



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Dr. Biman Chandra Chetia
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03752-222174
Mobile no.		7896327538
Registered Email		nlcollege.autonomous@gmail.com
Alternate Email		bimanchetia@yahoo.co.in
Address		P.O: Khelmati
City/Town		NORTH LAKHIMPUR
State/UT		Assam
Pincode		787031
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	22-May-2013
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. RAGHAB PARAJULI
Phone no/Alternate Phone no.	919435508247
Mobile no.	9435508247
Registered Email	raghabparajuli@gmail.com
Alternate Email	parajuliraghab@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://nlc.ac.in/cms/main/pg/aqar-list-of-nlc
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<https://nlc.ac.in/cms/main/pg/academic-calendar>

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.08	2011	30-Nov-2011	29-Nov-2016

6. Date of Establishment of IQAC

11-Dec-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day workshop on Question Paper Setting	05-Nov-2018 1	55

and moderation as well as Answer Script Evaluation. Resource person: Dr. Utpal Sharma, Professor, Tezpur Central University.		
Two day national Seminar on Locating North East in Indiasponsored by Indian Council of Social Science Research (ICSSR), New Delhi	29-Sep-2018 2	70
Short Term Programme on INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATIONorganized in collaboration with the TEACHING LEARNING CENTRE, TEZPUR UNIVERSITY and Sponsored by Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching.	18-Feb-2019 6	40
One day workshop on ADMINISTRATIVE MANAGEMENT SKILLS for the office staff as well as Library staff organised by North Lakhimpur College administration in collaboration with the IQAC	02-Mar-2019 1	12
Popular talk on Design Your Mind organised in collaboration with International Mind Education Institute, Guwahati Branch	23-Mar-2019 1	45

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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UGC CPE Phase II	UGC	2014 1825	15000000
Institution	Biotech Hub	DBT	2011 2920	4792000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Constitution of the Institutional Innovation Club as per the guidelines of Innovation cell, MHRD and series of workshops, seminars and field studies organised to promote the innovation practice.

Completion of the work of the washroom for differently able students.

Preparation, submission of SSR and hence NAAC accreditation (cycle 3) of our college. Peer team visited our college on 2nd and 3rd November 2018.

Extension of other Infrastructure such as the development of the Museum, Yoga Centre, Multi Gym, promotion of research activities through research council.

Continuation of the Best Practices and Extension Activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation and submission of SSR	Done Successfully
NAAC cycle 3 accreditation	Completed
Enrichment of college Museum	Achieved
Constitution of the Institutional Innovation Club for promoting	Achieved and many activities initiated.

innovation among students					
Extension of other Infrastructure	Infrastructure augmented with the development of the Yoga Centre, improvement of Multi Gym, enrichment of college museum etc.				
Continuation of the Best Practices and Extension Activities	the Best Practices of 'The Letters and Pages' and the Adoption of Girl Child and Extension Activities continued effectively				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing body</td> <td style="text-align: center;">20-Nov-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing body	20-Nov-2019
Name of Statutory Body	Meeting Date				
Governing body	20-Nov-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	02-Nov-2018				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	26-Apr-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>a. Biometric staff attendance: Staff attendance is recorded with the help biometric attendance device. b. App Based Attendance system: Application based attendance, teachers' diary and feedback taking system introduced since the 2019 session. c. Library: Library uses the OPAC (Online Public Access Catalogue) system with KIOSK interactive system, which allows our students to search necessary books by using available PCs in the library. Also the barcode detection technology in corporation with the SOUL 2.0 software package constitutes the overall integrated library management system. d. Accounts management: Our major institutional accounts like</p>				

student fee collection, operational expenses, maintenance etc are maintained with the help of Tally, licensed software. e. Admission process: All admissions of our college are given in the admission software which facilitates in the digitization of student records.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	GE	Assamese	08/06/2019
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Traditional Apparel designing and marketing	01/07/2018
BVoc	Cloud & Mobile Software Development	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Gandhian Studies (CGS) [6 month course]	18/01/2019	66
Foundation Course on Human Rights Duties (FCHR) [3 months course]	01/02/2019	37

