculum. Most of the UG and PG courses have the components related to environment, human values, gender studies, gender sensitisation and participation. A list of few similar courses is attached in the uploading section below

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

117

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

770

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**     **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://nlc.ac.in/data/page/feedback/">https://nlc.ac.in/data/page/feedback/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - The feedback system of the Institution comprises the following**     **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://nlc.ac.in/data/page/feedback/">https://nlc.ac.in/data/page/feedback/</a>
Any additional information	<b>No File Uploaded</b>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1360**



File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

623

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students after admission are assessed with the help of the six major test apparatus presented below.

1. UNIT TESTS

2. SESSIONAL TESTS

3. STUDENT SEMINARS

4. GROUP DISCUSSION

5. ESSAY COMPETITIONS

6. HOME ASSIGNMENTS

The advanced learners and slow learners of a subject are identified based on their active participation, involvement, performance in the class room/practical hall dynamics. Accordingly, subject wise, paper wise, practical wise strategies are adopted.

Specific strategies for the Advanced Learners:

- Provision of additional learning - reference material - E-Books, Review Articles, Reports, and Internet surfing

- Assignment preparation on current and latest topics based on reference books, and Internet surfing.
- Student Project Work based on theoretical data/practical work/survey data/ case studies.

#### Strategies for slow learners:

- Tutorials, discussions, interactions and remedial coaching.
- Personal, academic and social counseling.
- Concept clarification and problem solving exercises.
- Bilingual explanations and discussions.
- Provision of simple but standard lecture notes/course material. Revision of topics and practical's
- Trial tests and mock examinations. Monitoring their progress at every IA and semester-end examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/student-assessment-mechanism/">https://nlc.ac.in/data/page/student-assessment-mechanism/</a>

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/01/2023	2602	78

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The learning process is student-centred in North Lakhimpur College (autonomous). Key features may be highlighted as

- Participatory learning activities like presentation of seminars and assignments/project work, collection of information from Internet, is encouraged.
- A good Library and access to online resources help the

student to gain competency in reference work and research. Experiential learning is used in the departments like Education, all the Science departments, Journalism and Mass Communication, etc., where student has to undertake project work, field work where self learning by students is core of the work.

- There is also provision for mentors/advisors for each class or group of students for academic and personal guidance.
- We take and analyze feedbacks from the stakeholders and take necessary steps on the basis of the feedbacks to make teaching more student centric.
- Moreover, civic activities and problem-solving abilities are developed among the students through NCC and NSS wings of the college. The thrust area identified is to affect a paradigm shift in the knowledge delivery system. We visualize, in the immediate future, a smooth transition to digital learning without sacrificing the strengths of the conventional class room.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All the teachers use ICT enabled tools such as smart classrooms, multimedia projectors, e resources like e-journals, e-books, video conferencing facilities for classroom teachings. Many webinars are also arranged at times by various in-charge teachers for the students to make their classes more attractive with the involvement of other external resource persons in online platforms like Google Meet, Zoom, WebEx etc. A smart recording room has been developed by the college administration with video and voice recording facilities in which teachers could record their classes and post it to the needy students whenever necessary. Almost all the Department have their own computational facilities for the Department students apart from the central computation facilities. All the Departments also have access to the wi fi connectivity. Faculties use inhouse learning management system "SAMHITA" for uploading teaching videos and notes for the benefit of our students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://nlc.ac.in/data/page/ict/">https://nlc.ac.in/data/page/ict/</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

78

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college Academic Council prepares the academic calendar on the eve of the academic session and it is duly approved by the academic council as well as the Governing Body of the College. The schedule of teaching and examinations in the college are conducted in a planned manner guided by the Academic Calendar. All the departments under guidance of experts prepare 'teaching plan' to conduct the course in an efficient manner. A combination of teacher supervised and teacher independent learning activities at individual and group levels are integrated into the system learning such that students are optimally involved in assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods of the institution. Academic calendar is made available in the college portal, the URL being <https://nlc.ac.in/data/page/academic-calendar/>.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

65

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

44

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

949

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

40

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

122

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

North Lakhimpur College (Autonomous) as an autonomous college has been very much up and doing in bring reforms in the examination system through IT integration on the basis of the feedbacks received from its stake holders.

The office of the controller of Examination has integrated the IT tools in the examination management. Internal Assessment marks are Collected from all the Departments in the form of soft and hard copy. To bring uniformity in the marking process a common format of marking has been developed in which Departments have to enter their internal assessment marks. Once the soft copies are gathered from all the Departments, final compilation task becomes easier. Mark entry, grade sheet preparation, as well as analysis of results all are being automated. Attendance of students required for internal assessment are generated automatically by the concerned Head of the Department with the help of an online application specially designed for the purpose.

During this menace of COVID 19, the college had to conduct online examinations . For that purpose an online portal (<https://examination.nlc.ac.in>) was created to upload the question

papers and submit answer scripts by the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://examination.nlc.ac.in/">https://examination.nlc.ac.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- **Program Outcomes (POs):** It represents the knowledge, skills and attitudes acquired by the students at the end of a course completion of their respective program.
- **Course Outcomes (COs):** At the end of each course student acquired knowledge and skills provided by the course outcomes. It reflects the cognitive processes a course provides.

Course Outcomes (COs) are framed at concerned department by Board of Studies. The course outcome and their mapping with program outcomes and program specific outcomes are elaborately discussed and finalized by the BoS members.

Program Outcomes (POs) and Program Specific Outcomes (PSOs) are approved by the Academic Council of the Institute.

Program Outcomes (POs) were formulated reflecting the vision, mission and strategies of the college and UGC guidelines on Graduate Attributes as well as University Guidelines on PG Attributes. While formulating POs for the institute, the institute considered academic excellence, human values, effective communication, developing critical thinking, environment and sustainability, life skill education, research excellence, scope of extension activities, effective citizenship, self-directed and recent trends in education, technology and in the job markets. The entire curricula were structured by Advisory Committee and were restructured and the assessment pattern were modified by the experts.

The stakeholders were enlightened with the POs of the institute through the following procedure:

- POs and PSOs are available in the Institute Website (

[www.nlc.ac.in](http://www.nlc.ac.in))

- Departmental Notice Board
- Meeting with faculty members
- POs and PSOs are displayed in Department Office, Laboratory and Departmental Library.
- Parents Meeting
- Alumni Meeting

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://nlc.ac.in/data/page/determining-program-outcome/">https://nlc.ac.in/data/page/determining-program-outcome/</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The program outcomes (PO) and program specific outcomes (PSO) are assessed with the help of course outcomes (CO) through direct and indirect assessment methods. In the calculation process, initially CO Attainment is calculated by giving weightage to Direct and Indirect Assessment. Direct Assessment Methods are provided through direct examination conducted by the CoE branch of the Institution at the end of the session. As a part of Indirect Assessment Method, different assessment methods are designed in the course curriculum viz. Sessional Examinations, Quiz, Home Assignment, Seminar Presentation, Group Discussion, Project Work etc. All these assessments contribute to Direct Assessment. Weightage for Direct and Indirect Assessment are 80% and 20% respectively at Under Graduate level and at the Post Graduate level 30% weightage to internal assessment tools and 70% weightage to end semester examination. In the Direct Assessment, End Semester examination is based on written examination for entire courses.

At the UG and PG level, the attainment of Program Outcome (PO) is measured through student's progress to higher studies in different educational institution in India or Abroad. Another measurement of attainment is student's placement in job market.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/determining-program-outcome/">https://nlc.ac.in/data/page/determining-program-outcome/</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

503

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://nlc.ac.in/data/page/examination-cell/">https://nlc.ac.in/data/page/examination-cell/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://nlc.ac.in/data/page/feedback/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Council is the apex body that administers the research programmes of the College. The Research Council has to take all strategic decisions, corrective actions, preparing, updating policies as per the UGC norms. Research facilities are frequently being updated on the basis of the recommendations of the Heads of the concerned Departments. In 2022, we have constructed and inaugurated a new dedicated building for the

central instrumentation centre. Our institution has a very well defined policy for the promotion of research and the same is available in the college website.

The Research Council will be primarily responsible for the following responsibilities: a) It is responsible for receiving, scrutinising, and approving the Departmental Board of Study's recommendations on research programmes. b) It advises, observes, and makes recommendations on the operation of the Departmental Board of Study on research matters. c) It reviews the Policy Matters/Regulations pertaining to Ph.D. and M.Sc. research. d) It looks into ways to promote innovative research by students and faculty members, as well as develop policy initiatives to support it. e) It will develop policy initiatives to promote more Industry-Academia research. f) It looks into increasing Action Research by students and faculty members. g) It will consider applications for Junior Research Fellowship (JRF) awards recommended by the Academic Coordinator. h) The Chairperson shall examine the Reports of the Examiners of the Ph.D. i) It receives annual Academic Report(s) from the Principal Investigator(s) of ongoing Research Project(s) .

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://nlc.ac.in/uploads/files/UBA/NLC%20R%20%26%20D%20Policy%5B1%5D.pdf">https://nlc.ac.in/uploads/files/UBA/NLC%20R%20%26%20D%20Policy%5B1%5D.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

100000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

200000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://nlc.ac.in/uploads/files/R_p/List%20of%20Completed%20and%20Ongoing%20Research%20Projects%20(1).pdf">https://nlc.ac.in/uploads/files/R_p/List%20of%20Completed%20and%20Ongoing%20Research%20Projects%20(1).pdf</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

14

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://mines.assam.gov.in/information-services/district-minerals-foundation-trust-dmf">https://mines.assam.gov.in/information-services/district-minerals-foundation-trust-dmf</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

North Lakhimpur College has created an ecosystem for research and innovation through various initiatives for the creation and

transfer of knowledge for the promotion of knowledge through the following activities:

1. Development of Central Instrumentation centre.
2. Well-equipped laboratories in various departments
3. Development of computation facilities in each Department.
4. Broadband internet/wi-fi connectivity
5. Organising research-oriented seminars/workshops/IPR related activities.
6. Ensuring availability of research journals through Inflightnet, Shodhganga and books related to research.
7. We are also registered in the IIC (Institution's Innovation Council) and we carry on activities as the IIC calendar for the promotion of innovation and Research.
8. Innovation Workshops are conducted in which reputed innovators are invited as resource persons.
9. Signing MoU's with various institutions/agencies/industries for the promotion of research and innovation.
10. Various project works and internships are part of the curriculum which help them to understand the importance of both proper planning and execution of innovative research.

