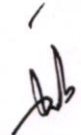


AGENDA
Of the
IQAC MEETING
NORTH LAKHIMPUR COLLEGE
(AUTONOMOUS)
DATE: 14-06-2014

1. The Chairperson takes seat
2. Objectives of the meeting (to be explained by the coordinator)
3. Discussion on the proceedings of the last meeting of the IQAC and the action taken
4. Review of the AQAR
5. Review of the IQAC activities during the year 2013-14
6. Plan and Programmes for the year 2014-15
7. Miscellaneous
8. Declaration of the end of the meeting


Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam

Members Present in the Meeting:

1. Kesman to Baee
2. M. Puzani — mlyni
3. Atanu Gogu. 14/6/14
4. Saaprali Gogoi.
5. Bhabajit Bhuyan 14/6/14
6. Jitin Saha 14/6/14
7. Sahidul Ahmed — Sahid 14.6.14
8. Ad

PROCEEDINGS OF THE IQAC MEETING
HELD ON THE 14-06-2014
NORTH LAKHIMPUR COLLEGE
(AUTONOMOUS)

A meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 14th day of June, 2014. Atanu Gogoi, the coordinator of IQAC requests the Principal to conduct the affairs of the meeting as the Chairperson of the Cell. The Principal takes the chair and greeted all the members requesting their cooperation for smooth conduct of business. The coordinator hands the agenda of the meeting over to him. The chairperson asked the coordinator to explain the objectives of convening the meeting.

The coordinator explains the objectives of calling the meeting that it is convened to discuss the proceedings of the last meeting of the IQAC and the action taken thereon, to review the progress of the preparation AQAR and to have a look at the IQAC activities during the year 2013-14. He further informs the members that they may raise any relevant issue for discussion.

Issue No-1: The coordinator reads out the proceedings of the last meeting of the IQAC for discussion and approval of the Cell. He also presents the report of the action taken over the recommendations and resolutions of the last meeting. The meeting duly discusses the proceedings and the actions taken and decided to accept them unanimously.

Resolution No-1: Be the proceedings and the actions taken over the resolutions of the last meeting approved and accepted unanimously.

Issue No-2: The coordinator appraises the meeting of the progress made in preparing the AQAR for the session 2013-14. He informs that in spite of the notice served to the faculty members and the non teaching staff for submission of their respective annual self appraisal

reports on or before a specified date many of them have not responded so far making it difficult to finish preparing the report within the stipulated time frame which may consequently delay submission of the report to NAAC. The meeting discusses the matter seriously and decides to request the Head of the institution serve a notice again to all concerned persons for timely submission of their self appraisal reports within a particular date after the summer vacation.

Resolution No-2: Be the Principal requested to take steps and to re-serve notice to the teaching and non teaching staff members for timely submission of their self appraisal reports within a particular date after the summer vacation.

Issue No-3: The coordinator informs the meeting the activities and actions taken by the IQAC in the year 2013-14 for maintenance and assurance of quality education by the institution. He informs that IQAC has been able to channelize the efforts and measures of the college towards academic excellence by implementing and executing the planned objectives and works during the year. The meeting discusses the IQAC works of the period and finds that the following measures have been taken: 1. Attainment of Autonomous Status by the College, 2. Process started for introduction of P.G. Course in Assamese and Electronics, Home Sc (Major), PGDCA, permission received for starting Diploma in Computer Applications and Advance Certificate in Sericulture under UGC Community College Scheme. 3. CGPA in Semester examinations introduced, 4. Sanction for total 19 MRP received during this session. 5. IQAC has been able to provide the following facilities and training to the students: a. A well equipped Language Lab with 21 terminals was established to enhance English Language/Communication Skills, b. A Virtual Library was established, c. more no of computers are added in the Computer Centre and Library, d. Wi-Fi connectivity initiated. The meeting expresses satisfactions with the works but all of them are of the opinion that it needs to be carried on and much more have to be done. The meeting decides to endorse the works of the IQAC of the year 2013-14.


Resolution No-3: Be the works of the IQAC of the year 2013-14 endorsed unanimously.

Issue No-4: The meeting discusses the plans and programmes of the IQAC for the year 2014-15. It discusses the proposal from the principal to introduce regular P.G. programmes in certain

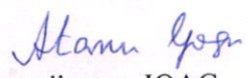
subjects. Members also discuss addition to other U.G. and P.G. programmes such as Introduction of Course in Physical Education, P.G. Diploma

Resolution No-4: The meeting resolves to introduce M.A. in Assamese, M.Sc. in Electronics and Telecommunication Technology, Core course in Home Science, U.G. & Diploma Course in Physical Education, P.G.D.C.A and Advance Certificate Course in Sericulture under Community College.

The meeting ends with a vote of thanks from the chair


Principal & Chairperson, IQAC
North Lakhimpur College,
(Autonomous)

Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam


Coordinator, IQAC
North Lakhimpur College,
(Autonomous)

COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)

Report of Action on the resolutions of the IQAC meeting held on 14-06-14

1. The Principal issued notice to the teaching and non teaching staff members who did not submit their annual self appraisal report for timely submission within 14th August, 2014. The faculty members and the employees complied with the direction of the Principal and most of them submitted their annual self appraisal report. The AQAR of the period of 2013-14 was prepared and made ready to be placed in the next meeting of the IQAC for deliberation of the members and approval thereupon.
2. The college introduced M.A. in Assamese, M.Sc. in Electronics and Telecommunication Technology, Core course in Home Science, U.G. & Diploma Course in Physical Education, P.G.D.C.A, Advance Certificate Course in Sericulture under Community College,

Atanu Gogoi
Coordinator, IQAC
North Lakhimpur College,
(Autonomous)

COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)