Diploma course in Yoga therapy (DCYT)[2 years course]	01/08/2018	39
Diploma Course in Yoga (DCY)[1year course]	01/08/2018	19
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The IQAC of North Lakhimpur College (autonomous) receives yearly feedback from its stakeholders and analyse it by applying statistical method. The report is submitted to the authority for necessary action. Feedback are taken online on all possible aspects of the college viz. teaching, classroom facilities, laboratories, canteen, sport facilities, washroom facilities, hostels etc, and are given by all the stakeholders e.g. students, teachers, parents, alumni. Every year review of the college infrastructure and other learning resources are carried out on the basis of the feedbacks taken and necessary changes are done by respective committees, which help in the upgrading of academic and support facilities. Feedbacks on teaching/non-teaching faculties are analysed and essential corrective measures are recommended to the concerned member. Feedback of the alumni working in different fields suggest us about industrial and other job requirements and accordingly syllabus modification is done if required through the board of studies.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	2266	195	54	10	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	78	10	15	7	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In each department, teachers serve as mentors of some students, usually students are equally distributed randomly among teachers and concerned teachers provide time to time counselling to their mentees as per their need. A mentor does his best in providing intellectual, moral and academic support to the mentee. Very frequently a mentor meets the parents of needy students to ensure a healthy family support for the mentee as and when necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2461	78	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	59	7	0	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Arabinda Rajkhowa	Assistant Professor	Seuj Jatra Award, Asom Sahitya Sabha, Assam

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	2252	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://nlc.ac.in/cms/main/pg/determining-program-outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.feedbacknlcollege.com/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
File Enclosed
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UNICEF	0.35	0.35
Major Projects	1095	UGC	1142400	0
Minor Projects	730	UGC	225000	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	1	1.2
National	History	1	4.1
International	History	4	5.3
National	Anthropology	1	0
National	Botany	1	0
International	Botany	1	0
International	Philosophy	1	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
History	1
Philosophy	1
Education	4
Assamese	4
Political Science	4
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	12	3	3
Presented papers	3	19	0	0
Resource persons	0	4	2	3
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
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No Data Entered/Not Applicable !!!

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
"Design your mind", a popular talk programme on 23/3/2019	International Mind Education	4	116
Popular Talk on "The application of remote sensing in Geography" on 9/4/2019	North East India Geographical society	6	56
Cleanliness drive, water filter distribution and 72nd Independence day celebration in NSS adopted village Pratapgarh. Venue: 2 no Pratapgarh Adivasi LP school on 15/8/2018	NSS	4	18
Swacchata Hi Seva: Cleanliness drive at Panigaon Majalia School on 22/09/2018	NSS	3	22
NSS foundation day celebrated at the Miri Jiori College, Ghunasuti on 24/09/2018	NSS	4	25
Extension programme on amity, Unity and Universal Brotherhood on the occasion of 70th Republic day celebration. Venue: 1 no Pratapgarh	Organising agency -NSS Collaborating agency: Village community center, Pratapgarh	3	40

Adivasi LP School on 25th and 26th January 2019			
Multipurpose Scientific survey of NSS adopted village "PRATAPGARH" with technical support from innovators experts of IIT Guwahati from 24/6/2019 to 28/6/2019	Organising agency: Innovation club, North Lakhimpur College NSS	5	60
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swacchata Hi Seva: Cleanliness drive at Panigaon Majalia School on 22/09/2018	NSS	One day awareness camp	6	32
Cleanliness drive, water filter distribution and 72nd Independence day celebration in NSS adopted village Pratapgarh. Venue: 2 no Pratapgarh Adivasi LP school on 15/8/2018	NSS	One day awareness camp	8	28
Extension programme on amity, Unity and Universal Brotherhood on	Organising agency -NSS Collaborating agency: Village community	Two day awareness camp	6	50

