

AGENDA
Of the
IQAC MEETING
NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)
DATE: 23-02-2015

1. ✓ The Chairperson takes seat
2. ✓ Objectives of the meeting
3. ✓ Approval of the proceedings of the last meeting
4. ✓ Discussion about seminar to be organized by the IQAC
5. ✓ Discussion about seminar to be organized with fund from NAAC
4. ✓ Feedback collection and analysis
5. ✓ Miscellaneous
6. ✓ Declaration of the end of the meeting

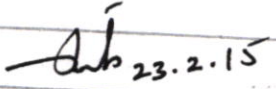
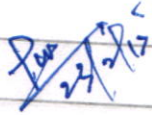
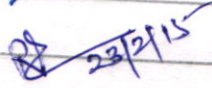
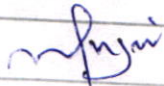
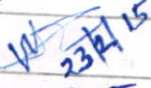
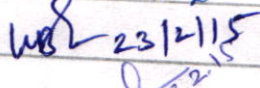
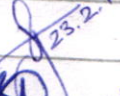

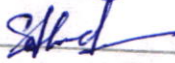
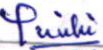
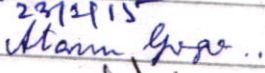
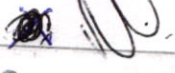

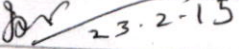
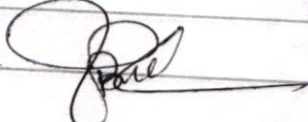
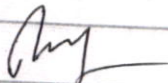
Sh 23/2/15

Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam

Executive Meeting of IDAC

Date: - 23/02/2015

Members present :-

- ① Dr. Biman ch. Chetia - chairman -  23.2.15
- ② Dr. S.N. Phukan -  23/2/15
- ③ Mr. Rabin Kakati -  23/2/15
- ④ Dr. Muhidhar Pujari - 
- ⑤ Mr. Uday Sankar Hazarika -  23/2/15
- ⑥ Mrs. Kakali Bhuyan -  23/2/15
- ⑦ Dr. Swapnali Gogoi -  23.2.15
- ⑧ Dr. Bhabajit Bhuyan - 
- ⑨ Mr. Subidul Ahmed - 
- ⑩ Dr. Pradip kr. Mitra - 
- ⑪ Mr. Atanu Goga -  23/2/15
Atanu Goga..
- ⑫ Mr. Rupam Goga - 
- ⑬ Dr. Annesa K. Bora - 
- ⑭ Jiten Saha -  23.2.15
- ⑮ Ranjan Sr. Barh - 
- ⑯ Dibyajoti Hazarika - 

Executive Meeting of IBAC

Date: 23/02/2012

Members Present:-

- ① Dr. Bhanu Ch. Chatter - Chairman - *21.2.2012*
- ② Dr. S.N. Bhattacharya - *Dr. S.N. Bhattacharya*
- ③ Mr. Robin Kumar - *Mr. Robin Kumar*
- ④ Dr. Anurag Kumar - *Dr. Anurag Kumar*
- ⑤ Mr. Nand Sankar Dasgupta - *Mr. Nand Sankar Dasgupta*
- ⑥ Mrs. Kakali Bhattacharya - *Mrs. Kakali Bhattacharya*
- ⑦ Dr. Subarna Dasgupta - *Dr. Subarna Dasgupta*
- ⑧ Dr. Biplobit Bhattacharya - *Dr. Biplobit Bhattacharya*
- ⑨ Mr. Subimal Ahmed - *Mr. Subimal Ahmed*
- ⑩ Dr. Pradip K. Mitra - *Dr. Pradip K. Mitra*
- ⑪ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑫ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑬ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑭ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑮ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑯ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑰ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑱ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑲ Mr. Anurag Kumar - *Mr. Anurag Kumar*
- ⑳ Mr. Anurag Kumar - *Mr. Anurag Kumar*

PROCEEDINGS OF THE IQAC MEETING

NORTH LAKHIMPUR COLLEGE

(AUTONOMOUS)

DATE: 23-02-2015

A meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 23rd day of February, 2015, at the Board Room of the Administrative building of the college in presence of the members signed above. The meeting is chaired by Dr. B.C. Chetia, the Principal and the Chairperson of the IQAC. Explaining the objectives of the meeting Sri Atanu Gogoi, the Coordinator, IQAC, states that it is convened to approve the proceedings of the last IQAC meeting held on 6-12-2014, discuss organizing a seminar by IQAC, feedback collection and analysis and miscellaneous matters.

Issue No-1: The coordinator reads out the proceedings of the last meeting and informed the follow up action on the resolutions.

Resolution No-1: The meeting resolves to accept the proceedings of the last IQAC meeting held on 6-12-2014.

