

Notice Inviting Tender

Sealed quotations are invited from authorized dealers/registered suppliers affixing non refundable court fee stamp of Rs 8.25 in **2 (two) bids (Technical bid & financial/ Price bid)** for supply of **SUPPLY OF BOOKS** to North Lakhimpur College (Autonomous) under FIST programme of the Department of Science & Technology (DST), Government of India.

Quotations have to be submitted **on or before 03/02/2020**. No quotation shall be accepted after the due date. The undersigned has the right of placing order depending on quality of items and accepting subsequent negotiated rate. Concerned Tender Papers will be available from **18/01/2020 to 03/02/2020 (10 am to 4 pm)**. The papers may also be downloaded from the college website (www.nlc.ac.in) and submitted along with DD of the requisite fee. The fee may also be deposited in specified bank account and the receipt is to be submitted along with the tender papers.

For further details contact: **9435086753/ 8638972506** or the office of the undersigned during office hours

The details of the materials to be supplied is as follows:

Sl No	Project ID	Name of Supply Materials	Token Earnest money (Refundable)	Cost of Tender paper (Non-refundable)	Cost of Tender Value
1	SR/FST/College-356/2018	Books	@2%	Rs 100.00	Rs 49,500.00

(Dr. Biman Ch. Chetia)
Principal

Book List

(To be purchased under DST-FIST project, 2018)

North Lakhimpur College (Autonomous)

Sl. No	Title	Author	Publisher	No of Copies
1	Essential Practical Handbook of Cell Biology, Genetics, Biochemistry and Microbiology	Debarati Das	Academic Publishers Kolkata-73	2
2	Biophysics and Biophysical Chemistry	Debajyoti Das	Academic Publishers Kolkata-73	2
3	Biochemistry Laboratory Manual	Pallab Basu	Academic Publishers Kolkata-73	2
4	Biophysics	Dr. Capt. N. Arumugan	Saras Publications	2
5	Elements of Biotechnology	P.K. Gupta	Rastogi Publications	2
6	Biostatistics	P. Ramakrishnan	Saras Publications	2
7	CSIR-UGC NET/SLET for JRF and Lecturership Life Sciences (5 Vol)	Dr. Capt. N. Arumugan	Saras Publications	2
8	Environmental chemistry	A. K. De	New age international	2
9	Chemical thermodynamics Classical, statistical and irreversible	J. Rajaram, J.C. Kuriacose	Pearson	2
10	A guidebook to mechanism in organic chemistry	Peter sykes	Longman scientific & technical	2
11	Photochemistry and Pericyclic reactions	Jagdamba singh, Jaya simha	Tunbridge wells, UK	2
12	Reaction mechanism in organic chemistry	S. M. Mukherji, S. P. Singh	TRINITY	2
13	Textbook of polymer science	Fred W. Billmeyer	Wiley	2
14	Organic spectroscopy	William kemp	Macmillan	2
15	A textbook of physical Chemistry, Computational aspects in physical chemistry, volume 6	K L Kapoor	McGrawHill education	2
16	XML in action web technology	William J. Pardi	Microsoft Press	2
17	Step by Step XML	Michael J. Young	Microsoft Press	2
18	How to think like a	Allen Downey,	Dreamtech	2

	computer scientist : learning with Python	Jeffrey Elkner, Chris Meyers		
19	PHP and MYSQL (Create-Modify-Reuse)	Timothy Boronczyk, Martin E. Psinas	Wiley	2
20	Web Enabled Commercial Application Development Using Html, Dhtml,javascript, Perl Cgi ,	Ivan Bayross	BPB Publications	2
21	Exploring Python	T. Budd	TMH	2
22	Programing with Java	E. Balaguruswamy	McGraw Hill	2
23	Java Server Pages	Hans Bergsten	O'Reilly	2
24	Machine Learning	Tom M. Mitchell	Tata McGraw-Hill	2
25	Electronics Laboratory Primer	S.Poorna Chandra,B. Sasikala	S.Chand	2
26	Electromagnetism	B B Laud	New Age Academic	2
27	Network Theory and Filter Design	V.K.Atre	Wily Eastern Ltd	2
28	Network analysis	G.K. Mittal	Khanna Publishers	2
29	Microprocessor Architrcure, Programming and Applications with 8085	R.Gaonkar	Penram	2
30	Solid State Physics	A J Dekkar	McMillan Publisher	2
31	Fundamentals of Microprocessor and Microcontrollers	B.Ram	Dhanpat Rai	2
32	Object-Oriented Programming with C++	Balaguruswamy	Tata Mcgrawhill	2
33	Digital Fundamentals	Jain and Floyd	Pearson Education	2
34	Solid State Electronic Devices	Ben Streetman, Sanjoy Banerjee	Pearson Education	2
35	Linear Algebra	S.H. Friedberg, A.L. Insel and L.E. Spence,	Prentice Hall of India	2
36	Birth of a Theorem: A Mathematical Adventure	Cédric Villani	Farrar, Straus and Giroux, USA	2
37	Introduction to Topology and Modern Analysis	G.F. Simmons	McGraw-Hill	2
38	Differential Equations and Boundary Value problems Computing and Modeling	C.H. Edwards and D.E. Penny	Pearson Education India	2
39	Advanced Number Theory	Harvey Cohn	Dover	2
40	Quantum Mechanics:	A.K.Ghatak & S.	Macmillan	2