the occasion of 70th Republic day celebration. Venue: 1 no Pratapgarh Adivasi LP School on 25th and 26th January 2019	center, Pratapgarh			
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work (Mass Comm.)	Internship	IDOL, Gauhati University	01/07/2018	31/08/2018	3
Project work (Mass Comm.)	Internship	Radio Luit 90.8 MHz	01/07/2018	31/08/2018	3
Project work (Chemistry)	Internship	NEIST, JORHAT	01/01/2019	28/02/2019	6
Project work (Chemistry)	Internship	Gauhati University	01/01/2019	28/02/2019	1
Project work (Chemistry)	Internship	Tezpur Central University	01/01/2019	28/02/2019	5
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Solution Corner	23/03/2019	To provide coaching and counselling for competitive	150

		examinations.	
Asom Sahitya Sabha	18/04/2019	Exploring the culture and literatures of the tribes of North Eastern India though the organization of workshops, popular talks, and discussions.	80
Yoga Training and Treatment Center (YTATC)	07/06/2019	i) To start a Satellite study center within North Bank College ii) To start a satellite study center within the campus of city center complex, Near Donbosco school, Silapather, Dhemaji, Assam.	3
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	3217503

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

SOUL	Partially	2.0	2011
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Journals	42	43048	0	0	42
Library Automation	2	37760	1	52000	3	89760
Text Books	31082	15359912	304	64664	31386	15424576
Reference Books	18895	947163109	340	128204	19235	947291313
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	185	8	185	2	1	28	102	25	0
Added	5	0	5	0	0	0	5	0	0
Total	190	8	190	2	1	28	107	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media centre, Video Recording and Editing facilities	https://nlc.ac.in/cms/main/pg/media-center

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

10200000

1038721

3500000

745369

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Maintenance and utilization of laboratory infrastructure and facilities Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment's and chemicals are done by the HOD's of the concerned departments. The purchase of laboratory equipments and other chemicals, specimen etc. is done by the Purchase Committee of the college as per requirement sent by the teaching departments. Major constructions are supervised by the Construction Committee of the college while minor repair works are done under supervision of the concerned department. Maintenance and utilization of Library: Every year Libraries collect the list of required books from Departments through the HOD of the concerned department. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee shall periodically take stock of the functioning of the library. Students are motivated in the beginning of the session to register them for using INFLIBNET. Separate reading facilities exist for boys' and girls'. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations. Maintenance and utilization of sports facilities The faculties of the Department of physical education take the responsibility of the proper use and maintenance of the sports facilities like Badminton court/ Volleyball court / TT Courts /Gym. There is a Sports Facility Committee for making necessary purchases as per recommendations received from the games and sports sections of the college and other empowered personnel. The committee is responsible for maintenance and up gradation of sports infrastructure and facilities of the college. Maintenance and utilization of IT facilities Almost all departments have computation facilities for their students and the HODs of the concerned departments look after their systems. Computer maintenance through AMC is done regularly and non-repairable systems are disposed of. There is an IT Facilities Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the IT resources as and when necessary. Student support and welfare There are various sub-committees to look into matters of support services for the students as well as their welfare. There are sub-committees for canteen, hostel management, health care, stress management which works for the welfare of students when needed. The health Care Unit in College Campus provides necessary first aid treatment to the Students during college hours. The Health Care Unit is run by a Nurse on regular basis. Stress management committee conducts counseling sessions for the needy students as well as conducts yoga sessions specially conducted for the stress management of the students. The training is coordinated by the HoD, Department of Physical Education of the college. Academic support The college has an elaborate academic support mechanism. Being an autonomous college we keep on upgrading syllabus whenever necessary through Board of studies meeting and academic

<https://nlc.ac.in/cms/assets/kcfinder/upload/files/Policiesmaintaining.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Student counselling	01/07/2018	563	Career counselling cell, North Lakhimpur College
Yoga and Meditation	01/07/2018	58	Yoga training and treatment centre, North Lakhimpur
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Guidance	33	480	33	40
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata Consultancy Services	221	20	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	11	BA	Anthropology	1. Rajiv Gandhi University,	MA