Issue No-2: The chairperson proposes that the IQAC can arrange for a seminar for which the Autonomous Fund may be used. The coordinator proposes that such a seminar may be arranged on a topic related to quality enhancement in higher education.

Resolution N0-2: The meeting resolves that a National Seminar be organized by IQAC on a date in the fourth week of May, 2015. It further resolves that a core committee be formed for that purpose with Atanu Gogoi as the coordinator.

MEMORANDUM FOR THE RECORD

DATE: 10/15/54

TO: SAC, NEW YORK

FROM: SA [Name], NEW YORK

Re: [Name], [Address], [City], [State], [Zip].

[Name] was interviewed on [Date] at [Location].

[Name] advised that [Name] is [Occupation].

[Name] stated that [Name] is [Relationship].

[Name] further stated that [Name] is [Relationship].

[Name] advised that [Name] is [Relationship].

[Name] stated that [Name] is [Relationship].

[Name] advised that [Name] is [Relationship].

[Name] stated that [Name] is [Relationship].

[Name] advised that [Name] is [Relationship].

[Name] stated that [Name] is [Relationship].

[Name] advised that [Name] is [Relationship].

Issue No-3: The coordinator informs the members that collection and analysis of the forms issued for feedback of the stakeholders has been being a perennial problem and he asks the members for their suggestion in this regard. Dr. Bhabajit Bhuyan suggests for a system of online feedback of the stakeholders and installation of software for that. All members insist for greater confidentiality of the feedback. Mr. Udayshankar Hazarika suggests for the provision of coding the feedback forms to ensure greater confidentiality of the person offering the feedback and it is supported by all the members.

Resolution No-3: The meeting resolves to introduce the provision of coding in the feedback forms issued for receiving feedback from the stakeholders.


Issue No-4: The members discuss the functioning of the library at length and they offer several suggestions for better and more effecting functioning of the library.

Resolution No-4: The IQAC resolves to communicate the following measures to the librarian through the Principal for more efficiency of the library system:

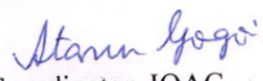
- a. Working hours to be introduced
- b. Open access to books
- c. Number of titles to be calculated
- d. New arrival alerts to be given
- e. No of journals to be increased
- f. Organization of book reading competition among the students

Issue No-5: The members raise the issue of seeking professional help for preparing the Perspective Planning for future.

Resolution No.-6: The meeting resolves to draw attention of the authority for seeking professional help to prepare the perspective planning for the next ten years.


Principal & Chairperson, IQAC
North Lakhimpur College,
(Autonomous)

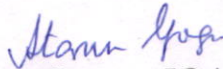
Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam


Coordinator, IQAC
North Lakhimpur College,
(Autonomous)

COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)

REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING held on 23-02-2015

1. A national seminar was to be organized and preparations were made for it on the topic 'Role of IQAC in Enhancement and maintenance of Quality in Higher Education'. However, all these were suspended due to poor response from the teachers and researchers. Finally, an internal workshop was organized on the same topic on the 25th April, 2015, where Dr. Sarat Ch. Kakati, Coordinator, In charge of the IQAC, Dibrugarh University acted as the Resource Person.
2. The process is on to modify the feedback forms to enhance greater confidentiality with coding of the forms.
3. The librarian was informed about the resolution of the IQAC meeting regarding the measures to be taken for more efficiency in running the affairs of the library and she was asked to report the implementations of the suggested measures to the Principal. The librarians informed the Principal about the need of some safety measures to protect the books such as installation of CC cameras in order to provide free access to the students and the college authority did the needful in this regard and open access of books to the students was provided. The librarian further started the process for the book reading competition among the student readers. Calculation of titles of the library books was completed with the installation of new software Number of titles to be calculated. Steps taken to give new arrival alerts and to increase the no of journals.
4. The college authority was requested to take up steps for preparation of perspective planning for the next decade.


Coordinator, IQAC
North Lakhimpur College,
(Autonomous)
COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)

REPORT OF ACTION ON THE RECOMMENDATIONS
OF THE CO-ORDINATING COMMITTEE FOR 1970-1971

The Committee was set up in 1969 to advise the Government on the development of a national system of higher education. It has since held a number of public hearings and has published a number of reports. The Committee's work is described in the following paragraphs.

The Committee's first report, 'Higher Education: A New Framework', was published in 1970. It set out a number of recommendations for the development of higher education in the United Kingdom.

The Committee's second report, 'Higher Education: A New Framework', was published in 1971. It set out a number of recommendations for the development of higher education in the United Kingdom. The Committee's work is described in the following paragraphs.

CO-ORDINATOR
1970-1971
North London College
(Autonomous)