



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |                                      |
|---|--------------------------------------|
| <b>1. Name of the Institution</b>             | NORTH LAKHIMPUR COLLEGE (AUTONOMOUS) |
| Name of the head of the Institution           | Dr. Biman Chandra Chetia             |
| Designation                                   | Principal                            |
| Does the Institution function from own campus | Yes                                  |
| Phone no/Alternate Phone no.                  | 03752-222174                         |
| Mobile no.                                    | 7896327538                           |
| Registered Email                              | nlcollege.autonomous@gmail.com       |
| Alternate Email                               | bimanchetia@yahoo.co.in              |
| Address                                       | P.O: Khelmati                        |
| City/Town                                     | NORTH LAKHIMPUR                      |
| State/UT                                      | Assam                                |
| Pincode                                       | 787031                               |
| <b>2. Institutional Status</b>                |                                      |

| Autonomous Status (Provide date of Conformant of Autonomous Status)   | 22-May-2013   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
|---|---|---------------------------------------|-----------------------|-------------|-------------|---|-------|------|---|-----------------|---------------------------------------|--|------------------|----|---|------|------|-------------|-------------|
| Type of Institution   | Co-education  |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Location  | Urban   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Financial Status  | state   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Name of the IQAC co-ordinator/Director  | DR. RAGHAB PARAJULI   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Phone no/Alternate Phone no.  | 919435508247  |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Mobile no.  | 9435508247  |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Registered Email  | raghabparajuli@gmail.com  |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Alternate Email   | parajuliraghab@gmail.com  |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <b>3. Website Address</b>   |   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Web-link of the AQAR: (Previous Academic Year)  | <a href="https://nlc.ac.in/cms/main/pg/aqar-list-of-nlc">https://nlc.ac.in/cms/main/pg/aqar-list-of-nlc</a>   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>  | Yes   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| if yes, whether it is uploaded in the institutional website: Weblink :  | <a href="https://nlc.ac.in/cms/main/pg/academic-calendar">https://nlc.ac.in/cms/main/pg/academic-calendar</a> |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <b>5. Accreditation Details</b>   |   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.08</td> <td>2011</td> <td>30-Nov-2011</td> <td>29-Nov-2016</td> </tr> </tbody> </table>   |   |                                       |                       |             |             | Cycle   | Grade | CGPA | Year of Accreditation                         | Validity        |                                       | Period From  | Period To        | 2  | A | 3.08 | 2011 | 30-Nov-2011 | 29-Nov-2016 |
| Cycle   | Grade   | CGPA                                  | Year of Accreditation | Validity    |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
|   |   |                                       |                       | Period From | Period To   |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| 2   | A   | 3.08                                  | 2011                  | 30-Nov-2011 | 29-Nov-2016 |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <b>6. Date of Establishment of IQAC</b>   | 11-Dec-2004   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <b>7. Internal Quality Assurance System</b>   |   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>One day workshop on Question Paper Setting and moderation as well as</td> <td>05-Nov-2018<br/>1</td> <td>55</td> </tr> </tbody> </table> |   |                                       |                       |             |             | Quality initiatives by IQAC during the year for promoting quality culture |       |      | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | One day workshop on Question Paper Setting and moderation as well as | 05-Nov-2018<br>1 | 55 |   |      |      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture   |   |                                       |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| Item /Title of the quality initiative by IQAC   | Date & Duration   | Number of participants/ beneficiaries |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |
| One day workshop on Question Paper Setting and moderation as well as  | 05-Nov-2018<br>1  | 55                                    |                       |             |             |   |       |      |   |                 |                                       |  |                  |    |   |      |      |             |             |

