AGENDA OF THE MEETING OF THE IQAC NORTH LAKHIMPUR COLLEGE (AUTONOMOUS)

DATE: 13-08-2015

- 1. The Chairperson takes seat
- 2. Objectives of the meeting (to be explained by the coordinator)
- 3. Discussion on the proceedings of the last meeting of the IQAC and the action taken
- 4. Special discussion on the AQAR of 2014-15
- 5. Miscellaneous
- 6. Declaration of the end of the meeting

North Lakhimpur College
(Autonomous)
Lakhimpur Assam

Members Present in the Meeting:

1. Hann Jogn 13/8/15

2. Stann Jogn 13/8/15

3. Whatigit Bhuya 13.8.15

4. M. Purani — 18/8/—

5. Pasaparali Geogn: — 18.8.15

6. Ilin Dusto — Jul 13.8.15

7. Sahidul Shmed — Shel 13.8.15

8. Disyrjyth Hazmika My

3 Makigh Mayor 10 s. 17

PROCEEDINGS OF THE MEETING OF THE IQAC

NORTH LAKHIMPUR COLLEGE

(AUTONOMOUS)

DATE: 13-08-2015

A meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 13th day of June, 2015. Atanu Gogoi, the coordinator of IQAC requests the Principal to conduct the affairs of the meeting as the Chairperson of the Cell. The Principal takes the chair and greeted all the members of the IQAC and the teachers requesting their cooperation for smooth conduct of business. The coordinator hands the agenda of the meeting over to him. The chairperson asked the coordinator to explain the objectives of convening the meeting.

The coordinator explains the objective of calling the meeting that it is convened to discuss the proceedings of the last meeting of the IQAC and the action taken thereon and preparation of the AQAR. He further informs the members that they may raise any relevant issue for discussion.

Issue No-1: The coordinator reads out the proceedings of the last meeting of the IQAC for discussion and approval of the Cell. He also presents the report of the action taken over the recommendations and resolutions of the last meeting held on 03-06-2015. The meeting duly discusses the proceedings and the actions taken and decided to accept them unanimously.

Resolution No-1: Be the proceedings and the actions taken over the resolutions of the last meeting approved and accepted unanimously.

Issue No-2: The coordinator raises the issue of preparation of the AQAR of the year 2014-15 and informs the members that in spite of repeated notices served to the teaching and non

teaching staff members many of them have not responded to submit their annual self appraisal reports so far causing a problem for timely submission of the AQAR to NAAC. The meeting discusses the matter seriously and is of the opinion that the Principal should act to solve the problem.

Resolution No-2: The meeting resolves to request the Principal to issue fresh notice to the teaching and non teaching staff members to submit their annual self appraisal reports for timely submission of the AQAR to NAAC.

The chairperson expresses his satisfaction with the discussion and deliberations of the meeting and it ends with a vote of thanks from the chair.

Principal & Chairperson, IQAC North Lakhimpur College, (Autonomous)

> North Lakhimpur College (Autonomous) Lakhimpur, Assam

Coordinator, IQAC
North Lakhimpur College,
(Autonomous)

COORDINATOR
I Q A C
North Lakhimpur College
(Autonomous)

REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING HELD ON13-08-2015

1. The Principal issued fresh notice to the teaching and non teaching staff members to submit their annual self appraisal reports of the year 2014-15 without failure for timely submission of the AQAR to NAAC.

Starm your COORDINATOR

North Lakhimpur College (Autonomous)

REPORT OF ACTION ON THE RESOLUTIONS