

AGENDA OF THE IQAC MEETING
WITH THE TEACHERS
NORTH LAKHIMPUR COLLEGE
(AUTONOMOUS)
DATE: 12-10-2017

1. The Chairperson takes seat
2. Objectives of the meeting (to be explained by the IQAC coordinator)
3. Review of the SSR for preparation
4. Miscellaneous
5. Declaration of the end of the meeting


Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam

Name and Signature of the
Hods & the IQAC members
present in the meeting held
on 12/10/2017.

Sl. No	Name	Signature
1.	Amaresh Baruah	Amaresh
2.	Kamala Kanta Boroi	KB 12/10
3.	Chandra Mantek	CM 12/10
4.	Golep Sarma	GS 12-10
5.	Bhabajit Bhuyan	BH 12.10.17
6.	Rupa Phukan	RPhukan 12/10/17
7.	Ritu Hazarika	RH 12/10/17
8.	Debjit Barua	DB 12/10/17
9.	Prabin Phukan	Phukan 12/10/17
10.	Monjit Sarmah	MS 12/10/17
11.	Sahidul Ahmed	SA 12/10/17
12.	Diganta Hati-borua	DH 12/10/17
13.	Ranjit Paul	RP 12/10/17
14.	Deka Kr. Baruah	DKB 12/10/2017
15.	Bani ut. Nanda	BN 12-10-17
17.	RUPAM GOGOI	RG 12/10/17
18.	Prasanna Gogoi	PG 12.10.17

19.	Kakali Bhuyan	_____	WDR 12/10/17
20.	Reetu Gyasi	_____	Gyasi 12.10.17
21.	DR. JHEN DUTTA	_____	Jhen 12.10.17
22.	Nabulika	_____	D
23.	M. Purni	_____	Purni
24.	Dity Chelleng	_____	Chelleng 12/10/17
25.	Ranjana Sr. Beraach	_____	Beraach 12/10/17
26.	_____	_____	_____
27.	_____	_____	_____
28.	Amr Das	_____	Das 12/10/17
29.	Diganta Kalita	_____	Kalita 12/10/17
30.	Arunanta Kr Beraach	_____	_____
31.	Prasf. K. Mishra	_____	Mishra

Proceeding of the IQAC meeting with the HODs held on 12/10/2017.

The Review meeting of the IQAC as scheduled earlier regarding the progress of the SSR preparation for the upcoming NAAC visit to the college was held on 12/10/2017. Before the meeting at the outset the Co-ordinating IQAC, Mr. Atanu Gosai initiated the meeting formally requesting the Principal to preside over the meeting formally. The Co-ordinator informs the honorable members present the meeting does not have any extensive agenda. He further appeals the members to devise effective ways in compiling the data provided by the various departments. He further expresses his displeasure with some department which have not yet submitted their compiled report assigned to them. The Principal wanted to know from the HOD, Assamese the reasons for failure in sending the data sought from them by various departments. In response to the query, the HOD replied that the department ~~has~~ has not done it intentionally but by mistake. The Principal requested her to take the matter seriously and to do the needful for collective welfare of the college.

Dwelling on the necessity of formation of a strong Review and Drafting Committee for preparation of the SSR to be submitted to the NAAC Peer team and requested the members present to form the said committee. He requested all the members to give their individual opinions. Dr. Jiten Dutta, HOD, Electronics to entrust the responsibility upon the former committee

The meeting of the ... will ...

The meeting of the ... was ...

... of ...

Dr. B. Bhuyan, one of the members of the former committee, expressed his reluctance in being included into the new committee expressing his utter disappointment in an unscrupulous allegation labelled against him for not being fit to even to write a memorandum. The same displeasure and anger was expressed by another member of the former committee.

Apologies to teachers & Prof. Dr.