For entrepreneurship development among students many certificate courses are developed e.g. Certificate courses in Food processing, Yoga, DTP in Assamese, Nursery techniques, Fish rearing and breeding, PGDCA, PGDDM etc. are some of the courses which can inculcate the sense of doing something of their own among the students after getting degree from our institution. Many MoU's are signed with NGO's and Industries for entrepreneurship development. MoU signed with Indian Institute of Entrepreneurship, Sports Authority of India, Assam Start up -The Nest are the few MoU's in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

6

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="https://nlc.ac.in/data/page/research-profile/">https://nlc.ac.in/data/page/research-profile/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website**

**during the year**

25

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/books-chapters/">https://nlc.ac.in/data/page/books-chapters/</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

83

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

4

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities



### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Every year students under the supervision of teachers go for extension activities which inculcates in them a sense of involving in the nation building activities. Extension activities are mostly carried out with NCC, NSS, student bodies, Green Club as well as various Departments and in collaboration with non- Governmental organisations and local bodies. Key aspects of the extension programmes conducted being: Flood relief, swachhata campaign, Anti-tobacco campaign, plantation drives, awareness camps on health and hygiene, AIDS awareness camps, blood donation camps, social survey activities etc.

Last year five villages were adopted under the Unnat Bharat Abhijan (UBA), a flagship community extension programme of the Govt. of India. In the survey, households of the village were interacted for their health, hygiene, educational and economic conditions. After the survey students were assisted to analyse the results and the final report was submitted to the main cell of UBA. Similarly, school mentoring programmes are being taken as extension activities in which North Lakhimpur Town High School, North Lakhimpur Govt Higher Secondary School, Nowboicha Higher Secondary School were the three schools selected for the mentoring purpose during which both survey and counselling of schools was done.

The outcomes of these extension programmes are very satisfactory which is reflected in the student feedbacks in which we see that more than 90% students had fostered in them the attitude to contribute towards community and society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/list-of-extension-activities/">https://nlc.ac.in/data/page/list-of-extension-activities/</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

16

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

791

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

8

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate facilities for quality teaching-learning experience of the students. There are 67 classrooms, 35 sufficiently equipped Laboratories. Faculties use ICT facilities like Smart Board, Video Conferencing, Multimedia Projectors, and Computers etc while imparting teaching to the students. There is a recording room developed during the COVID-19 menace, to facilitate faculties to record a high-quality class for the benefit of the students. The laboratories are constructed and maintained in line with the standards set by the statutory authorities. There are 8 computer laboratories, 2 language laboratories and 1 central instrumentation room for the benefit of the students. The Department of Biotechnology, Government of India has established Institutional Biotech Hub for furthering research in the field of Biotechnology. Sports facilities are the part and parcel of the courses running under the Department of Physical Education. The college has a good track record in sports events in the university, state and national levels. We have a 400m Synthetic Track, a Volleyball court, Basketball court, Outdoor games field an Indoor stadium, One Concrete Cricket Pitch, a Gymnasium and One Yoga Hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/computer-center/">https://nlc.ac.in/data/page/computer-center/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our institution has adequate facilities for cultural activities, yoga, sports and games . We have shown them categorywise below:

**For Cultural Activities:**

Stage size: 45 ft. X 34 ft. = 1530 sq. ft. = 142.14 sq. m

Auditorium size: 881.97 sq. m with a seat capacity of 900 audiences.

Two Pairs of Tabla, two sets of Harmonium, 2 Nos of Dhol, 2 Nos of Khol, 1 Guitter, 1 Dotara, 1 Daba (Traditional Drum) and locally available indigenous bamboo made musical instruments.

**For Sports:**

The college has a good track record in sports events in the university, state and national levels. There exists healthy infrastructure for use and benefit of students which include

Volleyball court, Basketball court, Outdoor games field, Indoor stadium, Gymnasium, 400m Synthetic athletic track

One Concrete Cricket Pitch

**For Yoga and Meditation:**

We have Yoga center in which apart from Yoga certificate and PG diploma courses fitness camps for other college students are also frequently organized for physical and mental fitness of the students.

**For Gymnasium:**

We have a 47 ft. X 21 ft. = 987 sq. ft gymnasium hall with the following different exercise equipment:

Dumbbell-06 nos

Chest Bench-03nos

Cardio Machine-02nos

Bench-03nos

Olympic Bar-02nos

Olympic Plate-19 nos

Iron Plate-09 nos

Plastic Plate-03 nos

Multiple Machine-01 no

Arm wrestling Table-01 no

Belt-02 nos

Squat Rag-01 no

Weight Stand-02 nos

Dumbbell Stand-01 no

Leg Press Machine-01 no

Weighing Machine-01 no

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/sports/">https://nlc.ac.in/data/page/sports/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

44.04050

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the Integrated Library Management System (ILMS) software: SOUL

Nature of the automation: Partial, Version: SOUL 2.0, Year of automation: 2011

Dr. Biswanarayan Shastri Granthagar is a partially automated library with Soul 2.0 ILMS software since 2011. Cataloguing, circulation, and report generation are done through this software. Five client computers are linked to the server which includes 2 nos for the circulation of books, 01 no for Librarian, 01 no for assistant Librarian and 01 as OPAC for user to access through a KIOSK machine. Bar coding is done in the books and students membership cards for circulation of the library materials. The library is wifi enabled and under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/library/">https://nlc.ac.in/data/page/library/</a>

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.03687

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

208

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our College has its own IT policy, there is an IT Facilities Committee through which it works constantly for the up gradation of IT facilities, whether it be increasing the number of computers, computation centers or the band width available in the campus.

The College has three Central Computer Centres for providing academic computing facilities to the faculty and students. All the

Departments have been provided with computers, printers and multimedia projectors. Computer maintenance through AMC is done regularly . The IT Facilities Committee recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the IT resources as and when necessary. The library also extends computers and Internet facility from Virtual Learning Resource Centre. SOUL software package is being used in the library for issue and receipt purposes. The library has OPAC facility. All the sections of office (Administration, Academic, Finance etc.) have been provided with computer facilities. The examination section is also computerized. In all there are around 220 computers in the college. College has its own Websites. College admission process is fully computerized. All the Teaching, Library and Administrative departments of the college are linked with BSNL broadband connection. There is a Reliance Jio WiFi connection in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/uploads/files/policy/it_policy.pdf">https://nlc.ac.in/uploads/files/policy/it_policy.pdf</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2602	220

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus C. 20 Mbps - 35 Mbps



File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development:** **B. Any three of the above Facilities available for e-content development**  
**Media Centre**  
**Audio-Visual Centre**  
**Lecture Capturing System (LCS)**  
**Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/media-center/">https://nlc.ac.in/data/page/media-center/</a>
List of facilities for e-content development (Data Template)	<b>No File Uploaded</b>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**69.6432**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

#### **Maintenance and utilization of laboratory infrastructure and facilities**

Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment's and chemicals are done by the HOD's of the concerned departments. The purchase of laboratory equipments and other chemicals, specimen etc. is done by the Purchase Committee of the college as per requirement

sent by the teaching departments.

**Maintenance and utilization of Library:** Every year Libraries collect the list of required books from Departments through the HOD of the concerned department. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. Students are motivated in the beginning of the session to register them for using INFLIBNET.

#### Maintenance and utilization of sports facilities

The faculties of the Department of physical education take the responsibility of the proper use and maintenance of the sports facilities like Badminton court/ Volleyball court / TT Courts /Gym. There is a Sports Facility Committee for making necessary purchases as per recommendations received from the games and sports sections of the college.

#### Maintenance and utilization of IT facilities

Almost all departments have computation facilities for their students and the HODs of the concerned departments look after their systems. Computer maintenance through AMC is done regularly and non-repairable systems are disposed of. There is an IT Facilities Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/uploads/files/policy%20for%20maintaining%20physical%20facilities(1).pdf">https://nlc.ac.in/uploads/files/policy%20for%20maintaining%20physical%20facilities(1).pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1691

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**B. Any 3 of the above**

File Description	Documents
Link to Institutional website	<a href="https://nlc.ac.in/">https://nlc.ac.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

361

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

85

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

249

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

14

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

30

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The North Lakhimpur College Students' Union is a representative body of the students' community. The North Lakhimpur College Students' Council consists of the following 14 office bearers, namely: President Vice president, General Secretary, Assistant general Secretary, Girls' common room secretary, Boys' common room

secretary, social service Secretary, Debating secretary, Cultural Secretary, Gymnasium Secretary, Major games Secretary, Minor games secretary, Editor College Magazine.