	Theory and Application	Lokananthan		
41	Simulation of ODE/PDE models with MATLAB, OCTAVE & SCILAB: scientific and engineering application	A.V. Wouwer, P. Saucez, C. V. Fernandez	Springer	2
42	Numerical recipes in C: The Art of scientific computing	W.H. Pressetal	Cambridge university press	2
43	Scilab	H.Ramachandran , A.S Nair	S.Chand & Company	2
44	Solid State Physics,	Puri & Babbar,	S. Chand & Company	2
45	Introduction to numerical analysis	S.S. sastry	PHI learning	2
46	A Text Book of Practical Physics	I. Prakash & Ramakrishna	Kitab Mahal	2
47	Quantum Mechanics	G. Aruldhas,	Prentice Hall of India	2
48	Introduction to Condensed Matter Physics	K.C.Barua	Narosa Publishing House Pvt Ltd	2
49	Introduction to Electrodynamics,	D.J. Griffiths	PHI Learning Pvt.Ltd.	2
50	Elementary numerical analysis	K.E. Atkinson	Wiley india edition	2
51	Introduction to Special Relativity,	R. Resnick	John Wiley and sons	2
52	OP-amps and linear integrated circuits	R.A. Gayakwad	Prentice Hall of India	2
53	Metric Spaces,	Jain P.K. and Khalil Ahmad:	Narosa Publishing House, New Delhi,	2
54	Differential Calculus,	Gorakh Prasad	PothishalaPvt. Ltd., Allahabad (14thEdition -1997)	2
55	Integral Calculus,	Gorakh Prasad	PothishalaPvt. Ltd., Allahabad (14th Edition -2000).	2
56	C Programming Language	Kernighan, B.W. and Ritchie, D.	Prentice Hall	2
57	Differential and Integral Calculus Vol-I & Vol-II	Piskunov, N:	Peace Publishers, Moscow.	2
58	Differential and Integral Equations and their Applications	Zafar Ahsan:	Prentice-Hall of India Pvt. Ltd., New Delhi (2nd Edition -2004).	2
59	Schaum's Outlines: Programming with C	Gottfried, B.S. (2018):	Tata McGraw Hill	2
60	Linear Algebra,	Schaum's Outlines:	Tata McGraw-Hill	2

			Edition, 3rd	
61	Basic Ecology	E.P. Odum		2
62	Theory and practice of Animal Taxonomy and Biodiversity	V.C.Kapur		2
63	Concepts of Ecology	Kormondy Edward		2
64	A guide for identification of British Aquatic Oligochaeta (Freshwater Biological Association Scientific Publication-22)	Brinkhurst ,Ralph O Publisher-Freshwater Biological Association scientific publication no -22		2
65	Fundamentals of Ecology	Eugene Odum		2
66	Animal Cell Biotechnology-Methods and Protocols	Nigel Jenkins		2

Notice Inviting Tender

Sealed quotations are invited from authorized dealers/registered suppliers affixing non refundable court fee stamp of Rs 8.25 in **2 (two) bids (Technical bid & financial/ Price bid)** for supply of **SUPPLY OF BOOKS** to North Lakhimpur College (Autonomous) under FIST programme of the Department of Science & Technology (DST), Government of India.

Quotations have to be submitted **on or before 03/02/2020**. No quotation shall be accepted after the due date. The undersigned has the right of placing order depending on quality of items and accepting subsequent negotiated rate. Concerned Tender Papers will be available from **18/01/2020 to 03/02/2020 (10 am to 4 pm)**. The papers may also be downloaded from the college website (www.nlc.ac.in) and submitted along with DD of the requisite fee. The fee may also be deposited in specified bank account and the receipt is to be submitted along with the tender papers.