|   |                  |    |
|---|------------------|----|
| Answer Script Evaluation.<br>Resource person: Dr.<br>Utpal Sharma, Professor,<br>Tezpur Central<br>University.  |                  |    |
| Two day national Seminar<br>on Locating North East in<br>Indiasponsored by Indian<br>Council of Social Science<br>Research (ICSSR), New<br>Delhi  | 29-Sep-2018<br>2 | 70 |
| Short Term Programme on<br>INNOVATION AND<br>REJUVENATION OF TEACHING<br>IN HIGHER<br>EDUCATIONOrganized in<br>collaboration with the<br>TEACHING LEARNING CENTRE,<br>TEZPUR UNIVERSITY and<br>Sponsored by Pandit Madan<br>Mohan Malaviya National<br>Mission on Teachers and<br>Teaching. | 18-Feb-2019<br>6 | 40 |
| One day workshop on<br>ADMINISTRATIVE MANAGEMENT<br>SKILLS for the office<br>staff as well as Library<br>staff organised by North<br>Lakhimpur College<br>administration in<br>collaboration with the<br>IQAC   | 02-Mar-2019<br>1 | 12 |
| Popular talk on Design<br>Your Mind organised in<br>collaboration with<br>International Mind<br>Education Institute,<br>Guwahati Branch   | 23-Mar-2019<br>1 | 45 |
| No Files Uploaded !!!   |                  |    |

**8. Provide the list of Special Status conferred by Central/ State Government-  
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Departmen<br>t/Faculty | Scheme              | Funding Agency | Year of award with<br>duration | Amount   |
|------------------------------------|---------------------|----------------|--------------------------------|----------|
| Institution                        | UGC CPE Phase<br>II | UGC            | 2014<br>1825                   | 15000000 |
| Institution                        | Biotech Hub         | DBT            | 2011<br>2920                   | 4792000  |
| No Files Uploaded !!!              |                     |                |                                |          |

**9. Whether composition of IQAC as per latest**

Yes

|  |   |
|--|---|
| <b>NAAC guidelines:</b>  |   |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a>   |
| <b>10. Number of IQAC meetings held during the year :</b>  | 2   |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website   | Yes   |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a>   |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | No  |
| <b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>  |   |
| Constitution of the Institutional Innovation Club as per the guidelines of Innovation cell, MHRD and series of workshops, seminars and field studies organised to promote the innovation practice. |   |
| Completion of the work of the washroom for differently able students.  |   |
| Preparation, submission of SSR and hence NAAC accreditation (cycle 3) of our college. Peer team visited our college on 2nd and 3rd November 2018.  |   |
| Extension of other Infrastructure such as the development of the Museum, Yoga Centre, Multi Gym, promotion of research activities through research council.  |   |
| Continuation of the Best Practices and Extension Activities  |   |
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| <b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>                           |   |
| Plan of Action   | Achivements/Outcomes  |
| Preparation and submission of SSR  | Done Successfully   |
| NAAC cycle 3 accreditation   | Completed   |
| Enrichment of college Museum   | Achieved  |
| Constitution of the Institutional Innovation Club for promoting innovation among students  | Achieved and many activities initiated.   |
| Extension of other Infrastructure  | Infrastructure augmented with the development of the Yoga Centre, improvement of Multi Gym, enrichment of |