The major activities of the Students Union is to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee, Anti-Ragging Committee and in Hostel Mess Committee. In the IQAC, student representative helps in the development of quality culture in the institution. Students representing the anti-ragging committee play a key role in creating awareness among students through their activities. Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken. The Student Union plays key roles in conducting events like Fresher's social, annual sports, in organizing seminars, workshops, in celebrating events like the national science day, world environment day, women's day, Saraswati puja, Tithi of Srimanta Sankardeva etc.; they participate in all extension activities conducted by NCC, NSS or any Department of our institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/committee/">https://nlc.ac.in/data/page/committee/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

16

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has alumni association. They usually meet once a year and conduct academic events and attend the general body meeting. The alumni association helps to develop a database of all the alumni with information about their employment, their employers and nature of their present work, contact addresses, phone numbers and e-mail IDs. Such information helps the present students to contact the alumni for suggestion. Some of the alumni have contributed generously for various academic events on the campus. The alumni association has developed goodwill between the present students and the alumnae. The alumni contribute generously to the development of the college. The Association takes up different positive and quality oriented measure from time to time and renders active cooperation to the college management towards implementing various programmes. A large number of members of the association generously provide financial aid to the authority as and when situation demands, which are utilized in the development of various infrastructure and other facilities. The main objectives of the association is to keep in close touch with the college and to organize seminars, talks, symposia, conferences, cultural and other programme in the college, from time to time, in order to inspire and educate the current batches of students and exchange views and ideas. They also provide the feed back to the college to reshape the present teaching and learning programmes to suit the new job requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/alumni-association/">https://nlc.ac.in/data/page/alumni-association/</a>

**5.4.2 - Alumni's financial contribution during the year** E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

An effective leadership is very important for the prosperity of an institution. The mission and vision statements act as indicators for framing the plan of action adopted by the authority in academic as well as administrative policy making and execution.

Construction of additional classrooms is being carried out for the augmentation of academic infrastructure. Laboratories of the Department of Physics, Statistics, Zoology are newly constructed, A new central instrumentation center has been constructed and also inaugurated. New classrooms are being constructed in the Department of Physics, new classrooms are allotted in the department of Home Science, Statistics, Chemistry, Economics, Education, Assamese and Physical Education.

All this is being done in tune with the institutional goal of providing quality education to all keeping pace with the contemporary developments in the fields. The perspective plan envisages: Continuous improvement of infrastructure and learning resources. Development of additional infrastructure and learning resources. Availability of adequate average area of infrastructure per student. Optimum utilization of available infrastructure and learning resources. Maintenance of infrastructure and learning resources. Continuous efforts to obtain grants for infrastructure development. The college has long term plans of the construction of a separate building for a Central Library of the college, Construction of a Post Graduate Block, Extension of the Office of the Examination Branch, Reconstruction of the Old Arts Block, Separate Faculty Rooms. Efforts to obtain infrastructure development, moderation, up-gradation grants from UGC, DBT, DST, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/perspective-plan/">https://nlc.ac.in/data/page/perspective-plan/</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college practices decentralization and participative



management in academic as well as administrative fields. In the academic arena, the syllabi of the various programmes of study are designed by the Boards of Studies of the teaching departments of which every teacher is a member. The syllabi designed by the departments are forwarded to the Academic Council for approval and onward forwarding to the Governing Body. The Academic Council has considerable presence of the teachers as all the heads of the teaching departments are members along with four additional teachers nominated by the Principal on the basis of seniority of service. In the Governing Body two teachers are nominated on the basis of seniority. In addition to its academic meetings are held to take stock of the academic scenario of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/committee/">https://nlc.ac.in/data/page/committee/</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College had prepared a Perspective Plan for the period of 10 years commencing from academic year 2013 to academic year 2023 by taking into consideration the quality indicators of seven criteria determined by NAAC. In the preparation of the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the college has taken initiatives. Inputs from all stakeholders, their expectations, management policies and goals and objectives of the college are considered as a base for formulation of the perspective plan.

Stress has been given in the true implementation of the perspective plan and success has been achieved in maximum aspects:

i) All the faculty actively participates in curriculum designing and development of affiliated and autonomous certificate, diploma, bridge and remedial programmes.

ii) CBCS system has already been adopted as per the plan in all UG and PG courses.

iii) Strengthening of Innovations and Discipline in Teaching-Learning Process has been continuously being achieved with the technology support. Recently all student attendances are being taken in the Class O' Clock App developed specially for our students for taking attendances of the students and interestingly both students and faculties can log in into the App and check their live attendances, holiday lists, shared notes or notices etc.

v) Feedback taking system has been made more student friendly by facilitating the service through Class O Clock App itself.

The IQAC looks into successful implementation of the corrective measures/ strategies.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/perspective-plan/">https://nlc.ac.in/data/page/perspective-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Internal Organizational Structure of the College that makes decisions is envisaged to be essentially decentralized and laterally functioning. The Principal along with the Governing Body make decisions and the Academic Council serves as the internal decision making body regarding academic matters. The two way mechanism of seeking responses, getting feedback and implementing policies/decisions is operated through the Principal. Various Boards of Studies, the Academic Council and the Office of the Controller of Examinations function as responsible bodies in implementing changes in curriculum, preparing the academic calendar and examination pattern so that the Governing Body and Principal can analyze and implement their policies.

The Controller of Examinations and his office administer the examination process as per the decisions of the Governing Body and Academic Council. IQAC implements norms and sets standards for quality and excellence and the Department Councils operate the academic process of teaching and learning. The Research Council

functions as a nodal agency in administering research for the preparation and submission of projects. The service rules of North Lakhimpur College is controlled and monitored by Directorate of Higher Education Assam like other colleges of Assam. It must follow the rules mandatory for all colleges of India under the guidance of UGC. The service procedures, recruitment and promotional polices are adopted following the rules and regulations of State Government and University Grants Commission.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://nlc.ac.in/uploads/files/organogram%201.pdf">https://nlc.ac.in/uploads/files/organogram%201.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Some effective welfare measures for teaching and non-teaching staff are mentioned below:

1. The College has a welfare fund called "North Lakhimpur College Cooperative Thrift Society". The teaching and non-teaching Staffs are members of this welfare fund and all are benefitted by this fund. All members contribute an amount monthly to this fund and

they also get loans in a very low rate of interest. The members of teaching and non-teaching staff are able to get immediate loans during their emergency.

2. Teaching and non-teaching staff are provided with lump sum financial aid on credit from the authority on request.

3. The College has provided residential quarter facilities to some of the teaching staffs within the college campus on expenditure-sharing basis on non-movable assets. Residential facility for some of the grade IV staff is provided by the authority within college campus.

4. The North Lakhimpur College has recently introduced an aid fund named "College Aid Fund". This fund provides one-time financial help to the needy teaching and non-teaching faculties as well as to the needy students of the college. During Covid time, smart phones were distributed to few needy students to meet their requirement of online classes. Many times the aid fund helps students in the form of medical aid for the treatment of diseases.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/welfare-measure/">https://nlc.ac.in/data/page/welfare-measure/</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

Accounts are audited regularly. The college appoints a Govt. Auditor through its G.B for auditing the accounts. Some accounts like UGC and DBT funds have been audited by registered Chartered Firm. Govt. of Assam also regularly audits the college accounts. The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam. The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. Also, every year we do internal audit of our accounts by engaging senior auditors/retd. Auditors ,recommendations are discussed and implemented for the betterment and transparent financial health of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.53

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from various Government Departments and agencies, alumni association and donations from well wishers. Thus funds are obtained from external sources and through internal generation. Funds received from the following external sources: UGC, DBT, RUSA, DST, State Government funds etc. Few sources of internal fund generation include

1. The college auditorium is given on rent to various organizations for conducting meetings and functions provided they do not hamper the academic environment of the college.
2. The college receives rent from various government departments and agencies, private companies etc. who conduct recruitment examinations and courses.
3. Self financing courses are a source of internal fund generation of the college.
4. Sale of silk cocoon.

5. Sale of waste and unused paper and other materials to scrap dealer.
6. Sale of areca nut that grow in the campus.
7. Rent paid by State Bank of India for the ATM installed at the college campus.
8. Rent received from teachers occupying teachers' quarter.
9. Rent received from Vivekananda Kendra for using a college room as its office.
10. Rent received from the vendor managing the college canteen.
11. Amount earned from the sale of e-wastes.
12. Amount earned from sales of vermin compost plant.

The funds received are used for the specific purposes for which they have been sanctioned

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC of North Lakhimpur College has been contributing to institutionalize the quality assurance strategies and processes by undertaking various effective measures:**

1. New courses are introduced which include PG Programme in Economics introduced since 2022.
2. Seven new add-on courses are approved by the Academic Council and will be introduced from the even Semesters i.e. January 2023 session. The six add-on courses are i) Basic Statistical Methods For Research Workers (ii) Clothing

- Construction. iii) Nursery Techniques iv) Yoga v) Women Studies vi) Methods of participation in local governance vii) Democratic awareness with legal literacy
3. Our Institution has got ISO certification. ISO 9001:2015 certification received on 23/2/2022 and has validity up to 22/02/2025.
  4. We are preparing for the implementation of NEP 2020 from the year 2023 and for that we have prepared draft Course structures of all the Departments, Research and Development Cell has been constituted, we are keeping constant communication with the state Government and are moving as per the its direction.
  5. Research Council has prepared NLC NEP research and development guidelines, as well as NLC NEP Ph.D. guidelines and are approved by the Academic Council. 12 faculty members of four Departments have received Ph.D guideship's till date and Four number of Ph.D. students have already registered for the Ph.D. programmes.
  6. SEED money grant has been increased form the existing amount for promoting and facilitating faculty research.
  7. Faculties are encouraged to attend international and national Seminars/workshops/conferences and the practice of providing travel grant is being continued

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/uploads/files/iqac/quality_initiatives/Seminars_Workshops_Organise_d.pdf">https://nlc.ac.in/uploads/files/iqac/quality_initiatives/Seminars_Workshops_Organise_d.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals through IQAC as per norms such as Periodic meeting with the teachers as well as the practice of taking annual appraisal reports from the teachers to review the process of teaching and learning and assess the quality improvement of the faculties. The provision of receiving feedback from the students online and formation of the grievance redressal cell to review and implement reforms also serves the purpose. A Comprehensive and Continuous Evaluation process has been adopted for all programmes of study in



the college. The choice based credit system is in place. The two most notable examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are (i) the practice of verification of answer script on application from student in presence of the aggrieved person(s). If a student applies through due procedure against evaluation of his/her answer script for receiving less mark than expectation re-evaluation of that answer script is done in presence of the concerned student. (ii) Adoption of uniform methods for internal assessment of students by all academic departments. The IQAC took cognizance of the technical difficulties arising out of the use of different methods by academic departments for internal assessment of the students and took steps through the office of the Controller of the Examinations to introduce uniformity in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://nlc.ac.in/data/page/examination-cell/">https://nlc.ac.in/data/page/examination-cell/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution has been actively promoting gender equity through courses within various programmes (Theoretical approach) and through various activities related to women empowerment.