For further details contact: **9435086753/ 8638972506** or the office of the undersigned during office hours

The details of the materials to be supplied is as follows:

Sl No	Project ID	Name of Supply Materials	Token Earnest	Cost of Tender paper	Cost of Tender Value
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			money (Refundable)	(Non- refundable)	
1	SR/FST/College- 356/2018	Books	@2%	Rs 100.00	Rs 49,500.00

(Dr. Biman Ch. Chetia)
Principal

ELIGIBILITY CRITERIA

1. The supplier should have at least 3 years experience of similar works /supply.
2. The bidder's firm must be incorporated and registered in India under the Indian Companies Act/Societies Registration Act/Trust Act/ any other Act or any Govt. Regd. firm doing similar work and should be in operations in India for minimum 5 years.
3. The bidders should have average annual financial turnover of Rs. 5.00 Lakhs during the last 1 year (Please submit income tax return certificate for the last year).
4. The bidders should have experience of having successfully completed supply of similar nature
5. Self declaration that the bidder has not been barred by any PSU/Govt. Dept in doing business with them.
6. The bidders should have valid GST registration Certificate with up to date Return (as applicable) with PAN, GST, I. Tax, Trade License and other credential for works done.

TERMS AND CONDITIONS

1. The college reserves the right to accept or rejects any or all the bids without assigning any reason thereof.
2. No extra cost will be borne by the college.
3. Payment will be made in favour of the selected bidder as per General Financial Rules 2017 guidelines on successful completion of the works and observations of necessary formalities as the authority deems fit from time to time.
4. Tender papers have to be collected from office of the undersigned within stipulated dates as mentioned on showing necessary documents and payment of non- refundable tender paper fees in cash or in the form of DD in favour of Principal, North Lakhimpur College (Autonomous) payable at North Lakhimpur, Assam. (the papers may also be downloaded from the college website and submitted along with DD of the requisite fee or may be deposited in the specified account)
5. Any supplementary work (if necessary) will be allowed on written order from the office of the undersigned in consultation with the Project Implementation Group and payment for the same will be made as per with the quoted rate.

6. The supplier shall enter into a formal contract with the college within three days from the date of receipt of intimation of their selection. They shall further get prior approval of the draft copy of the agreement from the College.
7. The suppliers should submit their quotes as per prescribed format. Any deviation from the said format will attract rejection of the bid without any further communication.
8. Acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason what so ever and also to split up the tendered work to more than one supplier in the interest of scheme of execution.
9. Since the entire work will be financed from FIST programme Grant, payment will be made as and when the fund is available.
10. Application for tender must include attested certificate copy of valid GST, I.Tax, P.Tax, Trade License, PAN Card and credentials for works done.
11. No advance payment will be made. Payment will be made only after successful completion of works and receipt of the materials in good conditions.
12. If the supply of materials is found unsatisfactory then the order will automatically stand cancelled.
13. Tax will be deducted at source as per Government norms.
14. The selected bidder must make an agreement with the college authority for Onsite Warranty on all the lab equipments as per company norms.
15. The list of item may change (either increase or decrease) depending on the availability of fund as well as requirement.
16. In the event of any kind of holiday the quotations shall be opened on the next working day of the college.
17. The rate should be quoted in figures as well as in words.
18. The token earnest money at the rate of **2%** of total amount will be collected from the successful Bidder in the form of Demand Draft and the amount has to be deposited in favour of Principal, North Lakhimpur College (Autonomous), North Lakhimpur, Assam payable at North Lakhimpur, Assam.
19. Eligible bidders may be present at the time of opening of financial tender.

IMPORTANT DATES

BID REFERENCE

Date of issue of Tender documents
 Closing date and time for submission of bids
 Date, time & place of opening the bidding documents

Date and Time

18/01/2020 to 03/02/2020
03/02/2020 up to 4.00 PM
18/01/2020 at 12.00 noon

Office of the Principal
 North Lakhimpur College (Autonomous)

INSTRUCTION TO BIDDERS

BIDDER TO BEAR COST OF PURCHASE OF TENDER DOCUMENT

1. The Bidder shall bear all the costs associated with the preparation and submission of the bid. The purchaser in any case will not be responsible or liable for these costs regardless of the conduct of the bidding process.

AMENDMENT OF BID DOCUMENTS

- i) At any time prior to the date of submission of bids, the purchaser may for any reason modify the Bid documents.
- ii) The amendment, if any will be notified on the College Website www.nlc.ac.in. Bidders are advised to visit the website for updates on this tender.

Extension of Time

In order to give required time to the prospective Bidders in which to take the amendments into action in preparing their bid, the purchaser may at its direction extend the deadline for submission of bid suitably.

BID PRICE

Prices should be inclusive of all taxes and duties. No claim whatsoever on the bid price will be entertained subsequently due to wrong quoting of tax or rate of any tax. The prices quoted by the bidder shall remain firm during the entire period of the contract and shall not be subject to variation on any account.

VALIDITY OF THE BID

Bid shall remain valid for 120 days after the date of technical and Financial Bid opening. The bid valid for a shorter period shall be rejected by the purchaser as non responsive.