|  |  |                        |              |                |             |
|--|--|------------------------|--------------|----------------|-------------|
|  | college museum etc.  |                        |              |                |             |
| Continuation of the Best Practices and Extension Activities  | the Best Practices of 'The Letters and Pages' and the Adoption of Girl Child and Extension Activities continued effectively  |                        |              |                |             |
| No Files Uploaded !!!  |  |                        |              |                |             |
| 14. Whether AQAR was placed before statutory body ?  | Yes  |                        |              |                |             |
| <table border="1"> <tr> <td>Name of Statutory Body</td><td>Meeting Date</td></tr> <tr> <td>Governing body</td><td>20-Nov-2019</td></tr> </table> |  | Name of Statutory Body | Meeting Date | Governing body | 20-Nov-2019 |
| Name of Statutory Body   | Meeting Date   |                        |              |                |             |
| Governing body   | 20-Nov-2019  |                        |              |                |             |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?                                  | Yes  |                        |              |                |             |
| Date of Visit  | 02-Nov-2018  |                        |              |                |             |
| 16. Whether institutional data submitted to AISHE:   | Yes  |                        |              |                |             |
| Year of Submission   | 2019   |                        |              |                |             |
| Date of Submission   | 26-Apr-2019  |                        |              |                |             |
| 17. Does the Institution have Management Information System ?  | Yes  |                        |              |                |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)   | <p>a. Biometric staff attendance: Staff attendance is recorded with the help of biometric attendance device. b. App Based Attendance system: Application based attendance, teachers' diary and feedback taking system introduced since the 2019 session. c. Library: Library uses the OPAC (Online Public Access Catalogue) system with KIOSK interactive system, which allows our students to search necessary books by using available PCs in the library. Also the barcode detection technology in conjunction with the SOUL 2.0 software package constitutes the overall integrated library management system. d. Accounts management: Our major institutional accounts like student fee collection, operational expenses, maintenance etc are maintained with the help of Tally, licensed software. e. Admission process: All admissions of our college</p> |                        |              |                |             |

are given in the admission software which facilitates in the digitization of student records.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

| Name of Programme | Programme Code | Programme Specialization | Date of Revision |
|-------------------|----------------|--------------------------|------------------|
| BA                | GE             | Assamese                 | 08/06/2019       |
| No file uploaded. |                |                          |                  |

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

| Programme with Code                | Programme Specialization | Date of Introduction | Course with Code | Date of Introduction |
|------------------------------------|--------------------------|----------------------|------------------|----------------------|
| No Data Entered/Not Applicable !!! |                          |                      |                  |                      |
| <a href="#">View File</a>          |                          |                      |                  |                      |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

| Programme/Course  | Programme Specialization                    | Dates of Introduction |
|-------------------|---|-----------------------|
| BVoc              | Traditional Apparel designing and marketing | 01/07/2018            |
| BVoc              | Cloud & Mobile Software Development         | 01/07/2018            |
| No file uploaded. |   |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

| Name of programmes adopting CBCS   | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses   | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| Certificate course in Gandhian Studies (CGS) [6 month course]     | 18/01/2019           | 66                          |
| Foundation Course on Human Rights Duties (FCHR) [3 months course] | 01/02/2019           | 37                          |
| Diploma course in Yoga therapy (DCYT)[2 years course]             | 01/08/2018           | 39                          |
| Diploma Course in Yoga (DCY)[1year course]                        | 01/08/2018           | 19                          |

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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title            | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |
| <a href="#">View File</a>          |                          |   |

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

|   |
|---|
| Feedback Obtained   |
| The IQAC of North Lakhimpur College (autonomous) receives yearly feedback from its stakeholders and analyse it by applying statistical method. The report is submitted to the authority for necessary action. Feedback are taken online on all possible aspects of the college viz. teaching, classroom facilities, laboratories, canteen, sport facilities, washroom facilities, hostels etc, and are given by all the stakeholders e.g. students, teachers, parents, alumni. Every year review of the college infrastructure and other learning resources are carried out on the basis of the feedbacks taken and necessary changes are done by respective committees, which help in the upgrading of academic and support facilities. Feedbacks on teaching/non-teaching faculties are analysed and essential corrective measures are recommended to the concerned member. Feedback of the alumni working in different fields suggest us about industrial and other job requirements and accordingly syllabus modification is done if required through the board of studies. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme              | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|------------------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| No Data Entered/Not Applicable !!! |                          |                           |                                |                   |
| <a href="#">View File</a>          |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
|      |   |   |   |   |  |

|      |      |     |    |    |    |
|------|------|-----|----|----|----|
| 2018 | 2266 | 195 | 54 | 10 | 14 |
|------|------|-----|----|----|----|