#### 1. Courses related to gender equity include

- Feminism: Theory & Practice, PSC-GE-6-201 (2nd Semester Political Science)
- Gender and Education, EDU-GE-6-401(4th Semester Education)
- Women, Power and Politics, PSC-DS-6-502 (5th Semester Political Science)
- Gender Studies, BPS-DS-T6-302 (3rd Semester BPES)
- Gender Studies, MENG-GE-4-201(A) (2nd Semester, MA English)
- Gender Studies, CT-5-MPS-303 (3rd Semester MA Pol. Science)
- Women and Literature, MENG-GE-4-301 (A) (3rd Semester MA English) etc.

1. On the eve of International Women's Day, the Women's study center, North Lakhimpur College Organized an interaction programme with the entrepreneur and environmentalist Mrs Momi Pegu.

2. We have been continuing a best practice "Our Daughter" since 2014-15 for encouraging and ascertain the education of poor but meritorious girls to make them worthy citizens of the nation hence to ascertain gender equality in the society.

3. Many such programmes are organised which we regard as important measures for ensuring gender equity e.g. a seven-day Yoga camp on the eve of International Yoga Day 2022 from 24th May 2022 to 30th May 2022, An invited talk on stress management on 26th March 2022

4. One month Certificate Course on Tailoring was organised by The Department of Home Science in collaboration with Deepashri Industries, North Lakhimpur from 1st June 2022 to 30th June 2022 and the main aim of the programme was to equip women with skills parallel to formal education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Solid waste management:** Solid waste and other recyclable wastes are initially dumped at a selected site and from there they are collected by agents of the municipality. Biodegradable solid waste is dumped at the vermi compost plant. Scrap dealers carry away some amount of reusable and recyclable solid waste.

**Liquid waste management:** The sewage is drained into the soak pits constructed at different locations of the college.

**E-waste management:** Scrap dealers take away the e-wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction**

**C. Any 2 of the above**

**of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution is always up and doing in providing an inclusive environment both for the students and faculties in getting familiar with the cultural, regional, linguistic, communal, and socio-economic and other diversities of the region and hence developing tolerance and harmony among people of different caste and religion.

i) The collective celebration of major festivals in the institution helps in inculcating the sense of tolerance and harmony among the students. Few of such celebrations cum competitions include celebration of Saraswati Puja, Tithi of Sri Sri Sankardeva, Fateha Doaz Deham, Teacher's Day, Freshman social, College week etc.

ii) Educational tours, excursions are some occasions in which students get acquainted with the culture of regions other than the home district/home state which also aids in developing the sense of national integration.

iii) Field studies and extension activities are the frequent activities taken almost by all Departments in all academic sessions which also help in making our students familiar with the cultural, regional, linguistic, communal, and socio-economic and other diversities.

iv) Sports for all: The inter Departmental sports competitions organized mostly by the Department of Physical Education with the assistance of the sports section of NLCSU, also helps in bringing the young minds into resonance along with the development of the team spirit and leadership qualities.

v) Seminar, workshops are organized at times for the promotion of cultural, regional, linguistic, communal, and socio-economic assimilation of the different stake holders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Activities taken for the sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

1. Organisation of Seminars/ workshops, competitions, extension activities based on the mentioned theme.
2. Participating in the awareness programmes organized by Govt agencies, NGOs in this regard.

3. The course "foundation course in Human Rights and Duties" is dedicated to the sensitization of students towards constitutional obligations.

This year activities taken include:

1. This year 50 number of students has taken admission in the three-month foundation course on Human Rights and Duties
2. Department of Education organised a popular talk on " Inter State Migrant Workers" on 5th November 2022 as a part of the foundation course on "Human Rights and Duties." The talk was delivered by Dr. Bhabajit Doley, District Labour Officer cum Employees Compensation Commissioner, Dhemaji District and the program was attended by 60 numbers of students of various Departments.
3. Two number of add on courses are introduced form January 2023 on methods of participation in local governance and Democratic awareness with legal literacy by the Department of Political Science which will help in the sensitization of students to constitutional obligations.
4. North Lakhimpur College Team has won the best team prize in the State Level Youth Parliament, organized by Medha Educare Foundation in association with OIL INDIA LIMITED, on 10th September 2022 at Duliajan. The topic of the debate was "Uniform Civil Code". Our team was consisting of 20 student members who participated in the Youth parliament.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized** A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes the following national and international festivals and events:

1. National Voter's Day, 25th January 2022
2. Republic Day(National): 26th January 2022
3. International Mother Language Day, 21st February 2022
4. National Science Day: 28th February 2022
5. International Women's Day: 8th March 2022
6. International No Tobacco Day, 31st May 2022
7. World Environment Day (International): 5th June 2022
8. International Yoga Day (International): 21st June 2022
9. Librarian's Day, 12th August 2022
10. Independence Day (National) :15th August 2022
11. Gandhi Jayanti (National): 2nd October 2022
12. World AIDS Day: 1st December 2022

During the Independence Day and Republic Day the national flag is hoisted in the college premises and in the college hostels. The NCC platoon of the college is assigned with the responsibility of making necessary arrangements for smooth conduct of the events. Other days are celebrated in different appropriate ways may as seminars, workshops, popular talks, extension activities or in any other forms. A report is placed as attachment.



File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### A) ENCOURAGEMENT TO READ MORE BOOKS

1. Title of the practice: 'Letters and Pages' Scheme

2. Objectives of the Practice: Encouraging the students to read more books, enhance their concentration level and to take them to newer areas of knowledge.

3. The Context: The practice includes book reading, review writing, book lottery and providing books on discount at the retail outlet of the publication committee.

4. The Practice: In the Book reading competition students are to pick up any book from the college library and submit its review within the notified time to the Librarian.

### (B) GIRL CHILD ADOPTION

1. Name of the practice: 'Our Daughter'

2. Objectives of the Practice: To encourage and ascertain education of poor but meritorious girls to make them worthy citizens of the nation. To ascertain gender equality in the society. The institution's quest to reach the deserving cutting across odds is the determining motive behind conducting the practice.

3. The Context: To support the adopted girls at least up to the graduation level with ample support for carrying out higher education. While implementing the practice the assigned teachers of the college track the adopted girl.

4. The Practice: The College adopts one poor but meritorious girl every year getting her selected by a committee Constituted by the Principal. Its uniqueness in the contemporary Indian context lies in the focus on gender equality and girl Empowerment.

File Description	Documents
Best practices in the Institutional website	<a href="https://nlc.ac.in/uploads/files/igac/best_practices/institutional_best_practices.pdf">https://nlc.ac.in/uploads/files/igac/best_practices/institutional_best_practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Holistic Approach to Education and Environment

North Lakhimpur College (NLC) is committed to providing quality education and promoting environmental sustainability.

**Educational Aspect:** One of the most striking features of North Lakhimpur College is the wide range of academic programs it offers. From undergraduate programs in Arts and Science to postgraduate courses in subjects like Botany, Chemistry, Electronics, Physics, Zoology, Assamese, Economics, Education, English, and Political Science, the college provides students with a diverse array of educational opportunities. In addition, the college also offers professional courses in Computer Science and Mass Communication. It provides PG diploma courses in subjects like Post graduate diploma in disaster Management, PGDCA etc. Apart from those courses our institution provides certificate courses, skill-based courses and add-on courses to promote employability of outgoing students.

#### Environmental aspect:

NLC is unique in its approach to education, as it is not just focused on academic excellence but also on creating an environmentally sustainable future. The college has taken several initiatives to reduce its carbon footprint, such as installing solar street lights and rainwater harvesting systems. The college also has an active Eco-Club that conducts various activities and events to raise awareness about environmental issues among

students and the local community. NLC's commitment to environmental sustainability is not limited to its campus. The college actively participates in various environmental initiatives, such as tree planting drives, clean-up campaigns, and waste management programs, in collaboration with local NGOs and government agencies.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The academic curricula developed by the college have local, national as well as international relevance. Following measures are being taken to achieve the said goal:

1. After attaining the autonomous status the teaching departments have been preparing syllabi at par with the best universities of India.
2. Syllabus revision is being carried out at regular intervals or as and when deemed necessary. In the current session syllabi of Physics, Home Science and Physical Education are revised. The learning outcome has been appreciable which can be marked in terms of the progression rates of students of the institution getting admitted in various HEIs.
3. A good number of courses are designed with focus on enhancing employability, encouraging entrepreneurship, skill development.
4. In 2021-22 session PG course in Econometrics has been newly introduced.
5. Six number of add on courses are being approved for introduction both from the Academic Council and Governing Body and will be introduced from the 2023. All the add on courses are very relevant to the local, national, regional and global needs.
6. Field studies and internship are components in certain programmes of studies which have been incorporated to give the students a firsthand experience of their subject.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://nlc.ac.in/data/page/determining-program-outcome/">https://nlc.ac.in/data/page/determining-program-outcome/</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

60

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

55

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

40	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum	
<p>A number of U.G, and P.G. courses offered in North Lakhimpur College (Autonomous) address human values, Professional ethics, Gender, Environment and Sustainability directly or indirectly. All the U.G. students are compulsorily taught a paper on Environmental Studies. Women issues, women related courses/topics are incorporated in the curriculum. Most of the UG and PG courses have the components related to environment, human values , gender studies, gender sensitisation and participation. A list of few similar courses is attached in the uploading section below</p>	
File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year</b>	
5	

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

117

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

770

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://nlc.ac.in/data/page/feedback/">https://nlc.ac.in/data/page/feedback/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://nlc.ac.in/data/page/feedback/">https://nlc.ac.in/data/page/feedback/</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

623

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students after admission are assessed with the help of the six major test apparatus presented below.