SIGNING OF THE BID

- i) The original copy of the bid shall be signed by the bidder or a person duly authorized by the bidder. In case of authorization the Authorization should be in the shape of an affidavit.
- ii) All pages of the original bid shall be initiated by the person signing the bid. The bid shall contain no interlineations, erasures or overwritten. In case of corrections, the person signing the bid shall give initial against each correction.

DEADLINE FOR SUBMISSION OF BID

Bid must be received by the purchaser at the address specified and not later than the date and time specified in the NIT. Any Bid received late by the purchaser shall be rejected automatically.

MODIFICATION AND WITHDRAWAL OF BIDS

No modifications of Bid shall be allowed unless there is any amendment made by the purchasers. The bidder may withdraw Bid with an application addressed to the Principal, North Lakhimpur College, North Lakhimpur. Once withdrawn, the same bidder must not Bid for the second time. Such Bids, if received, will be rejected.

SUBMISSION OF BID

Separate Bids for Lab Equipment is to be submitted in two Bid form comprising of:

- 1) **Technical Bid**
 - a) Documents containing eligibility criteria
 - b) Other documentation
 - c) Earnest Money @2% of the Tendered Value
 - d) Money Receipt of Purchasing Tender Document

2) Financial/ Price Bid : Financial Bid should contain the Price Bid Schedule Supplying & Installation including all taxes & FOR
Annexure A: Rate of Discount Schedule in Percentage

The bid documents are to be sealed.

N.B: The Financial Bids of only those Suppliers who qualify in technical bid evaluation by the concerned committee shall be opened. The financial bids of all those Suppliers who have failed to qualify in the technical bid will not be opened under any circumstances.

EARNEST MONEY (EM)

EM @ 2% of total values for books is to be submitted with Technical Bid in terms of Bank Draft drawn in favour of Principal, North Lakhimpur College (Autonomous), North Lakhimpur.

A single sealed envelope containing the two envelopes:

- 1) Technical Bid Containing eligibility Criteria/Bank Draft of 2% EM
- 2) Financial/ Price Bid containing rates of items including all taxes and FOR shall be addressed to the Purchaser at the following address:

To,

The Principal, North Lakhimpur College (Autonomous), Khelmati, North Lakhimpur, Assam-787031

- The Envelops should be properly scribed “**TENDER FOR SUPPLY OF BOOKS**”.
- The tender Box shall be sealed at the stipulated deadline for submission.
- The tender Box shall be opened at the stipulated time.
- The inner and outer envelops shall indicate the name and address of the Bidders to identify the Bid and to enable the bid to be returned unopened in case it is declared late or rejected.
- Bids submitted not in the manner prescribed are liable to be summarily rejected which will be the sole discretion of the Authority.

PAYMENT AUTHORITY

- i) Principal, North Lakhimpur College (Autonomous), Khelmati, North Lakhimpur, Assam, PIN-787031
- ii) Payment will be made only through PFMS Mode. No other mode of payment is allowed.
- iii) Earnest Money (EM) will be refunded immediately to those Bidders who are not selected & after 6 months from the date of supply.

DELIVERY SCHEDULE:

Within 21 days from the date of issue of work order.

DISPUTES

In case of any disputes that may arise, North Lakhimpur shall be the jurisdiction.

PRE- BID VISIT TO THE COLLEGE PREMISES:

The Suppliers will be permitted to have a pre-bid visit to the College (only on the specified days as contained elsewhere in this notification) to enable them to have a realistic idea of the type & extent of the facilities which they are required to service. PLEASE NOTE THAT EXCEPT ON THE DESIGNATED DAYS, VISIT TO THE FACILITIES WILL NOT BE ALLOWED TO ANY PERSON UNDER ANY CIRCUMSTANCES. BASED ON THEIR VISIT & THE PRE-BID CONFERENCE WITH THE AUTHORITY, THE SUPPLIERS SHOULD SUBMIT THEIR QUOTES IN THE FOLLOWING FORMAT. ANY DEVIATION FROM THE SAID FORMAT WILL ATTRACT REJECTION OF THE BID WITHOUT ANY FURTHER COMMUNICATION.

PRE-BID VISIT SCHEDULE:

1. Date of Pre- bid visit: 18/01/2020 (Time: 10.00.A.M to 1.00 PM)

(Dr. Biman Ch. Chetia)
Principal

Details regarding Tender Papers Issue

1. Name of the Account: SECURITY FUND, NORTH LAKHIMPUR COLLEGE (A)
2. Name of the Bank: AXIS BANK
3. Branch: North Lakhimpur Branch
4. Address of Bank: Khelmati, North Lakhimpur, Assam- 787031
5. Account No.: 918020066150635
6. IFSC Code: UTIB0000752
7. MICR Code : 787211002

Cost of Tender Papers:

1. Supply of Books (Rs 100/)

Date of Collection of Tender Papers from 17/01/2020 – 03/02/2020

Last Date Submission 03/02/2020 Upto 4 P.M.