				2.Dibrugarh University,3 .Cotton state University 4.Gauhati University 5.Sikkim Central University 6.Banaras Hindu University	
2019	16	BA	Assamese	1.Dibrugarh University 2. Gauhati University 3. North Lakhimpur College (Autonomous)	MA
2019	1	BA	Assamese	Dibrugarh University	Ma in performing Arts
2019	6	B.Sc	Botany	1.Gauhati University 2.Cotton University 3.Rajiv Gandhi University 4.MS Ramaih University of Applied Sciences, Bangalore 5.Dibrugarh University 6. Tezpur Central University	M.Sc
2019	1	B.Sc	Botany	Toklai Tea Research Institute	Tea Management

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SLET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
3rd inter departmental volleyball tournament on the eve of the 72nd Independent day celebration from 14th August 2018 to 15th August 2018	Institution level	216
Workshop on volleyball from 19/8/2018 to 24/8/2018	Institution level	40
4th Interdepartmental prize money Football Tornado for boys' students in the month of October 2018	Institution level	240
National Yoga day on 21/6/2019	District level	550
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Hupkwondo Open federation Cup National Championship	National	1	0	18BA537	Amit Sen
2019	3rd South Asian open Taekwon-Do ITF championship	International	1	0	18BA537	Amit Sen
2019	3rd South Asian open Taekwon-Do ITF championship	International	1	0	19BA514	Suraj Basfor
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The North Lakhimpur College Students' Union is a representative body of the

students' community. The North Lakhimpur College Students Council consists of the following 14 office bearers, namely: • President • Vice president • General Secretary • Assistant general Secretary • Girls common room secretary • Boys common room secretary • Social service Secretary • Debating secretary • Cultural Secretary • Gymnasium Secretary • Major games Secretary • Minor games secretary • Editor, College Magazine The major activities of the Students Union is to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee, Anti-Ragging Committee and in Hostel Mess Committee. In the IQAC, student representative helps in the development of quality culture in the institution. Students representing the anti-ragging committee play a key role in creating awareness among students through their activities. Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken. The Student Union plays key roles in conducting events like Fresher's social, annual sports, in organizing seminars, workshops, in celebrating events like the national science day, world environment day, women's day, saraswati puja, tithi of Srimanta Sankardeva, in maintaining the overall discipline in the campus etc. etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

160

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting held on 25/06/2019 to discuss the role of the Alumni in improving the overall academic environment of the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institute has developed such a mechanism over years which allow all functionaries to work with sufficient autonomy in the decentralized governance system. Maximum faculty members are given representation in various committees and cells where they obtain full opportunity to showcase their abilities. There are more than 50 committees and cells which function in an academic year in various occasions such as conducting examinations, sports, cultural events, student union elections, freshman socials, admission procedures, educational tours, NSS activities, anti-ragging campaigns, disciplinary actions etc. etc. Students are also empowered to play an active in almost occasions like sports events, cultural events, festivals, examination reforms etc. Our institute encourages participative management by involving students and teaching/non-teaching staff in various activities. Any student or a faculty member can express their views at any occasion for improving the excellence of the institute in any aspect. The following points exhibit the level of

participative management in our institute to some extent: 1. Teaching faculties are involved in the syllabus designing in the BOS (Board of Studies), Academic council, Governing body, IQAC, Women cells, grievance redressal cells, examination committees, anti-ragging committees, various extra-curricular activity related committees etc. 2. Non-teaching faculties are involved in admission committees, examination committees, development committees, Library committees etc. 3. Students are involved in committees like student councils, anti-ragging committees, IQAC, all sports and cultural committees, student editorial boards etc. Apart from these external representations from various forums, like guardians forums, industrialists, social activists, scientists are seen in committees like IQAC, anti-ragging committees etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The semi-automated college library has 49977 books (both text books and reference books), subscribes to 42 nos of journals and periodicals besides having SOUL package and access to INFLIBNET. It has subscription for more than 80,000 e-books and more than 6000 e-journals through N-list, INFLIBNET. There are 319 nos of educational CDs and DVDs in the central library and has subscription for many national and state levels newspapers. All the departments of the college also maintain their own departmental libraries with books donated either by the faculties, students, book representatives or purchased by some faculties with the funds of their research projects. All the teaching departments are provided with computers and LCD projectors. The college is a wi-fi campus and the students and teachers are encouraged to make optimum use of the IT resources which are augmented from time to time by keeping track with the contemporary technological advances to the best possible extent. Every department is provided computer with internet connection besides having systems at frequently visited spots like the college canteen. The Department of Mass Communication has recording and editing facilities.
Research and Development	College research council established with an objective of promoting research by students and the faculty members works with the administration and IQAC to ensure a good research environment