1. UNIT TESTS

2. SESSIONAL TESTS



## 3. STUDENT SEMINARS

## 4. GROUP DISCUSSION

## 5. ESSAY COMPETITIONS

## 6. HOME ASSIGNMENTS

The advanced learners and slow learners of a subject are identified based on their active participation, involvement, performance in the class room/practical hall dynamics. Accordingly, subject wise, paper wise, practical wise strategies are adopted.

Specific strategies for the Advanced Learners:

- Provision of additional learning - reference material - E-Books, Review Articles, Reports, and Internet surfing
- Assignment preparation on current and latest topics based on reference books, and Internet surfing.
- Student Project Work based on theoretical data/practical work/survey data/ case studies.

Strategies for slow learners:

- Tutorials, discussions, interactions and remedial coaching.
- Personal, academic and social counseling.
- Concept clarification and problem solving exercises.
- Bilingual explanations and discussions.
- Provision of simple but standard lecture notes/course material. Revision of topics and practical's
- Trial tests and mock examinations. Monitoring their progress at every IA and semester-end examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/student-assessment-mechanism/">https://nlc.ac.in/data/page/student-assessment-mechanism/</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/01/2023	2602	78

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The learning process is student-centred in North Lakhimpur College (autonomous). Key features may be highlighted as

- Participatory learning activities like presentation of seminars and assignments/project work, collection of information from Internet, is encouraged.
- A good Library and access to online resources help the student to gain competency in reference work and research. Experiential learning is used in the departments like Education, all the Science departments, Journalism and Mass Communication, etc., where student has to undertake project work, field work where self learning by students is core of the work.
- There is also provision for mentors/advisors for each class or group of students for academic and personal guidance.
- We take and analyze feedbacks from the stakeholders and take necessary steps on the basis of the feedbacks to make teaching more student centric.
- Moreover, civic activities and problem-solving abilities are developed among the students through NCC and NSS wings of the college. The thrust area identified is to affect a paradigm shift in the knowledge delivery system. We visualize, in the immediate future, a smooth transition to digital learning without sacrificing the strengths of the conventional class room.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All the teachers use ICT enabled tools such as smart classrooms, multimedia projectors, e resources like e-journals, e-books, video conferencing facilities for classroom teachings. Many webinars are also arranged at times by various in-charge teachers for the students to make their classes more attractive with the involvement of other external resource persons in online platforms like Google Meet, Zoom, WebEx etc. A smart recording room has been developed by the college administration with video and voice recording facilities in which teachers could record their classes and post it to the needy students whenever necessary. Almost all the Department have their own computational facilities for the Department students apart from the central computation facilities. All the Departments also have access to the wi fi connectivity. Faculties use inhouse learning management system "SAMHITA" for uploading teaching videos and notes for the benefit of our students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://nlc.ac.in/data/page/ict/">https://nlc.ac.in/data/page/ict/</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

78

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college Academic Council prepares the academic calendar on the eve of the academic session and it is duly approved by the

academic council as well as the Governing Body of the College. The schedule of teaching and examinations in the college are conducted in a planned manner guided by the Academic Calendar. All the departments under guidance of experts prepare 'teaching plan' to conduct the course in an efficient manner. A combination of teacher supervised and teacher independent learning activities at individual and group levels are integrated into the system learning such that students are optimally involved in assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods of the institution. Academic calendar is made available in the college portal, the URL being <https://nlc.ac.in/data/page/academic-calendar/>.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

65

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

44

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

949

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

40

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

122

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

North Lakhimpur College (Autonomous) as an autonomous college has been very much up and doing in bring reforms in the examination system through IT integration on the basis of the feedbacks received from its stake holders.

The office of the controller of Examination has integrated the IT tools in the examination management. Internal Assessment marks are Collected from all the Departments in the form of soft and hard copy. To bring uniformity in the marking process a common format of marking has been developed in which Departments have to enter their internal assessment marks. Once the soft copies are gathered from all the Departments, final compilation task becomes easier. Mark entry, grade sheet preparation, as well as analysis of results all are being automated. Attendance of students required for internal assessment are generated automatically by the concerned Head of the Department with the help of an online application specially designed for the purpose.

During this menace of COVID 19, the college had to conduct online examinations . For that purpose an online portal (<https://examination.nlc.ac.in>) was created to upload the question papers and submit answer scripts by the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://examination.nlc.ac.in/">https://examination.nlc.ac.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- **Program Outcomes (POs):** It represents the knowledge, skills and attitudes acquired by the students at the end of a course completion of their respective program.
- **Course Outcomes (COs):** At the end of each course student acquired knowledge and skills provided by the course outcomes. It reflects the cognitive processes a course provides.

Course Outcomes (COs) are framed at concerned department by Board of Studies. The course outcome and their mapping with program outcomes and program specific outcomes are elaborately discussed and finalized by the BoS members.

Program Outcomes (POs) and Program Specific Outcomes (PSOs) are approved by the Academic Council of the Institute.

Program Outcomes (POs) were formulated reflecting the vision, mission and strategies of the college and UGC guidelines on Graduate Attributes as well as University Guidelines on PG Attributes. While formulating POs for the institute, the institute considered academic excellence, human values, effective communication, developing critical thinking, environment and sustainability, life skill education, research excellence, scope of extension activities, effective citizenship, self-directed and recent trends in education, technology and in the job markets. The entire curricula were structured by Advisory Committee and were restructured and the assessment pattern were modified by the experts.

The stakeholders were enlightened with the POs of the institute through the following procedure:

- POs and PSOs are available in the Institute Website ([www.nlc.ac.in](http://www.nlc.ac.in))
- Departmental Notice Board
- Meeting with faculty members
- POs and PSOs are displayed in Department Office, Laboratory and Departmental Library.
- Parents Meeting
- Alumni Meeting

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://nlc.ac.in/data/page/determining-program-outcome/">https://nlc.ac.in/data/page/determining-program-outcome/</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The program outcomes (PO) and program specific outcomes (PSO) are assessed with the help of course outcomes (CO) through direct and indirect assessment methods. In the calculation process, initially CO Attainment is calculated by giving weightage to Direct and Indirect Assessment. Direct Assessment Methods are provided through direct examination conducted by the CoE branch of the Institution at the end of the session. As a part of Indirect Assessment Method, different assessment methods are designed in the course curriculum viz. Sessional Examinations, Quiz, Home Assignment, Seminar Presentation, Group Discussion, Project Work etc. All these assessments contribute to Direct Assessment. Weightage for Direct and Indirect Assessment are 80% and 20% respectively at Under Graduate level and at the Post Graduate level 30% weightage to internal assessment tools and 70% weightage to end semester examination. In the Direct Assessment, End Semester examination is based on written examination for entire courses.

At the UG and PG level, the attainment of Program Outcome (PO) is measured through student's progress to higher studies in different educational institution in India or Abroad. Another measurement of attainment is student's placement in job market.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/determining-program-outcome/">https://nlc.ac.in/data/page/determining-program-outcome/</a>

### 2.6.3 - Pass Percentage of students



**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

503

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://nlc.ac.in/data/page/examination-cell/">https://nlc.ac.in/data/page/examination-cell/</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://nlc.ac.in/data/page/feedback/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Council is the apex body that administers the research programmes of the College. The Research Council has to take all strategic decisions, corrective actions, preparing, updating policies as per the UGC norms. Research facilities are frequently being updated on the basis of the recommendations of the Heads of the concerned Departments. In 2022, we have constructed and inaugurated a new dedicated building for the central instrumentation centre. Our institution has a very well defined policy for the promotion of research and the same is available in the college website.

The Research Council will be primarily responsible for the following responsibilities: a) It is responsible for receiving, scrutinising, and approving the Departmental Board of Study's recommendations on research programmes. b) It advises, observes, and makes recommendations on the operation of the

Departmental Board of Study on research matters. c) It reviews the Policy Matters/Regulations pertaining to Ph.D. and M.Sc. research. d) It looks into ways to promote innovative research by students and faculty members, as well as develop policy initiatives to support it. e) It will develop policy initiatives to promote more Industry-Academia research. f) It looks into increasing Action Research by students and faculty members. g) It will consider applications for Junior Research Fellowship (JRF) awards recommended by the Academic Coordinator. h) The Chairperson shall examine the Reports of the Examiners of the Ph.D. i) It receives annual Academic Report(s) from the Principal Investigator(s) of ongoing Research Project(s) .

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://nlc.ac.in/uploads/files/UBA/NLC%20R%20%26%20D%20Policy%5B1%5D.pdf">https://nlc.ac.in/uploads/files/UBA/NLC%20R%20%26%20D%20Policy%5B1%5D.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

100000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

200000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://nlc.ac.in/uploads/files/R_p/List%20of%20Completed%20and%20Ongoing%20Research%20Projects%20(1).pdf">https://nlc.ac.in/uploads/files/R_p/List%20of%20Completed%20and%20Ongoing%20Research%20Projects%20(1).pdf</a>
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

14

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://mines.assam.gov.in/information-services/district-minerals-foundation-trust-dmf">https://mines.assam.gov.in/information-services/district-minerals-foundation-trust-dmf</a>
Any additional information	<a href="#">View File</a>

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

North Lakhimpur College has created an ecosystem for research and innovation through various initiatives for the creation and transfer of knowledge for the promotion of knowledge through the following activities:

1. Development of Central Instrumentation centre.
2. Well-equipped laboratories in various departments
3. Development of computation facilities in each Department.
4. Broadband internet/wi-fi connectivity
5. Organising research-oriented seminars/workshops/IPR related activities.
6. Ensuring availability of research journals through Inflightnet, Shodhganga and books related to research.
7. We are also registered in the IIC (Institution's Innovation Council) and we carry on activities as the IIC calendar for the promotion of innovation and Research.
8. Innovation Workshops are conducted in which reputed innovators are invited as resource persons.
9. Signing MoU's with various institutions/agencies/industries for the promotion of research and innovation.
10. Various project works and internships are part of the curriculum which help them to understand the importance of both proper planning and execution of innovative research.