Address of the Institution: North Lakhimpur College, North Lakhimpur
P.O: Khelmati
Dist: Lakhimpur, Assam
PIN: 787031

Email (o) nlccollege.autonomous@gmail.com

Mobile: 9435086753/ 8638972506

Website: www.nlc.ac.in

Note:

1. The cost of tender papers is Rs 100.00. The tender papers can either be downloaded from the college website or hard copy may be collected from the College during office hours after depositing Rs 100.00.
2. The payment Receipt can be sent through email/ whatsapp in the above mentioned mobile nos. incase of downloaded forms.
3. After transfer or deposit of the tender paper cost, the concerned bidder must inform the College Authorities about their details (in the given format below) in the above mentioned Email ID or Phone No.
4. The cost of Tender Papers shall have to be deposited to the above mentioned Bank A/C, in the form of DD or cash in the College Office.
5. The Earnest Money @2% shall have to be deposited along with the Tender Papers by Demand Draft only in favour of Principal, North Lakhimpur College, North Lakhimpur.
6. Sealed Tenders Papers shall have to be submitted physically in the College Office.

Name & Address of the Manufacturer /authorized dealer/registered	For Which (item) tender will be submitted. Pl. indicated the serial number.	Amount deposited for Tender Paper	Transaction no./ref no. with date	Contact Details (Email & Whatsapp No.)
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supplier.				
	Books	Rs 100.00		

(Dr. Biman Ch. Chetia)
Principal

DECLARATION

I.....

son/daughter of Sri/ Smti

Proprietor /Partner/ Director/ Authorized Signatory
of.....,

am competent to sign this declaration and execute this tender document. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/document furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Date:

Full Name:

Place:

Company's seal

N.B: The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.

North Lakhimpur College (Autonomous)

Money Receipt

Sl. No.

Date:

Received with thanks from Sri/ Smti.....
the sum of Rs..... (Rupees..... only)

**in cash/ by Cheque/Demand Draft No..... Dated..... against
the cost of Tender Paper for supply of books under FIST programme of DST, GoI.**

Signature of PIG

Signature of Collector

ANNEXURE-A

Rate of discount Schedule in percentage (%)

Sl. No.	Text Books		Reference Books	
	Hardcover	Paperback	Hardcover	Paperback
1.				
2.				

We Agree to supply the books at the quoted rate of discount within the period specified in the NIT.

Signature of Bidder :

Name & Designation :

Name & Address of the Firm :

Book List

(To be SUPPLIED under DST-FIST project)
North Lakhimpur College (Autonomous)

Sl. No	Title	Author	Publisher	No of Copies
1	Environmental chemistry	A. K. De	New age international	2
2	Chemical thermodynamics Classical, statistical and irreversible	J. Rajaram, J.C. Kuriacose	Pearson	2
3	A guidebook to mechanism in organic chemistry	Peter Sykes	Longman Scientific & Technical	2
4	Photochemistry and Pericyclic reactions	Jagdamba singh, Jaya simha	Tunbridge wells, UK	2
5	Reaction mechanism in organic chemistry	S. M. Mukherji, S. P. Singh	TRINITY	2
6	Textbook of polymer	Fred W. Billmeyer	Wiley	2

	science			
7	Organic spectroscopy	William kemp	Macmillan	2
8	Linear Algebra	S.H. Friedberg, A.L. Insel and L.E. Spence,	Prentice Hall of India	2
9	Birth of a Theorem: A Mathematical Adventure	Cédric Villani	Farrar, Straus and Giroux, USA	2
10	Introduction to Topology and Modern Analysis	G.F. Simmons	McGraw-Hill	2
11	Differential Equations and Boundary Value problems Computing and Modeling	C.H. Edwards and D.E. Penny	Pearson Education India	2
12	Advanced Number Theory	Harvey Cohn	Dover	2
13	Quantum Mechanics: Theory and Application	A.K.Ghatak & S. Lokanathan	Macmillan	2
14	Simulation of ODE/PDE models with MATLAB, OCTAVE & SCILAB: scientific and engineering application	A.V. Wouwer, P. Saucez, C. V. Fernandez	Springer	1
15	Numerical recipes in C: The Art of scienetific computing	W.H. Press et al	Cambridge university press	2
16	Scilab	H.Ramachandran , A.S Nair	S.Chand & Company	2
17	Solid State Physics	Puri & Babbar	S. Chand & Company	2
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20	Quantum Mechanics	G. Aruldas	Prentice Hall of India	2
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26	Metric Spaces,	P.K. Jain and Khalil Ahmad	Narosa Publishing House, New Delhi,	2
27	C Programming	B.W. Kernighan,	Prentice Hall	2