in the college for all. Every year laboratories are enriched with new equipment's, chemicals, at the same time libraries after consultations with departments purchase necessary books and subscribe necessary journals as a boost for research. The research council keeps all the research related data bases in the form of both soft and hard copies whether published in journals, or presented in any conference, seminar or workshop. College promotes research by encouraging seminar/conference/workshop participation of both faculties by providing them financial assistances and seed money for carrying out small research projects.

Human Resource Management

The institute appoints adequate numbers of qualified faculties both teaching and non-teaching through due advertisement and interview, the interview board is constituted as per the UGC and the DHE (Directorate of higher education), Govt of Assam guidelines. The IQAC organises various faculty development programmes in the form of popular talks, seminars, workshops etc. for both teaching and non-teaching faculties. On duty leave is provided for pursuing higher studies, attending FDP courses/seminars/conferences/workshops and exam duties. Teaching faculties are entitled to avail summer vacation, winter vacation, casual leaves, earned leaves etc.

Industry Interaction / Collaboration

Although We do not have any collaboration with any industry but our students of some departments get an opportunity of industry interaction during their summer/winter project internships, educational tours, excursions etc.

Admission of Students

Every year new admissions to UG courses occur in the months of May/June as per UGC guidelines, autonomous college guidelines on the basis of merit. Admission committees constituted by the management takes the responsibility of the entire admission procedure right from disbursing of admission forms, publishing of merit lists, verification of documents, taking admission fees etc. Merit lists are uploaded in our college web site for the convenience of the students. PG

admissions occur normally in the months of July/August after merit tests in concerned departments.

Curriculum Development

Ours being an autonomous college we have a mechanism for curriculum approval as per UGC autonomous college guidelines. Curriculum development is done as per the needs of the students and job prospects. The concerned syllabus is subsequently placed in the board of studies (BOS) for approval where the experts of the field explore it thoroughly and after due modification, if necessary, forward the same to the Academic council, where is placed again and after scrutiny of the same it is finally approved. After the implementation of the syllabus is any problem arises during practical execution, then the BOS has the right of modifying the same as and when necessary for a perfect syllabus. There an important role of the feedback of student, teacher, and guardians in the curriculum development process and the same are taken by the IQAC at least twice in each academic year. The management analyses the feedback and takes necessary action. All the stakeholders can provide the online feedback simply by visiting our college website.

Teaching and Learning

The IQAC works together with the management to plan and monitor various activities necessary to enhance the quality of education in the college. The institution reviews its teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals through IQAC set up per norms such as Periodic meeting with the teachers as well as the practice of taking annual appraisal reports from the teachers to review the process of teaching and learning and assess the quality improvement of the faculties. The provision of receiving feedback from the students online as well as from the "Student Adalat" and formation of the grievance redressal cell to review and implement reforms also serves the purpose. The credit based semester system is in place. The two most notable examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are (i)

the practice of verification of answer script on application from student in presence of the aggrieved person(s). If a student applies through due procedure against evaluation of his/her answer script for receiving less mark than expectation re-evaluation of that answer script is done in presence of the concerned student. (ii) Adoption of uniform methods for internal assessment of students by all academic departments. The IQAC took cognizance of the technical difficulties arising out of the use of different methods by academic departments for internal assessment of the students and took steps through the office of the Controller of the Examinations to introduce uniformity in this regard.