For entrepreneurship development among students many certificate courses are developed e.g. Certificate courses in Food processing, Yoga, DTP in Assamese, Nursery techniques, Fish rearing and breeding, PGDCA, PGDDM etc. are some of the courses which can inculcate the sense of doing something of their own among the students after getting degree from our institution. Many MoU's are signed with NGO's and Industries for entrepreneurship development. MoU signed with Indian Institute of Entrepreneurship, Sports Authority of India, Assam Start up -The Nest are the few MoU's in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

6

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="https://nlc.ac.in/data/page/research-profile/">https://nlc.ac.in/data/page/research-profile/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

25

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/books-chapters/">https://nlc.ac.in/data/page/books-chapters/</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

83

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

4

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0



File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Every year students under the supervision of teachers go for extension activities which inculcates in them a sense of involving in the nation building activities. Extension activities are mostly carried out with NCC, NSS, student bodies, Green Club as well as various Departments and in collaboration with non- Governmental organisations and local bodies. Key aspects of the extension programmes conducted being: Flood relief, swachhata campaign, Anti-tobacco campaign, plantation drives, awareness camps on health and hygiene, AIDS awareness camps, blood donation camps, social survey activities etc.

Last year five villages were adopted under the Unnat Bharat Abhijan (UBA), a flagship community extension programme of the Govt. of India. In the survey, households of the village were interacted for their health, hygiene, educational and economic conditions. After the survey students were assisted to analyse the results and the final report was submitted to the main cell of UBA. Similarly, school mentoring programmes are being taken as extension activities in which North Lakhimpur Town High School, North Lakhimpur Govt Higher Secondary School, Nowboicha Higher Secondary School were the three schools selected for the mentoring purpose during which both survey and counselling of schools was done.

The outcomes of these extension programmes are very satisfactory which is reflected in the student feedbacks in which we see that more than 90% students had fostered in them the attitude to contribute towards community and society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/list-of-extension-activities/">https://nlc.ac.in/data/page/list-of-extension-activities/</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

16

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

791

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate facilities for quality teaching-learning experience of the students. There are 67 classrooms, 35 sufficiently equipped Laboratories. Faculties use ICT facilities like Smart Board, Video Conferencing, Multimedia Projectors, and Computers etc while imparting teaching to the students. There is a recording room developed during the

COVID-19 menace, to facilitate faculties to record a high-quality class for the benefit of the students. The laboratories are constructed and maintained in line with the standards set by the statutory authorities. There are 8 computer laboratories, 2 language laboratories and 1 central instrumentation room for the benefit of the students. The Department of Biotechnology, Government of India has established Institutional Biotech Hub for furthering research in the field of Biotechnology. Sports facilities are the part and parcel of the courses running under the Department of Physical Education. The college has a good track record in sports events in the university, state and national levels. We have a 400m Synthetic Track, a Volleyball court, Basketball court, Outdoor games field an Indoor stadium, One Concrete Cricket Pitch, a Gymnasium and One Yoga Hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/computer-center/">https://nlc.ac.in/data/page/computer-center/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our institution has adequate facilities for cultural activities, yoga, sports and games . We have shown them categorywise below:

**For Cultural Activities:**

Stage size: 45 ft. X 34 ft. = 1530 sq. ft. = 142.14 sq. m

Auditorium size: 881.97 sq. m with a seat capacity of 900 audiences.

Two Pairs of Tabla, two sets of Harmonium, 2 Nos of Dhol, 2 Nos of Khol, 1 Guiter, 1 Dotara, 1 Daba (Traditional Drum) and locally available indigenous bamboo made musical instruments.

**For Sports:**

The college has a good track record in sports events in the university, state and national levels. There exists healthy infrastructure for use and benefit of students which include

Volleyball court, Basketball court, Outdoor games field, Indoor stadium, Gymnasium, 400m Synthetic athletic track

One Concrete Cricket Pitch

For Yoga and Meditation:

We have Yoga center in which apart from Yoga certificate and PG diploma courses fitness camps for other college students are also frequently organized for physical and mental fitness of the students.

For Gymnasium:

We have a 47 ft. X 21 ft. = 987 sq. ft gymnasium hall with the following different exercise equipment:

Dumbbell-06 nos

Chest Bench-03nos

Cardio Machine-02nos

Bench-03nos

Olympic Bar-02nos

Olympic Plate-19 nos

Iron Plate-09 nos

Plastic Plate-03 nos

Multiple Machine-01 no

Arm wrestling Table-01 no

Belt-02 nos

Squat Rag-01 no

Weight Stand-02 nos

Dumbbell Stand-01 no

Leg Press Machine-01 no

**Weighing Machine-01 no**

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/sports/">https://nlc.ac.in/data/page/sports/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities****35**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)****44.04050**

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Name of the Integrated Library Management System (ILMS) software: SOUL****Nature of the automation: Partial, Version: SOUL 2.0, Year of automation: 2011**

Dr. Biswanarayan Shastri Granthagar is a partially automated library with Soul 2.0 ILMS software since 2011. Cataloguing, circulation, and report generation are done through this software. Five client computers are linked to the server which includes 2 nos for the circulation of books, 01 no for Librarian, 01 no for assistant Librarian and 01 as OPAC for user to access through a KIOSK machine. Bar coding is done in the books and students membership cards for circulation of the library materials. The library is wifi enabled and under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/library/">https://nlc.ac.in/data/page/library/</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

6.03687

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year**

208

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our College has its own IT policy, there is an IT Facilities Committee through which it works constantly for the up gradation of IT facilities, whether it be increasing the number of computers, computation centers or the band width available in the campus.

The College has three Central Computer Centres for providing academic computing facilities to the faculty and students. All the Departments have been provided with computers, printers and multimedia projectors. Computer maintenance through AMC is done regularly . The IT Facilities Committee recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the IT resources as and when necessary. The library also extends computers and Internet facility from Virtual Learning Resource Centre. SOUL software package is being used in the library for issue and receipt purposes. The library has OPAC facility. All the sections of office (Administration, Academic, Finance etc.) have been provided with computer facilities. The examination section is also computerized. In all there are around 220 computers in the college. College has its own Websites. College admission process is fully computerized. All the Teaching, Library and Administrative departments of the college are linked with BSNL broadband connection. There is a Reliance Jio WiFi connection in the college.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/uploads/files/policy/it_policy.pdf">https://nlc.ac.in/uploads/files/policy/it_policy.pdf</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
2602	220

File Description	Documents
Upload any additional information	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

C. 20 Mbps - 35 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

B. Any three of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/media-center/">https://nlc.ac.in/data/page/media-center/</a>
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

69.6432

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

##### Maintenance and utilization of laboratory infrastructure and facilities

Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment's and chemicals are done by the HOD's of the concerned departments. The purchase of laboratory equipments and other chemicals, specimen etc. is done by the Purchase Committee of the college as per requirement sent by the teaching departments.

Maintenance and utilization of Library: Every year Libraries collect the list of required books from Departments through the HOD of the concerned department. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. Students are motivated in the beginning of the session to register them for using INFLIBNET.

##### Maintenance and utilization of sports facilities

The faculties of the Department of physical education take the responsibility of the proper use and maintenance of the sports facilities like Badminton court/ Volleyball court / TT Courts /Gym. There is a Sports Facility Committee for making necessary purchases as per recommendations received from the games and sports sections of the college.

##### Maintenance and utilization of IT facilities

Almost all departments have computation facilities for their

students and the HODs of the concerned departments look after their systems. Computer maintenance through AMC is done regularly and non-repairable systems are disposed of. There is an IT Facilities Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/uploads/files/policy%20for%20maintaining%20physical%20facilities(1).pdf">https://nlc.ac.in/uploads/files/policy%20for%20maintaining%20physical%20facilities(1).pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1691

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students'**

**B. Any 3 of the above**

<b>capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>	
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="https://nlc.ac.in/">https://nlc.ac.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
<b>361</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

85

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

249

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

14

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

30

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The North Lakhimpur College Students' Union is a representative body of the students' community. The North Lakhimpur College Students' Council consists of the following 14 office bearers, namely: President Vice president, General Secretary, Assistant general Secretary, Girls' common room secretary, Boys' common room secretary, social service Secretary, Debating secretary, Cultural Secretary, Gymnasium Secretary, Major games Secretary, Minor games secretary, Editor College Magazine.

