

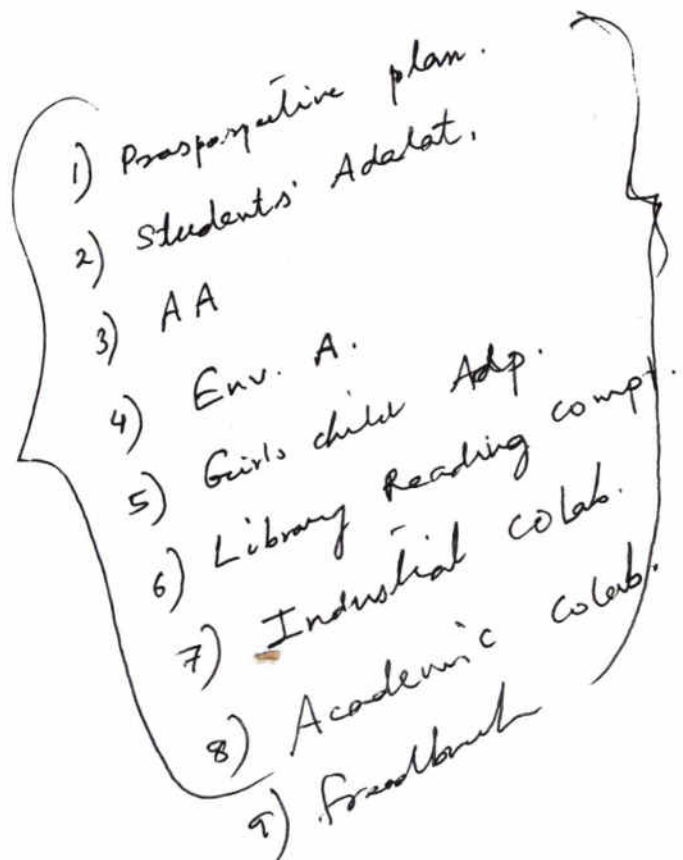
AGENDA
Of the
IQAC MEETING
NORTH LAKHIMPUR COLLEGE
(AUTONOMOUS)
DATE: 10-09-16

1. ✓ The Chairperson takes seat
2. ✓ Objectives of the meeting (to be explained by the coordinator)
3. ✓ Review of progress of different sub committees
5. ✓ Preparation of the AQAR 2015-16
6. ✓ Preparation for the next visit of NAAC – preparation of the self study report
6. ✓ Miscellaneous
7. Declaration of the end of the meeting


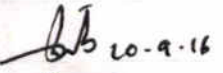
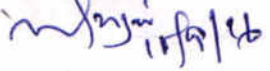



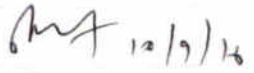
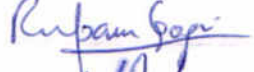
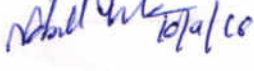

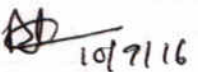

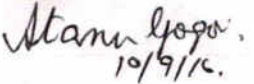

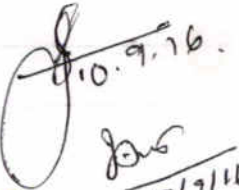
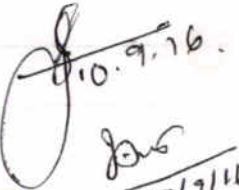




Signature of the president

Princip
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam

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- 1) Prospective plan.
 - 2) Students' Adalat.
 - 3) AA
 - 4) Env. A.
 - 5) Girls child Adp.
 - 6) Library Reading comp.
 - 7) Industrial colab.
 - 8) Academic colab.
 - 9) Freshbank

Members present in the meeting held on 10/9/16

<u>Name</u>	<u>Signature</u>
1. Dr. Hemanta Kr. Baruah	 10/9/16
2. Dr Biman Ch. Chelun	 10-9-16
3. M Pujari -	 10/9/16
4. Kakali Bhuyan	 10/9/16
5. Achinda Saikia (special invitee)	 10/9/16
6. Sahidul Ahmed	 10-9-16
7. Dibygyothi Hazarika	 10/9/16
8. RUPAM GOGOI	 Rupam Gogoi
9. NOBIUL ISLAM	 10/9/16
10. Sarat Kumar Doley (special invitee)	 10/9/16
11. Dr. Dhabajit Bhuyan	 10/9/16
12. Ranjan Kr. Borah	
13. ATANU GOGOI	 Atanu Gogoi 10/9/16
14. Dr. L.P. Hazarika	
15. Dr. Annesetti Sr. Isaac	 10.9.16
16. Dr. Saiponali Gogoi	
17. Ilmü Dute	 10/9/16
18. Pradyip Kr. Kishin	