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll                                   | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 78   | 78  | 10                                | 15                               | 7                          | 3                               |
| <a href="#">View File of ICT Tools and resources</a>         |   |                                   |                                  |                            |                                 |
| <a href="#">View File of E-resources and techniques used</a> |   |                                   |                                  |                            |                                 |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In each department, teachers serve as mentors of some students, usually students are equally distributed randomly among teachers and concerned teachers provide time to time counselling to their mentees as per their need. A mentor does his best in providing intellectual, moral and academic support to the mentee. Very frequently a mentor meets the parents of needy students to ensure a healthy family support for the mentee as and when necessary.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 2461   | 78                          | 32:1                  |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 66                          | 59                      | 7                | 0  | 32                       |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|---------------------|--|
| 2019              | Dr. Arabinda Rajkhowa   | Assistant Professor | Seuj Jatra Award, Asom Sahitya Sabha, Assam                                  |
| No file uploaded. |   |                     |  |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name                     | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! |                |                |  |   |
| <a href="#">View File</a>          |                |                |  |   |

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year



| Number of complaints or grievances about evaluation | Total number of students appeared in the examination | Percentage |
|---|--|------------|
| 0   | 2252   | 0          |

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://nlc.ac.in/cms/main/pg/determining-program-outcome>

2.6.2 – Pass percentage of students

| Programme Code                     | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|------------------------------------|----------------|--------------------------|---|---|-----------------|
| No Data Entered/Not Applicable !!! |                |                          |   |   |                 |
| <a href="#">View File</a>          |                |                          |   |   |                 |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.feedbacknlcollege.com/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

|  |
|--|
| Yes                                    |
| Name of the teacher getting seed money |
| File Enclosed                          |
| <a href="#">View File</a>              |

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

| Type                               | Name of the teacher awarded the fellowship | Name of the award | Date of award | Awarding agency |
|------------------------------------|--|-------------------|---------------|-----------------|
| No Data Entered/Not Applicable !!! |  |                   |               |                 |
| No file uploaded.                  |  |                   |               |                 |

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Minor Projects        | 365      | UNICEF                     | 0.35                   | 0.35                            |
| Major Projects        | 1095     | UGC                        | 1142400                | 0                               |

|                   |     |     |        |   |
|-------------------|-----|-----|--------|---|
| Minor Projects    | 730 | UGC | 225000 | 0 |
| No file uploaded. |     |     |        |   |

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

|   |
|---|
| 0 |
|---|

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar          | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! |                   |      |
| No file uploaded.                  |                   |      |

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation            | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! |                 |                 |               |          |
| No file uploaded.                  |                 |                 |               |          |

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                  | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! |      |              |                      |                    |                      |
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### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

| Name of the Department             | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! |                         |

3.4.2 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department   | Number of Publication | Average Impact Factor (if any) |
|-------------------|--------------|-----------------------|--------------------------------|
| National          | Physics      | 1                     | 1.2                            |
| National          | History      | 1                     | 4.1                            |
| International     | History      | 4                     | 5.3                            |
| National          | Anthropology | 1                     | 0                              |
| National          | Botany       | 1                     | 0                              |
| International     | Botany       | 1                     | 0                              |
| International     | Philosophy   | 1                     | 0                              |
| No file uploaded. |              |                       |                                |

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Botany     | 1                     |
| History    | 1                     |

|                   |   |
|-------------------|---|
| Philosophy        | 1 |
| Education         | 4 |
| Assamese          | 4 |
| Political Science | 4 |
| No file uploaded. |   |

#### 3.4.4 – Patents published/awarded during the year

| Patent Details                     | Patent status | Patent Number | Date of Award |
|------------------------------------|---------------|---------------|---------------|
| No Data Entered/Not Applicable !!! |               |               |               |
| No file uploaded.                  |               |               |               |

#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |                |   |   |
| No file uploaded.                  |                |                  |                     |                |   |   |

#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |         |   |   |
| No file uploaded.                  |                |                  |                     |         |   |   |