The major activities of the Students Union is to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee, Anti-Ragging Committee and in Hostel Mess Committee. In the IQAC, student representative helps in the development of quality culture in the institution. Students representing the anti-ragging committee play a key role in creating awareness among students through their activities. Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken. The Student Union plays key roles in conducting events like Fresher's social,

annual sports, in organizing seminars, workshops, in celebrating events like the national science day, world environment day, women's day, Saraswati puja, Tithi of Srimanta Sankardeva etc.; they participate in all extension activities conducted by NCC, NSS or any Department of our institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/data/page/committee/">https://nlc.ac.in/data/page/committee/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

16

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has alumni association. They usually meet once a year and conduct academic events and attend the general body meeting. The alumni association helps to develop a database of all the alumni with information about their employment, their employers and nature of their present work, contact addresses, phone numbers and e-mail IDs. Such information helps the present students to contact the alumni for suggestion. Some of the alumni have contributed generously for various academic events on the campus. The alumni association has developed goodwill between the present students and the alumnae. The alumni contribute generously to the development of the college. The Association takes up different positive and quality oriented measure from time to time and renders active cooperation to the college management towards implementing various programmes. A large number of members of the association generously provide financial aid to the authority

as and when situation demands, which are utilized in the development of various infrastructure and other facilities. The main objectives of the association is to keep in close touch with the college and to organize seminars, talks, symposia, conferences, cultural and other programme in the college, from time to time, in order to inspire and educate the current batches of students and exchange views and ideas. They also provide the feed back to the college to reshape the present teaching and learning programmes to suit the new job requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/alumni-association/">https://nlc.ac.in/data/page/alumni-association/</a>

**5.4.2 - Alumni's financial contribution during the year**

**E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

An effective leadership is very important for the prosperity of an institution. The mission and vision statements act as indicators for framing the plan of action adopted by the authority in academic as well as administrative policy making and execution.

Construction of additional classrooms is being carried out for the augmentation of academic infrastructure. Laboratories of the Department of Physics, Statistics, Zoology are newly constructed, A new central instrumentation center has been constructed and also inaugurated. New classrooms are being constructed in the Department of Physics, new classrooms are allotted in the department of Home Science, Statistics, Chemistry, Economics, Education, Assamese and Physical



**Education.**

All this is being done in tune with the institutional goal of providing quality education to all keeping pace with the contemporary developments in the fields. The perspective plan envisages: Continuous improvement of infrastructure and learning resources. Development of additional infrastructure and learning resources. Availability of adequate average area of infrastructure per student. Optimum utilization of available infrastructure and learning resources. Maintenance of infrastructure and learning resources. Continuous efforts to obtain grants for infrastructure development. The college has long term plans of the construction of a separate building for a Central Library of the college, Construction of a Post Graduate Block, Extension of the Office of the Examination Branch, Reconstruction of the Old Arts Block, Separate Faculty Rooms. Efforts to obtain infrastructure development, moderation, up-gradation grants from UGC, DBT, DST, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/perspective-plan/">https://nlc.ac.in/data/page/perspective-plan/</a>

#### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college practices decentralization and participative management in academic as well as administrative fields. In the academic arena, the syllabi of the various programmes of study are designed by the Boards of Studies of the teaching departments of which every teacher is a member. The syllabi designed by the departments are forwarded to the Academic Council for approval and onward forwarding to the Governing Body. The Academic Council has considerable presence of the teachers as all the heads of the teaching departments are members along with four additional teachers nominated by the Principal on the basis of seniority of service. In the Governing Body two teachers are nominated on the basis of seniority. In addition to its academic meetings are held to take stock of the academic scenario of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://nlc.ac.in/data/page/committee/">https://nlc.ac.in/data/page/committee/</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College had prepared a Perspective Plan for the period of 10 years commencing from academic year 2013 to academic year 2023 by taking into consideration the quality indicators of seven criteria determined by NAAC. In the preparation of the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the college has taken initiatives. Inputs from all stakeholders, their expectations, management policies and goals and objectives of the college are considered as a base for formulation of the perspective plan.

Stress has been given in the true implementation of the perspective plan and success has been achieved in maximum aspects:

i) All the faculty actively participates in curriculum designing and development of affiliated and autonomous certificate, diploma, bridge and remedial programmes.

ii) CBCS system has already been adopted as per the plan in all UG and PG courses.

iii) Strengthening of Innovations and Discipline in Teaching-Learning Process has been continuously being achieved with the technology support. Recently all student attendances are being taken in the Class O' Clock App developed specially for our students for taking attendances of the students and interestingly both students and faculties can log in into the App and check their live attendances, holiday lists, shared notes or notices etc.

v) Feedback taking system has been made more student friendly

by facilitating the service through Class O Clock App itself.

The IQAC looks into successful implementation of the corrective measures/ strategies.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/perspective-plan/">https://nlc.ac.in/data/page/perspective-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Internal Organizational Structure of the College that makes decisions is envisaged to be essentially decentralized and laterally functioning. The Principal along with the Governing Body make decisions and the Academic Council serves as the internal decision making body regarding academic matters. The two way mechanism of seeking responses, getting feedback and implementing policies/decisions is operated through the Principal. Various Boards of Studies, the Academic Council and the Office of the Controller of Examinations function as responsible bodies in implementing changes in curriculum, preparing the academic calendar and examination pattern so that the Governing Body and Principal can analyze and implement their policies.

The Controller of Examinations and his office administer the examination process as per the decisions of the Governing Body and Academic Council. IQAC implements norms and sets standards for quality and excellence and the Department Councils operate the academic process of teaching and learning. The Research Council functions as a nodal agency in administering research for the preparation and submission of projects. The service rules of North Lakhimpur College is controlled and monitored by Directorate of Higher Education Assam like other colleges of Assam. It must follow the rules mandatory for all colleges of India under the guidance of UGC. The service procedures, recruitment and promotional policies are adopted following the rules and regulations of State Government and University Grants Commission.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://nlc.ac.in/uploads/files/organogram%201.pdf">https://nlc.ac.in/uploads/files/organogram%201.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Some effective welfare measures for teaching and non-teaching staff are mentioned below:

1. The College has a welfare fund called "North Lakhimpur College Cooperative Thrift Society". The teaching and non-teaching Staffs are members of this welfare fund and all are benefitted by this fund. All members contribute an amount monthly to this fund and they also get loans in a very low rate of interest. The members of teaching and non-teaching staff are able to get immediate loans during their emergency.

2. Teaching and non-teaching staff are provided with lump sum financial aid on credit from the authority on request.

3. The College has provided residential quarter facilities to

some of the teaching staffs within the college campus on expenditure-sharing basis on non-movable assets. Residential facility for some of the grade IV staff is provided by the authority within college campus.

4. The North Lakhimpur College has recently introduced an aid fund named "College Aid Fund". This fund provides one-time financial help to the needy teaching and non-teaching faculties as well as to the needy students of the college. During Covid time, smart phones were distributed to few needy students to meet their requirement of online classes. Many times the aid fund helps students in the form of medical aid for the treatment of diseases.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nlc.ac.in/data/page/welfare-measure/">https://nlc.ac.in/data/page/welfare-measure/</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

Accounts are audited regularly. The college appoints a Govt. Auditor through its G.B for auditing the accounts. Some accounts like UGC and DBT funds have been audited by registered Chartered Firm. Govt. of Assam also regularly audits the college accounts. The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam. The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. Also, every year we do internal audit of our accounts by engaging senior auditors/retd. Auditors, recommendations are discussed and implemented for the betterment and transparent financial health of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.53

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from various Government Departments and agencies, alumni association and donations from well wishers. Thus funds are obtained from external sources and through internal generation. Funds received from the following external sources: UGC, DBT, RUSA, DST, State Government funds etc. Few sources of internal fund generation include

1. The college auditorium is given on rent to various organizations for conducting meetings and functions provided they do not hamper the academic environment of the college.

2. The college receives rent from various government departments and agencies, private companies etc. who conduct recruitment examinations and courses.

3. Self financing courses are a source of internal fund generation of the college.

4. Sale of silk cocoon.

5. Sale of waste and unused paper and other materials to scrap dealer.

6. Sale of areca nut that grow in the campus.

7. Rent paid by State Bank of India for the ATM installed at the college campus.

8. Rent received from teachers occupying teachers' quarter.

9. Rent received from Vivekananda Kendra for using a college room as its office.

10. Rent received from the vendor managing the college canteen.

11. Amount earned from the sale of e-wastes.

12. Amount earned from sales of vermin compost plant.

The funds received are used for the specific purposes for which they have been sanctioned

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC of North Lakhimpur College has been contributing to institutionalize the quality assurance strategies and processes by undertaking various effective measures:**

1. New courses are introduced which include PG Programme in Economics introduced since 2022.
2. Seven new add-on courses are approved by the Academic Council and will be introduced from the even Semesters i.e. January 2023 session. The six add-on courses are i) Basic Statistical Methods For Research Workers (ii)



- Clothing Construction. iii) Nursery Techniques iv) Yoga v) Women Studies vi) Methods of participation in local governance vii) Democratic awareness with legal literacy
3. Our Institution has got ISO certification. ISO 9001:2015 certification received on 23/2/2022 and has validity up to 22/02/2025.
  4. We are preparing for the implementation of NEP 2020 from the year 2023 and for that we have prepared draft Course structures of all the Departments, Research and Development Cell has been constituted, we are keeping constant communication with the state Government and are moving as per the its direction.
  5. Research Council has prepared NLC NEP research and development guidelines, as well as NLC NEP Ph.D. guidelines and are approved by the Academic Council. 12 faculty members of four Departments have received Ph.D guideship's till date and Four number of Ph.D. students have already registered for the Ph.D. programmes.
  6. SEED money grant has been increased form the existing amount for promoting and facilitating faculty research.
  7. Faculties are encouraged to attend international and national Seminars/workshops/conferences and the practice of providing travel grant is being continued

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nlc.ac.in/uploads/files/igac/quality_initiatives/Seminars_Workshops_Organised.pdf">https://nlc.ac.in/uploads/files/igac/quality_initiatives/Seminars_Workshops_Organised.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals through IQAC as per norms such as Periodic meeting with the teachers as well as the practice of taking annual appraisal reports from the teachers to review the process of teaching and learning and assess the quality improvement of the faculties. The provision of receiving feedback from the students online and formation of the grievance redressal cell to review and implement reforms also serves the purpose. A Comprehensive and Continuous Evaluation

process has been adopted for all programmes of study in the college. The choice based credit system is in place. The two most notable examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are (i) the practice of verification of answer script on application from student in presence of the aggrieved person(s). If a student applies through due procedure against evaluation of his/her answer script for receiving less mark than expectation re-evaluation of that answer script is done in presence of the concerned student. (ii) Adoption of uniform methods for internal assessment of students by all academic departments. The IQAC took cognizance of the technical difficulties arising out of the use of different methods by academic departments for internal assessment of the students and took steps through the office of the Controller of the Examinations to introduce uniformity in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://nlc.ac.in/data/page/examination-cell/">https://nlc.ac.in/data/page/examination-cell/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution has been actively promoting gender equity through courses within various programmes (Theoretical approach) and through various activities related to women empowerment.