Members present in the meeting held on 10/1/11

Signature	Name
10/1/11	1. Mr. Harcourt P. Brown
10/1/11	2. Dr. Brown
10/1/11	3. Mr. Brown
10/1/11	4. Mr. Brown
10/1/11	5. Mr. Brown
10/1/11	6. Mr. Brown
10/1/11	7. Mr. Brown
10/1/11	8. Mr. Brown
10/1/11	9. Mr. Brown
10/1/11	10. Mr. Brown
10/1/11	11. Dr. Brown
10/1/11	12. Mr. Brown
10/1/11	13. Mr. Brown
10/1/11	14. Mr. Brown
10/1/11	15. Mr. Brown
10/1/11	16. Mr. Brown
10/1/11	17. Mr. Brown
10/1/11	18. Mr. Brown
10/1/11	19. Mr. Brown
10/1/11	20. Mr. Brown

PROCEEDINGS OF THE IQAC MEETING
NORTH LAKHIMPUR COLLEGE

(AUTONOMOUS)

DATE: 10-09-2016

A meeting of the IQAC of North Lakhimpur College (Autonomous) is held today on the 10th day of September, 2016. Atanu Gogoi, the coordinator of IQAC requests the Principal to conduct the affairs of the meeting as the Chairperson of the Cell. The Principal takes the chair and greeted all the members requesting their cooperation for smooth conduct of business. The coordinator hands the agenda of the meeting over to him. The chairperson asked the coordinator to explain the objectives of convening the meeting.

The coordinator explains the objectives of calling the meeting that it is a periodic sitting. Moreover, it is convened to discuss the proceedings of the last meeting of the IQAC and the action taken thereon, discuss the progress of the sub committees formed for different purposes, preparation of the AQAR, preparation for the next assessment of NAAC and the SSR.

Issue No-1: The coordinator reads out the proceedings of the last meeting of the IQAC held on 18-08-14 for discussion and approval of the Cell. He also presents the report of the action taken over the recommendations and resolutions of the last meeting. The meeting duly discusses the proceedings and the actions taken and decided to accept them unanimously.

Resolution No-1: Be the proceedings and the actions taken over the resolutions of the last meeting approved and accepted unanimously.

Issue No-2: The meeting discusses the preparation of the Perspective Plan of the college. Dr. Sarat Doley, the coordinator of the subcommittee appointed to prepare the Perspective Plan, speaks on the issue and presents the draft of the plan. Rupam Gogoi, a member of the IQAC, suggests preparing the plan focusing on the vision and mission of the institution. Dr. Doley

reveals that the draft includes curricular aspects, Teaching- Learning and Evaluation, Research, Innovations and Extension, Infrastructure and Learning Resources, Student Support and Progression, Governance, Leadership and Management and Institutional Values.

Resolution No-2: The meeting resolves to adopt the Perspective plan and requests the Principal to take steps for its approval from the Governing Body.

Issue No-3: The meeting discusses the issue of redefining the Vision and Mission of the college. Mr. Rupam Gogoi urges the meeting to redefine the Vision and Mission reflecting the Perspective Plan. The meeting proposes to assign the responsibility of redefining the Vision and Mission of the college to the same committee which prepared the Perspective Plan.

Resolution No-3: The meeting resolves to assign the responsibility of redefining the Vision and Mission of the college to the same committee which prepared the Perspective Plan.

Issue No-4: The meeting discusses the issue of the Student Adalat. Mrs. Kakali Bhuyan, the Joint Coordinator of the Student Adalat, briefs the meeting the outcome of the last session and is of the opinion that the frequency of holding the Student Adalat should be increased. The members discuss the outcome of the Student Adalat.

Resolution No-4: The meeting resolves to request the Principal to act on the findings of the Student Adalat.

Issue No-5: The meeting discusses the issue of the Environmental Audit. Dr. Lakhi Prasad Hazarika, the coordinator of the committee to look after the matter of the Environmental Audit speaks on the matter. He reveals that on account of specific guideline for the Environmental Audit the committee assigned for the job has worked some rules and guidelines and six criteria of its own under which the audit will be carried out.

Resolution No-5: The meeting resolves to request the Principal to offer all necessary help to the committee assigned for the Environmental Audit to carry it on.