	Language	and D. Ritchie		
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29	Differential and Integral Equations and their Applications	Zafar Ahsan	Prentice-Hall of India Pvt. Ltd., New Delhi (2nd Edition -2004).	2
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33	Theory and practice of Animal Taxonomy and Biodiversity	V.C.Kapur	Oxford & IBH	2
34	Concepts of Ecology	Edward Kormondy	Pearson Education	2
35	A Guide for Identification of British Aquatic Oligochaeta (Freshwater Biological Association Scientific Publication-22)	Ralph O Brinkhurst	Freshwater Biological Association, Scientific Publication	1
36	Fundamentals of Ecology	Eugene Odum	Cengage	2
37	Animal Cell Biotechnology-Methods and Protocols	Nigel Jenkins	Humana Press	2

Notice Inviting Quotation

Separate sealed quotations are invited from reputed manufacturer/authorized dealers/registered suppliers affixing non refundable court fee of Rs 8.25 for technical and financial bids for supply of each **Books** under FIST programme (funded by the Department of Science & Technology, Govt. of India) for North Lakhimpur College (Autonomous), North Lakhimpur, Assam. For further details visit college website **www.nlcollege.ac.in**.

(Dr. Biman Ch. Chetia)
Principal

Notice Inviting Tender

Sealed Quotations affixing Court Fee Stamps of Rs. 8.25 (Rupees Eight and Paise Twenty-Five Only) are invited from intending Firm/Supplier for supply of Reference Books for North Lakhimpur College (Autonomous), North Lakhimpur, Assam to be funded by Department of Science & Technology, Govt. of India (**List enclosed**). The selection will be made considering financial norms such as discount rates as well as reputation/experience of Firms.

Quotations have to be submitted on or before 03/02/2020. No quotation will accepted after the due date. Concerned Tender Papers will be available from 18/01/2020 to 03/02/2020 up to 4.00 PM.

For further details contact: **9435086753** or the office of the undersigned during office hours.

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1.	1.0/C-8395/03/926	Books	@2% of the total amount	Rs 100/	Rs 50,000.00 (fifty thousand) only
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(Dr. Biman Ch. Chetia)
Principal

NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)

Money Receipt

Sl. No.

Date:

Received with thanks from Sri/ Smti.....

the sum of Rs..... (Rupees..... only)

in cash/ by Cheque/Demand Draft No..... Dated..... against

the cost of Tender Paper for supply and Installation of Laboratory Equipments/Books and

Journals under Infrastructure Grants FIST

**Signature of
Institutional Coordinator**

**Signature of
Collector**

ELIGIBILITY CRITERIA

1. The supplier should have at least 3 years experience of similar works /supply.
2. The bidder's firm must be incorporated and registered in India under the Indian Companies Act/Societies registration Act/Trust Act/ any other Act or any Govt. Regd. firm doing similar work and should be in operations in India for minimum 5 years.
3. The bidders should have average annual financial turnover during the last three years turnover of Rs. 10.00 Lakhs (Please submit income tax return certificate for the last three years).
4. The bidders should have experienced of having successfully completed supply of similar nature of job in State/Central Govt./PSUs during the last year (Please submit attested copies of work order at least Rs. 2.50 Lakhs or equivalent to Tender Value (Single order)/ Completion Certificate). Proof of at least Five years Purchase Orders/Work Experience for similar kind of work supplied/completed in last three years have to be submitted along with the quotation.
5. Self declaration that the bidder has not been barred by any PSU/Govt. Dept in doing business with them.
6. The bidders should have valid GST registration Certificate with up to date Return (as applicable) with PAN, GST, I.Tax, Trade License and other credential for works done.

TERMS AND CONDITIONS

1. All the terms and conditions are subject to the general terms and conditions of govt. purchase.
2. The College reserves the right to accept or rejects any or all the bids without assigning any reason thereof.
3. The cost of the entire item should be including Delivery/freight charge.
4. No extra cost will be borne by the college.
5. Payment will be made in favour of the selected bidder as per RUSA guidelines on successful completion of the works and observations of necessary formalities as the authority deems fit from time to time.
6. Tender papers have to be collected from office of the undersigned within stipulated dates as mentioned below on showing necessary documents as mentioned and payment of non-

refundable tender paper fees in the form of DD in favour of Principal, North Lakhimpur College payable at **Axis Bank, North Lakhimpur Branch, North Lakhimpur.**

7..Any supplementary work (if necessary) will be allowed on written order from the office of the undersigned in consultation with the concerned Engineer and Project Monitoring Unit and payment for the same will be made as per with the quoted rate.