#### 1. Courses related to gender equity include

- Feminism: Theory & Practice, PSC-GE-6-201 (2nd Semester Political Science)
- Gender and Education, EDU-GE-6-401(4th Semester Education)
- Women, Power and Politics, PSC-DS-6-502 (5th Semester Political Science)
- Gender Studies, BPS-DS-T6-302 (3rd Semester BPES)
- Gender Studies, MENG-GE-4-201(A) (2nd Semester, MA English)
- Gender Studies, CT-5-MPS-303 (3rd Semester MA Pol. Science)
- Women and Literature, MENG-GE-4-301 (A) (3rd Semester MA English) etc.

1. On the eve of International Women's Day, the Women's study center, North Lakhimpur College Organized an interaction programme with the entrepreneur and environmentalist Mrs Momi Pegu.

2. We have been continuing a best practice "Our Daughter" since

2014-15 for encouraging and ascertain the education of poor but meritorious girls to make them worthy citizens of the nation hence to ascertain gender equality in the society.

3. Many such programmes are organised which we regard as important measures for ensuring gender equity e.g. a seven-day Yoga camp on the eve of International Yoga Day 2022 from 24th May 2022 to 30th May 2022, An invited talk on stress management on 26th March 2022

4. One month Certificate Course on Tailoring was organised by The Department of Home Science in collaboration with Deepashri Industries, North Lakhimpur from 1st June 2022 to 30th June 2022 and the main aim of the programme was to equip women with skills parallel to formal education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Solid waste management:** Solid waste and other recyclable wastes are initially dumped at a selected site and from there they are collected by agents of the municipality. Biodegradable solid waste is dumped at the vermi compost plant. Scrap dealers carry away some amount of reusable and recyclable solid waste.

**Liquid waste management:** The sewage is drained into the soak pits constructed at different locations of the college.

**E-waste management:** Scrap dealers take away the e-wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</b></p>	B. Any 3 of the above
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**Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution is always up and doing in providing an inclusive environment both for the students and faculties in getting familiar with the cultural, regional, linguistic, communal, and socio-economic and other diversities of the region and hence developing tolerance and harmony among people of different caste and religion.

i) The collective celebration of major festivals in the institution helps in inculcating the sense of tolerance and harmony among the students. Few of such celebrations cum competitions include celebration of Saraswati Puja, Tithi of Sri Sri Sankardeva, Fateha Doaz Deham, Teacher's Day, Freshman social, College week etc.

ii) Educational tours, excursions are some occasions in which students get acquainted with the culture of regions other than the home district/home state which also aids in developing the sense of national integration.

iii) Field studies and extension activities are the frequent activities taken almost by all Departments in all academic sessions which also help in making our students familiar with the cultural, regional, linguistic, communal, and socio-economic and other diversities.

iv) Sports for all: The inter Departmental sports competitions

organized mostly by the Department of Physical Education with the assistance of the sports section of NLCSU, also helps in bringing the young minds into resonance along with the development of the team spirit and leadership qualities.

v) Seminar, workshops are organized at times for the promotion of cultural, regional, linguistic, communal, and socio-economic assimilation of the different stake holders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Activities taken for the sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

1. Organisation of Seminars/ workshops, competitions, extension activities based on the mentioned theme.
2. Participating in the awareness programmes organized by Govt agencies, NGOs in this regard.
3. The course "foundation course in Human Rights and Duties" is dedicated to the sensitization of students towards constitutional obligations.

This year activities taken include:

1. This year 50 number of students has taken admission in the three-month foundation course on Human Rights and Duties
2. Department of Education organised a popular talk on " Inter State Migrant Workers" on 5th November 2022 as a part of the foundation course on "Human Rights and Duties." The talk was delivered by Dr. Bhabajit Doley, District Labour Officer cum Employees Compensation Commissioner, Dhemaaji District and the program was attended by 60 numbers of students of various Departments.
3. Two number of add on courses are introduced form January 2023 on methods of participation in local governance and



Democratic awareness with legal literacy by the Department of Political Science which will help in the sensitization of students to constitutional obligations.

4. North Lakhimpur College Team has won the best team prize in the State Level Youth Parliament, organized by Medha Educare Foundation in association with OIL INDIA LIMITED, on 10th September 2022 at Duliajan. The topic of the debate was "Uniform Civil Code". Our team was consisting of 20 student members who participated in the Youth parliament.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

The college organizes the following national and international festivals and events:

1. National Voter's Day, 25th January 2022
2. Republic Day(National): 26th January 2022
3. International Mother Language Day, 21st February 2022
4. National Science Day: 28th February 2022
5. International Women's Day: 8th March 2022
6. International No Tobacco Day, 31st May 2022
7. World Environment Day (International): 5th June 2022
8. International Yoga Day (International): 21st June 2022
9. Librarian's Day, 12th August 2022
10. Independence Day (National) :15th August 2022
11. Gandhi Jayanti (National): 2nd October 2022
12. World AIDS Day: 1st December 2022

During the Independence Day and Republic Day the national flag is hoisted in the college premises and in the college hostels. The NCC platoon of the college is assigned with the responsibility of making necessary arrangements for smooth conduct of the events. Other days are celebrated in different appropriate ways may as seminars, workshops, popular talks, extension activities or in any other forms. A report is placed as attachment.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### A) ENCOURAGEMENT TO READ MORE BOOKS

1. Title of the practice: 'Letters and Pages' Scheme
2. Objectives of the Practice: Encouraging the students to read

more books, enhance their concentration level and to take them to newer areas of knowledge.

3. The Context: The practice includes book reading, review writing, book lottery and providing books on discount at the retail outlet of the publication committee.

4. The Practice: In the Book reading competition students are to pick up any book from the college library and submit its review within the notified time to the Librarian.

#### (B) GIRL CHILD ADOPTION

1. Name of the practice: 'Our Daughter'

2. Objectives of the Practice: To encourage and ascertain education of poor but meritorious girls to make them worthy citizens of the nation. To ascertain gender equality in the society. The institution's quest to reach the deserving cutting across odds is the determining motive behind conducting the practice.

3. The Context: To support the adopted girls at least up to the graduation level with ample support for carrying out higher education. While implementing the practice the assigned teachers of the college track the adopted girl.

4. The Practice: The College adopts one poor but meritorious girl every year getting her selected by a committee Constituted by the Principal. Its uniqueness in the contemporary Indian context lies in the focus on gender equality and girl Empowerment.

File Description	Documents
Best practices in the Institutional website	<a href="https://nlc.ac.in/uploads/files/igac/best_practices/institutional_best_practices.pdf">https://nlc.ac.in/uploads/files/igac/best_practices/institutional_best_practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

## Holistic Approach to Education and Environment

North Lakhimpur College (NLC) is committed to providing quality education and promoting environmental sustainability.

**Educational Aspect:** One of the most striking features of North Lakhimpur College is the wide range of academic programs it offers. From undergraduate programs in Arts and Science to postgraduate courses in subjects like Botany, Chemistry, Electronics, Physics, Zoology, Assamese, Economics, Education, English, and Political Science, the college provides students with a diverse array of educational opportunities. In addition, the college also offers professional courses in Computer Science and Mass Communication. It provides PG diploma courses in subjects like Post graduate diploma in disaster Management, PGDCA etc. Apart from those courses our institution provides certificate courses, skill-based courses and add-on courses to promote employability of outgoing students.

### Environmental aspect:

NLC is unique in its approach to education, as it is not just focused on academic excellence but also on creating an environmentally sustainable future. The college has taken several initiatives to reduce its carbon footprint, such as installing solar street lights and rainwater harvesting systems. The college also has an active Eco-Club that conducts various activities and events to raise awareness about environmental issues among students and the local community. NLC's commitment to environmental sustainability is not limited to its campus. The college actively participates in various environmental initiatives, such as tree planting drives, clean-up campaigns, and waste management programs, in collaboration with local NGOs and government agencies.

File Description	Documents
Appropriate link in the institutional website	<a href="https://nlc.ac.in/uploads/files/igac/institutional_distinctiveness.pdf">https://nlc.ac.in/uploads/files/igac/institutional_distinctiveness.pdf</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Implementation of NEP 2020 immediately after the implementation by the Govt. of Assam
2. Promoting research and augmentation of infrastructure in the Departments with Ph.D Programmes.
3. More MoUs to be signed with nearby industries and organizations so that immediately after the implementation of NEP 2020, students can go for internship projects in the preceding semesters.
4. To ensure larger participation of students as well as other stakeholders in the feedback giving process.
5. To introduce the Add-on courses from the 2023 January session since they are already being approved by the Academic Council.
6. To ensure more involvement of students in academic and non-academic works.
7. To promote research and innovation related activities through the research council and innovation cell
8. To strengthen the scope of carrier guidance cell for providing effective training to our students for competitive examinations.
9. Extending financial assistance to more number of teachers for attending national/international seminars/workshops and conferences.
10. Continuation of our best practices.
11. To organize a greater number of institution/state/national level workshops/seminars/conferences/popular talks in various departments.
12. To promote collaborative extension, outreach and research activities with other agencies.