Examination and Evaluation

The office of the controller of examination (COE) of the college takes the responsibility of conducting examinations and ensures timely evaluation of scripts and hence declaration of results. A Comprehensive and Continuous Evaluation process has been adopted for all programmes of study in the college. As already mentioned above internal assessment marks (25) are awarded to students of all departments in a uniform pattern on the basis of their marks in the assessment tests, submission of home assignments and class attendances. After the declaration of results, students can apply for the re verification of their answer scripts, if not satisfied by the marks obtained, simply submitting an application to the COE office.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Various Whatsapp groups are made for facilitating the planning works of college administration, IQAC, hostel committees, research council etc.
Administration	Notice display system exists for serving notices to students and stakeholders, regular exercises of e-tendering process is done by advertisements through college web portal.
Finance and Accounts	We have fully computerised office and accounts section. All of our college accounts are maintained through Tally.

Student Admission and Support	In house developed software is used for the entire admission process. All the admission related notices are served online in our portal and all merit lists are also published online.
Examination	All examination notices, schedules and results are intimated to the stakeholders through our web portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Binod Ch. Chetia	International seminar organised by Synod College, Shillong on UNDERSTANDING WATER CRISIS: THE WAY FORWARD	Synod College	6000
2019	Dr. Dharitri Borgohain	64th Annual Technical Session of the Assam Science Society organised by Cotton state University	Assam Science Society	2580
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One day workshop on Question Paper Setting and moderation as well as Answer Script Evaluation.	Nil	05/11/2018	05/11/2018	55	0

	Resource person: Dr. Utpal Sharma, Professor, Tezpur Central University.					
2019	Six days STC on "INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATION"	Nil	18/02/2019	23/02/2019	40	0
2019	For Non teaching staff and library faculties	One day workshop on "ADMINISTRATIVE MANAGEMENT SKILLS" for the office staff as well as Library staff	02/03/2019	02/03/2019	3	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
STC on "INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATION"	13	18/02/2019	23/02/2019	6
STC on "Human Rights" organised by UGC HRDC, Gauhati University	2	12/11/2018	18/11/2018	7
National Faculty development Programme in Entrepreneurship organised by Rajiv Gandhi	1	23/04/2019	04/05/2019	12

University (RGU)				
Refresher course in Life Sciences organised by UGC HRDC, Gauhati University	2	09/07/2018	29/07/2018	21
FDP on "Emerging Trends in Wireless Communication", NERIST	1	26/11/2018	30/11/2018	5
Refresher Course in Hindi and Sanskrit	1	27/05/2019	08/06/2019	13
MHRD sponsored Teacher's enrichment course in undergraduate mathematics curriculum.	1	01/07/2019	13/07/2019	13
STC on Research Methodology at HRDC, GU	2	14/03/2019	20/03/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	10	0	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The College has a welfare fund called "North Lakhimpur College Cooperative Thrift Society". The teaching and non-teaching Staffs are members of this welfare fund and all are benefitted by this fund. All members contribute an amount monthly to this fund and they also get loans in a very low rate of interest. The members of teaching and non-</p>	<p>Non teaching staff also enjoys the benefits of all welfare schemes of teachers.</p>	<p>The North Lakhimpur College has recently introduced an aid fund named "College Aid Fund". This fund provides one-time financial help to the needy teaching and nonteaching faculties as well as to the needy students of the college. Our institute helps poor girl students under the poor girl adaptation programme by providing them free admission, free</p>

teaching staff are able to get immediate loans during their emergency. Teaching and non-teaching staff are provided with lump sum financial aid on credit from the authority on request. The College has provided residential quarter facilities to some of the teaching staffs within the college campus on expenditure-sharing basis on non-movable assets. Residential facility for some of the grade IV staff is provided by the authority within college campus.