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 12       | 3     | 3     |
| Presented papers            | 3             | 19       | 0     | 0     |
| Resource persons            | 0             | 4        | 2     | 3     |
| <a href="#">View File</a>   |               |          |       |       |

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

| Name of the Consultan(s) department | Name of consultancy project | Consulting/Sponsoring Agency | Revenue generated (amount in rupees) |
|-------------------------------------|-----------------------------|------------------------------|--------------------------------------|
| No Data Entered/Not Applicable !!!  |                             |                              |                                      |
| No file uploaded.                   |                             |                              |                                      |

#### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

| Name of the Consultan(s) department | Title of the programme | Agency seeking / training | Revenue generated (amount in rupees) | Number of trainees |
|-------------------------------------|------------------------|---------------------------|--------------------------------------|--------------------|
|-------------------------------------|------------------------|---------------------------|--------------------------------------|--------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities  | Organising unit/agency/<br>collaborating agency   | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|--|---|--|--|
| "Design your mind",<br>a popular talk<br>programme on<br>23/3/2019   | International Mind<br>Education   | 4  | 116  |
| Popular Talk on<br>"The application of<br>remote sensing in<br>Geography" on<br>9/4/2019   | North East India<br>Geographical<br>society   | 6  | 56   |
| Cleanliness drive,<br>water filter<br>distribution and<br>72nd Independence<br>day celebration in<br>NSS adopted village<br>Pratapgarh. Venue:<br>2 no Pratapgarh<br>Adivasi LP school<br>on 15/8/2018               | NSS   | 4  | 18   |
| Swacchata Hi Seva:<br>Cleanliness drive<br>at Panigaon Majalia<br>School on<br>22/09/2018  | NSS   | 3  | 22   |
| NSS foundation day<br>celebrated at the<br>Miri Jiori College,<br>Ghunasuti on<br>24/09/2018   | NSS   | 4  | 25   |
| Extension programme<br>on amity, Unity and<br>Universal<br>Brotherhood on the<br>occasion of 70th<br>Republic day<br>celebration. Venue:<br>1 no Pratapgarh<br>Adivasi LP School<br>on 25th and 26th<br>January 2019 | Organising agency<br>-NSS Collaborating<br>agency: Village<br>community center,<br>Pratapgarh | 3  | 40   |
| Multipurpose<br>Scientific survey<br>of NSS adopted<br>village<br>"PRATAPGARH" with  | Organising agency:<br>Innovation club,<br>North Lakhimpur<br>College NSS                      | 5  | 60   |

technical support  
from innovators  
experts of IIT  
Guwahati from  
24/6/2019 to  
28/6/2019

No file uploaded.

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity               | Award/Recognition | Awarding Bodies | Number of students Benefited |
|------------------------------------|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! |                   |                 |                              |
| No file uploaded.                  |                   |                 |                              |

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme  | Organising unit/Agency/collaborating agency                                       | Name of the activity   | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|------------------------|--|--|
| Swacchata Hi Seva:<br>Cleanliness drive at Panigaon Majalia School on 22/09/2018  | NSS   | One day awareness camp | 6  | 32   |
| Cleanliness drive, water filter distribution and 72nd Independence day celebration in NSS adopted village Pratapgarh. Venue: 2 no Pratapgarh Adivasi LP school on 15/8/2018 | NSS   | One day awareness camp | 8  | 28   |
| Extension programme on amity, Unity and Universal Brotherhood on the occasion of 70th Republic day celebration. Venue: 1 no Pratapgarh Adivasi LP School on 25th            | Organising agency -NSS Collaborating agency: Village community center, Pratapgarh | Two day awareness camp | 6  | 50   |

and 26th  
January 2019

No file uploaded.