The Principal requested the displeased members not to repeat such (instigative) inflammatory slogan and allegations made by the students. He also revealed some personal bitter experience with some of the teachers, staffs, students, but appealed everyone to hush up the matter and to concentrate on the upcoming NAAC visit. We must also note the displeasure and disappointment of the student are short-lived which are actually inflamed by some faculty members. The V.P. agreed with the Principal and requested the members to accept the responsibility entrusted upon them. Mr. Bani Konwar opined that the teachers involved in such inflammatory and disruptive activities should be identified. Dr. B. Bhuyan let the Principal know that he takes the matter seriously and assured that he would co-operate but will be in the committee formally. The Co-ordinator, IGAC wanted to know if the formal/informal nature of the Committee would make the NAAC preparation a failure, to which the Principal assures that the former members would be officially formally and no individual liability would have to be imposed upon them. Thus, the New Committee

L. B. Dwyer, one of the members of the former committee, expressed his reluctance in being included in the new committee expressing his belief that the new committee should be appointed by the members of the former committee. The name of the committee was suggested by a member of the former committee.

The principal responsibility of the former committee was to report to the board of trustees and to the faculty. It also served as a liaison between the board and the faculty. The new committee will have the same responsibilities and will also be responsible for the development of the new program.

The new committee will be composed of members from the faculty and the board of trustees. It will be responsible for the development of the new program and for the coordination of the various activities of the department. The committee will also be responsible for the selection of the new chairman and for the appointment of the new members of the committee. The committee will meet on a regular basis and will report to the board of trustees and the faculty. The committee will also be responsible for the development of the new program and for the coordination of the various activities of the department. The committee will also be responsible for the selection of the new chairman and for the appointment of the new members of the committee. The committee will meet on a regular basis and will report to the board of trustees and the faculty.

10/10/54
L. B. Dwyer
Chairman

formed for the preparation of the SSR are

- 1) Dr. Bhabanjit Bhuyan
- 2) Mr. Rupam Gogoi
- 3) Ranjit Baul
- 4) Tarun Ch. Saikia
- 5) Dibyajyoti Hazarika

All the members present agree to the proposal of the Principal and ~~the assured that~~ Principal assure the members full co-operation.

As part of next agenda, "Miscellaneous", the Principal informed the members regarding attendance of the students with regard to filling in the form for End Semester exam. The Principal ~~repeated~~ ^{wanted say} opinions from the members regarding reduction of the 50% attendance. The V.P. informed the members that since the aim of the meeting was not to harass the students but to make them aware regarding the necessity of punctuality and hence we should take the pro-student decision. The Principal informed the members that according to guideline it is not the Principal but the staff who should deal with the matter pertaining to attendance. The proposal was opposed by Mr. R. Gogoi pointing out various examples. ~~At~~ ^{As} Dr. Nabind Islam, Mrs Lily Chellu spoke in favour of reducing the attendance from 50% to 40%. Mr. Galap Sharma too spoke in favour of the students and favoured leniency towards the students.

found for the preparation of the ...

- 1) ...
- 2) ...
- 3) ...
- 4) ...
- 5) ...

... the number of ...

... in order to ...

... the ...

Dr. Deba K. Baruah expressed his opinion that the p/c of attendance ought to be reduced even lower below 40% citing various justifications. Dr. Prabin Phukan approved of the opinion expressed by Dr. Deba K. Baruah.

Expressing from the noted subject, Mr. Paul informed the members of the Software he has developed for awarding 1/A marks, but pointed out the shortcomings of the mark allotment against attendance head.

At the end, the Principal opined that the p/c of attendance should be reduced upto 40% in each subject (Core/Compulsory/Elective) which was approved of the decision.


Principal
North Lakhimpur Coll.
(Autonomous)
Lakhimpur, Assam


COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)

Handwritten text, mostly illegible due to blurriness and bleed-through. Some words like "The", "of", "and" are faintly visible.

COORDINATOR
I O A C
North Lakeland College
(Abbotsford)

Principal
North Lakeland Coll.
(Abbotsford)
Lakeland Area

REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING HELD ON 12-10-2017

1. The SSR is under preparation

Stam Singh

**COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)**