Issue No-6: The coordinator raises the issue of preparation of the AQAR of the year 2015-16 and informs the members that in spite of repeated notices served to the teaching and non teaching staff members many of them have not responded to submit their annual self appraisal reports so far causing a problem for timely submission of the AQAR to NAAC. The meeting discusses the matter seriously and is of the opinion that the Principal should act to solve the problem.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by proper documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling disputes and resolving conflicts.

5. It is important to establish clear communication channels and protocols for addressing any issues that arise.

6. The third part of the document provides a detailed overview of the company's financial performance and projections.

7. This section includes a comprehensive analysis of the company's revenue, expenses, and overall profitability.

8. The fourth part of the document discusses the company's strategic goals and the steps required to achieve them.

9. It is crucial to have a clear vision and a well-defined plan to guide the company's future growth.

10. The final part of the document concludes with a summary of the key findings and recommendations.

Resolution No-6: The meeting resolves to request the Principal to issue fresh notice to the teaching and non teaching staff members to submit their annual self appraisal reports for timely submission of the AQAR to NAAC.


Issue No -7: The coordinator informs the members that the validity of the last accreditation period by NAAC is approaching its expiry date. It, therefore, becomes an urgent necessity to gear up for the next assessment and accreditation by NAAC. He requests the members to discuss the matter at length. The members discuss the preparation needed for the SSR and assessment by NAAC. Few members propose to have a discussion with the stakeholders of the college for it.

Resolution No-7: The meeting resolves to request the Principal to convene a meeting of the stakeholders to discuss preparing the SSR and assessment by NAAC.

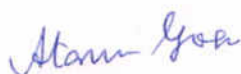
Issue No-8: The members of the IQAC propose for initiative of the IQAC involving few academic departments of the college to organize national seminars and the meeting discusses the proposal at length. They are of the opinion that the departments of Geography, Economics, English and Assamese and the college Library should be asked to organize seminars at the initiative of the IQAC.

Resolution No-8: The meeting resolves to request the departments of Geography, Economics, English, Assamese and the College Library to work for organizing national seminar.

The chairperson expresses his satisfaction with the discussion and deliberations of the meeting and it ends with a vote of thanks from the chair.


Principal & Chairperson, IQAC
North Lakhimpur College,
(Autonomous)

Principal
North Lakhimpur College
(Autonomous)
Lakhimpur, Assam


Coordinator, IQAC
North Lakhimpur College,
(Autonomous)
COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)

REPORT OF ACTION ON THE RESOLUTIONS OF THE IQAC MEETING HELD ON 10-09-2016

- 1) The Perspective plan was placed in the meeting of the Governing Body of the College for discussion and it was approved and accepted by the G.B. after due deliberation
- 2) The Vision and Mission of the college was modified in the following way
Mission: Equitable, accessible and value-based education for holistic development.
Vision: Providing globalised education with a localized dimension having focus on ever bettering the teaching-learning experience and creating conscientious human resource.
- 3) The Principal took adequate measures on the findings of the Student Adalat.
- 4) The Environmental Audit was done
- 5) The Principal issued fresh notice to the teaching and non teaching staff members to submit their annual self appraisal reports for timely submission of the AQAR to NAAC.
- 6) The Principal convened a meeting of the stakeholders to discuss preparing the SSR and assessment by NAAC and several sub committees were formed to serve for the purposes.
- 7) The departments of Geography, Economics, English, Assamese and the College Library organized national seminars in February, 2017 on the following topics respectively: "Biodiversity of NE India: Conservation and Management", "Performance of MGNREGA: with special reference to Assam", "Impact of mythology on Modern Assamese Literature", "Mass Media and Modern Indian Culture" and "E Governance in Library".

Atanu Gopa
Coordinator, IQAC
North Lakhimpur College,
(Autonomous)
COORDINATOR
IQAC
North Lakhimpur College
(Autonomous)

REPORT OF ACTION OF THE BOARD OF DIRECTORS
OF THE LOCAL BOARD OF HEALTH

The Board of Directors of the Local Board of Health has the honor to acknowledge the receipt of the report of the Board of Health, dated the 1st day of January, 1912, and to express its appreciation for the thorough and efficient manner in which the same has been prepared. The Board of Health is commended for its prompt attention to the various matters which have come before it during the past year, and for its successful handling of the same. The Board of Directors is confident that the Board of Health will continue to give the most careful attention to the public health of the community, and to the prompt execution of its duties.

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