books, uniform etc. Different scholarships are arranged for students like state/national level merit scholarships, scholarships for OBC, SC/ST students etc. More than 50,000/- rupees are disbursed every year as one time assistance to the students during the freshman social function for excelling in different examinations.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts are audited regularly. The college appoints a Govt. Auditor through its G.B for auditing the accounts. Some accounts like UGC and DBT funds have been audited by registered Chartered Firm. Govt. of Assam also regularly audits the college accounts. The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam. The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. The resolutions of objections raised by the auditor are subsequently sent to the higher authority for verification and justification.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
File Enclosed	67800	Scholarship to students
View File		

6.4.3 – Total corpus fund generated

67800.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although our college doesn't have a registered parent-teacher association, but we always remain in contact with the parents through the Principal's office, class mentors as well as co ordinator of the parent-teacher association,

although non registered. Parents have been always very supportive of the initiatives taken by the College on behalf of the institution.

6.5.3 – Development programmes for support staff (at least three)

Regular health check-ups of common parameters like blood sugar, blood pressure etc. by the college appointed qualified nurse.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enhanced automation of office, library 2. More use of ICT in class rooms. 3. Increasing number of necessary books in the Library 4. Career counselling and placement counselling through the placement cell. 5. Improving the sports infrastructure in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Hands on training on Plant Biotechnology Bioinformatics	17/08/2018	17/08/2018	18/08/2018	26
2018	One day workshop on Question Paper Setting and moderation as well as Answer Script Evaluation.	05/11/2018	05/11/2018	05/11/2018	55
2019	Two day national Seminar on "Locating North East in India's Neighbourhood Policy: Problems Prospects".	29/09/2018	29/09/2018	30/09/2018	70
2019	Four day workshop for students on "INNOVATION CARRIER"	14/02/2019	14/02/2019	17/02/2019	25
2019	Short Term	18/02/2019	18/02/2019	23/02/2019	40

	Programme on "INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATION"				
2019	One day workshop on "ADMINISTRAT IVE MANAGEMENT SKILLS" for the office staff as well as Library staff	02/03/2019	02/03/2019	02/03/2019	12
2019	Popular talk on "Application of Remote Sensing in Geography" organised in collaboratio n with North east India Geographical Society (NEIGS)	09/04/2019	09/04/2019	09/04/2019	65
2019	Two day National workshop cum Training on 'Genome Editing CRISPR' in c ollaboration with Makeintern and Shaastra (IIT Madras Event).	26/06/2019	26/06/2019	27/06/2019	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total power requirement per day 445 kw, Renewable energy in the form of solar energy generated per day 3kw Percentage of power requirement of the College met by the renewable energy sources 0.674

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Physical facilities	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	15/08/2018	1	Cleanliness drive and water filter distribution	Awareness on cleanliness	22
2018	2	2	22/09/2018	1	Swacchatahi Seva	Cleanliness awareness among school students	25
2019	2	2	25/01/2019	2	Amity, Unity and Universal	National Brotherhood	243
2019	2	2	24/06/2019	5	Multipurpose scientific survey of NSS adopted village	Drinking water quality testing and bio diversity and socio economic survey of NSS adopted village	65

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day celebrated	21/06/2019	21/06/2019	550
Women's day celebrated	08/03/2019	08/03/2019	65
Teachers' day celebrated	05/09/2018	05/09/2018	1500
World Environment Day celebrated	05/06/2019	05/06/2019	250
National Science day celebrated	28/02/2019	28/02/2019	550
World Aids Day celebrated	01/12/2018	01/12/2018	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) No Use of plastic in and around college campus ii) Minimum use of paper for official works and online services are encouraged in all possible requirements. iii) Every year tree plantation in and around college campus is encouraged as a massive afforestation drive adopted by our college. More than 300 saplings have been planted so far during the last five years for green landscaping within the college campus only. iv) Rain water harvesting: Although geographically North Lakhimpur belongs to intensive rainfall area, yet our college practices rain water harvesting in some sites with the only purpose of setting an example among the students and educating them about the benefits of the practice. v) Production of vermicompost for promoting the use of organic and environment friendly fertilizers which are used not only in the college gardens but are supplied to the cultivators residing in and around the college campus also.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A) ENCOURAGEMENT TO READ MORE BOOKS 1. Title of the practice: 'Letters and Pages' Scheme 2. Objectives of the Practice Encouraging the students to read more books, enhance their concentration level and to take them to newer areas of knowledge. 3. The Context The practice includes book reading, review writing, book lottery and providing books on discount at the retail outlet of the publication committee. 4. The Practice • In the Book reading competition students are to pick up any book from the college library and submit its review within the notified time to the Librarian. The winners are awarded. • In the book lottery programme winners get books as rewards. • During the 'Kitap aru Aalap' programme students and teachers gather to discuss recently read books. • The publication committee outlet sells books at discounted prices to the students besides publishing books and an occasional newspaper. Evidence of Success • Many students have improved their writing skills as seen through their articles/ essays/ critical reviews. • Book lottery is getting increasingly popular. • The college has published an anthology of book reviews written exclusively by students of the college. • Publication of an occasional