8. The supplier shall enter into a formal contract with the college within three days from the date of receipt of intimation of their selection. They shall further get prior approval of the draft copy of the agreement from the College.

9. The suppliers should submit their quotes as per prescribed format attached in **Annexure I**. Any deviation from the said format will attract rejection of the bid without any further communication.

10. Acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason what so ever and also to split up the tendered work to more than one supplier in the interest of scheme of execution.

11. Since the entire work will be financed from FIST programme Grant, payment will be made as and when the fund is available.

12. Application for tender must include attested certificate copy of valid GST, I.Tax, P.Tax, Trade License, Pan Card and credentials for works done.

13. No advance payment will be made. Payment will be made only after successful Completion of works and receipt of the materials in good conditions.

14. Tax will be deducted at source as per Government norms.

15. The list of item may change (either increase or decrease) depending on the availability of fund as well as requirement.

16. In the event of any kind of holiday the quotations shall be opened on the next working day of the College.

17. The rate should be quoted in figures as well as in words.

18. Eligible bidders may be present at the time of opening of financial tender.

IMPORTANT DATES

BID REFERENCE

Date of issue of Tender documents

Closing date and time for submission of bids

Date, time & place of opening the bidding documents

Date and Time

18/01/2020 to 03/02/2020

03/02/2020 up to 4.00 PM

04/02/2020 up to 12.00 noon

Office of the Principal
North Lakhimpur College, North Lakhimpur

INSTRUCTION TO BIDDERS

BIDDER TO BEAR COST OF PURCHASE OF TENDER DOCUMENT

The Bidder shall bear all the costs associated with the preparation and submission of the bid. The purchaser in any case will not be responsible or liable for these costs regardless or the conduct of the bidding process.

AMENDMENT OF BID DOCUMENTS

i) At any time prior to the date of submission of bids, the purchaser may for any reason modify the Bid documents.

ii) The amendment, if any will be notified on the College Website www.nlcollege.ac.in . Bidders are advised to visit the website for updates on this tender.

Extension of Time

In order to give required time to the prospective Bidders in which to take the amendments into action in preparing their bid, the purchaser may at its direction extend the deadline for submission of bid suitably.

BID PRICE

The rate of discount percentage quoted by the bidder shall remain firm during the entire period of the contract and shall not be subject to variation on any account.

VALIDITY OF THE BID

Bid shall remain valid for 120 days after the date of technical and Financial Bid opening. The bid valid for a shorter period shall be rejected by the purchaser as non responsive.

SIGNING OF THE BID

- i) The original copy of the bid shall be signed by the bidder or a person duly authorized by the bidder. In case of authorization the Authorization should be in the shape of an affidavit.
- ii) All pages of the original bid shall be initiated by the person signing the bid. The bid shall contain no interlineations, erasures or overwritten. In case of corrections, the person signing the bid shall give initial against each correction.

DEADLINE FOR SUBMISSION OF BID

Bid must be received by the purchaser at the address specified and not later than the date and time specified in the NIQ. Any Bid received late by the purchaser shall be rejected automatically.

MODIFICATION AND WITHDRAWAL OF BIDS

No modifications of Bid shall be allowed unless there is an amendment made by the purchasers. The bidder may withdraw Bid with an application addressed to the Principal, North Lakhimpur College, North Lakhimpur. Once withdrawn, the same bidder must not Bid for the second time. Such Bids, if received, will be rejected.

SUBMISSION OF BID

Bids for Books & Journals are to be submitted in two Bid form comprising of

- 1) **Technical Bid** : a) Documents containing eligibility criteria
b) Other documentation
c) Earnest Money @2% of the Tendered Value
d) Money Receipt of Purchasing Tender Document

- 2) **Financial/ Price Bid** : Financial Bid should contain the rate of discount
Including all taxes & FOR

Annexure I : Rate of discount schedule in Percentage

The bid documents are to be sealed.

N.B: The Financial Bids of only those Suppliers who qualify in technical bid evaluation by the concerned committee shall be opened. The financial bids of all those Suppliers who have failed to qualify in the technical bid will not be opened under any circumstances.

EARNEST MONEY (EM)

EM @ 2% of total value for Books and Journals is to be submitted with Technical Bid in terms of Bank Draft drawn in favour of Principal North Lakhimpur College, North Lakhimpur.