college newspaper Campus. 6. Problems Encountered and Resources Required • The practice requires no financial aid in the book reading competition but for buying books for prizes. • Periodic tests/ sessional examinations sometimes hamper conduct of the competition. • Inflow of funds for book and newspaper publication is limited. (B) GIRL CHILD ADOPTION 1. Name of the practice: 'Our Daughter' 2. Objectives of the Practice • To encourage and ascertain education of poor but meritorious girls to make them worthy citizens of the nation. • To ascertain gender equality in the society. • The institution's quest to reach the deserving cutting across odds is the determining motive behind conducting the practice. 3. The Context • To support the adopted girls at least up to the graduation level with ample support for carrying out higher education. • While implementing the practice the assigned teachers of the college track the adopted girl. • The biggest challenge is the problem of plenty. 4. The Practice • The College adopts one poor but meritorious girl every year getting her selected by a committee Constituted by the Principal. • Its uniqueness in the contemporary Indian context lies in the focus on gender equality and girl Empowerment. 5. Evidence of Success • The parents appear happy at the prospect of their daughters becoming graduates in future. • The nearby schools have also expressed satisfaction that at least one of their girl students is certain of achieving higher education. 6. Problems Encountered and Resources Required • The practice requires spending a bearable amount of funds. • There is the problem of plenty in terms of choosing beneficiary.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://nlc.ac.in/cms/assets/kcfinder/upload/files/BestPractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Quality education coupled with total physical cum mental fitness of learners is an important thrust area of the college. In consonance with the Govt of India's 'Khelo India' campaign, with the same spirit of developing the interest for sports, for the physical cum mental fitness of the students, the college under the aegis of the Department of Physical Education, organizes interdepartmental sports competitions like Kabaddi, volleyball, football, cricket, badminton etc. from time to time. These competitions are helping the students not only in understanding the underlying rules of the games properly, building internal stamina but also develop their interest for sports apart from their routine regular studies. The success of quality education lies in the following careers after the formal institutional education. To boost the vision of true quality education our college provides career counseling to the students as and whenever necessary through its 'career counseling cell' in the form of campus interviews as well as in the form of coaching classes by experts for various competitive examinations like UPSC, APSC, banking services etc. In this way our vision of quality education is being attempted to be achieved through good health, a priority and a good career, a prominent thrust area for the college.

Provide the weblink of the institution

[https://nlc.ac.in/cms/assets/kcfinder/upload/files/Institutionaldistictiveness\(1\).doc](https://nlc.ac.in/cms/assets/kcfinder/upload/files/Institutionaldistictiveness(1).doc)

8.Future Plans of Actions for Next Academic Year

i) Post autonomous academic audit. ii) To focus more on the promotion of the practice of innovation through the innovation cell iii) To implement CBCS in the UG and PG levels. iv) To strengthen the scope of carrier guidance cell for providing effective training to our students for competitive examinations, at the

same time facilitating more campus interviews for students for ensuring employability's through the cell. v) To organise more number of institution/state/national level workshops/seminars/conferences/popular talks in various departments. vi) To promote collaborative works in the field of research / academics with agencies/NGO's/institutions.