A single sealed envelope containing the two envelopes:

- 1) Technical Bid Containing eligibility Criteria/Bank Draft of 2% EM
- 2) Financial/ Price Bid containing rates of discount percentage including all taxes and FOR shall be addressed to the Purchaser at the following address:

To,

The Principal North Lakhimpur College, Khelmati, North Lakhimpur, Assam- 787031

- The separate Envelops should be properly scribed “**TENDER FOR SUPPLY OF BOOKS**”.
- The tender Box shall be sealed at the stipulated deadline for submission.
- The tender Box shall be opened at the stipulated time.
- The inner and outer envelops shall indicate the name and address of the Bidders to identify the Bid and to enable the bid to be returned unopened in case it is declared late or rejected.
- Bids submitted not in the manner prescribed are liable to be summarily rejected which will be the sole discretion of the Authority.

PAYMENT AUTHORITY

- i) Principal, North Lakhimpur College, North Lakhimpur, Assam, PIN-787031
- ii) Payment will be made only through PFMS Mode. No other mode of payment is allowed.
- iii) Earnest Money (EM) will be refunded immediately to those Bidders who are not selected & after 6 months from the date of supply to those who are selected without interest.

DELIVERY SCHEDULE:

Within 21 days from the date of issue of work order.

DISPUTES

In case of any disputes that may arise, North Lakhimpur shall be the jurisdiction.

PRE- BID VISIT TO THE COLLEGE PREMISES:

The Suppliers will be permitted to have a pre-bid visit to the College (only on the specified days as contained elsewhere in this notification) to enable them to have a realistic idea of the type & extent of the facilities which they are required to service. PLEASE NOTE THAT EXCEPT ON THE DESIGNATED DAYS, VISIT TO THE FACILITIES WILL NOT BE ALLOWED TO ANY PERSON UNDER ANY CIRCUMSTANCES. BASED ON THEIR VISIT & THE PRE-BID CONFERENCE WITH THE AUTHORITY, THE SUPPLIERS SHOULD SUBMIT THEIR QUOTES IN THE FOLLOWING FORMAT. ANY DEVIATION FROM THE SAID FORMAT WILL ATTRACT REJECTION OF THE BID WITHOUT ANY FURTHER COMMUNICATION.

PRE-BID VISIT SCHEDULE:

1. Date of Pre- bid visit: 18/01/2020 (Time: 10.00.A.M to 1.00 PM)

(Dr. Biman Ch. Chetia)
Principal

NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)

Details regarding Tender Papers Issue

1. Name of the Account: Principal, North Lakhimpur College
2. Name of the Bank: State Bank of India
3. Branch: Kulajan Branch
4. Address of Bank: North Lakhimpur
5. Account No.: 11869171783
6. IFSC Code: SBIN0008506
7. MICR Code: 787002507

Cost of Tender Papers:

1. Supply of Books & Journals (Rs 500/)

Date of Collection of Tender Papers from 18/01/2020 – 03/02/2020

Last Date of Submission:03/02/2020 Upto 4 P.M.

Address of the Institution: North Lakhimpur College (Autonomous), North Lakhimpur
P.O: Khelmati
Dist: Dhemaji, Assam
PIN: 787031

Email (o) nlcollege.autonomous@gmail.com
Mobile: 9101821277/8876068776
Website: www.nlcollege.ac.in

Note:

1. The cost of tender papers Rs 500/.each. The tender papers can either be downloaded from the college website or hard copy may be collected from the College during office hours after depositing Rs 500/-
2. The payment Receipt can be sent through email/whatsapp in the above mentioned mobile nos. incase of downloaded forms.
3. After transfer or deposit of the tender paper cost, the concerned bidder must inform the College Authorities about their details (in the given format below) in the above mentioned Email ID or Phone No.
4. The cost of Tender Papers shall have to be deposited to the above mentioned Bank A/C. or Cash in the College Office.
5. The Earnest Money @2% shall have to be deposited along with the Tender Papers by Demand Draft only in favour of Principal, North Lakhimpur College (Autonomous), North Lakhimpur.
6. Sealed Tenders Papers shall have to be submitted physically in the College Office.

Name & Address of the Manufacturer /authorized dealer/registered supplier.	For Which (item) tender will be submitted.	Amount deposited for Tender Paper	Transaction no./ref no. with date	Contact Details (Email & Whatsapp No.)
	Supply of Books & Journals	Rs. 500.00		

(Dr. Biman Ch. Chetia)
Principal

Rate of discount Schedule in percentage (%)

Sl. No.	Text Books		Reference Books	
	Hardcover	Paperback	Hardcover	Paperback
1.				
2.				

I/ We Agree to supply the books at the quoted rate of discount within the period specified in the NIT.

Signature of Bidder :

Name & Designation :

Name & Address of the Firm :

DECLARATION

I.....Son/daughter/
of Shri.....Proprietor /Partner/Director/ Authorized

Signatory of....., am competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/document furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of nay false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Date:

Full Name:

Place:

Company's seal

N.B: The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.