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                 | Participant | Source of financial support | Duration |
|------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! |             |                             |          |
| No file uploaded.                  |             |                             |          |

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| Project work (Mass Comm.) | Internship           | IDOL, Gauhati University  | 01/07/2018    | 31/08/2018  | 3           |
| Project work (Mass Comm.) | Internship           | Radio Luit 90.8 MHz   | 01/07/2018    | 31/08/2018  | 3           |
| Project work (Chemistry)  | Internship           | NEIST, JORHAT   | 01/01/2019    | 28/02/2019  | 6           |
| Project work (Chemistry)  | Internship           | Gauhati University  | 01/01/2019    | 28/02/2019  | 1           |
| Project work (Chemistry)  | Internship           | Tezpur Central University   | 01/01/2019    | 28/02/2019  | 5           |
| No file uploaded.         |                      |   |               |             |             |

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

| Organisation       | Date of MoU signed | Purpose/Activities  | Number of students/teachers participated under MoUs |
|--------------------|--------------------|---|---|
| Solution Corner    | 23/03/2019         | To provide coaching and counselling for competitive examinations.   | 150   |
| Asom Sahitya Sabha | 18/04/2019         | Exploring the culture and literatures of the tribes of North Eastern India through the organization of workshops, popular talks, and discussions. | 80  |

|  |            |  |   |
|--|------------|--|---|
| Yoga Training and Treatment Center (YTATC) | 07/06/2019 | i) To start a Satellite study center within North Bank College ii) To start a satellite study center within the campus of city center complex, Near Donbosco school, Silapather, Dhemaji, Assam. | 3 |
| No file uploaded.                          |            |  |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 3500000  | 3217503  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Campus Area  | Existing                |
| Class rooms  | Existing                |
| Laboratories   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |
| <a href="#">View File</a>  |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| SOUL                      | Partially                                | 2.0     | 2011               |

4.2.2 – Library Services

| Library Service Type | Existing |           | Newly Added |        | Total |           |
|----------------------|----------|-----------|-------------|--------|-------|-----------|
| Journals             | 42       | 43048     | 0           | 0      | 42    | 43048     |
| Library Automation   | 2        | 37760     | 1           | 52000  | 3     | 89760     |
| Text Books           | 31082    | 15359912  | 304         | 64664  | 31386 | 15424576  |
| Reference            | 18895    | 947163109 | 340         | 128204 | 19235 | 947291313 |

**Books**[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher

Name of the Module

Platform on which module  
is developedDate of launching e-  
content**No Data Entered/Not Applicable !!!**

No file uploaded.

**4.3 – IT Infrastructure**

## 4.3.1 – Technology Upgradation (overall)

| Type         | Total Co<br>mputers | Computer<br>Lab | Internet | Browsing<br>centers | Computer<br>Centers | Office | Departme<br>nts | Available<br>Bandwid<br>th (MBPS/<br>GBPS) | Others |
|--------------|---------------------|-----------------|----------|---------------------|---------------------|--------|-----------------|--|--------|
| Existin<br>g | 185                 | 8               | 185      | 2                   | 1                   | 28     | 102             | 25   | 0      |
| Added        | 5                   | 0               | 5        | 0                   | 0                   | 0      | 5               | 0  | 0      |
| Total        | 190                 | 8               | 190      | 2                   | 1                   | 28     | 107             | 25   | 0      |

## 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

## 4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and  
recording facilityMedia centre, Video Recording and  
Editing facilities[https://nlc.ac.in/cms/main/pg/media-  
center](https://nlc.ac.in/cms/main/pg/media-center)**4.4 – Maintenance of Campus Infrastructure**

## 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on<br>academic facilities | Expenditure incurred on<br>maintenance of academic<br>facilities | Assigned budget on<br>physical facilities | Expenditure incurred on<br>maintenance of physical<br>facilities |
|---|--|---|--|
| 10200000                                  | 1038721  | 3500000                                   | 745369   |

## 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Maintenance and utilization of laboratory infrastructure and facilities Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment's and chemicals are done by the HOD's of the concerned departments. The purchase of laboratory equipments and other chemicals, specimen etc. is done by the Purchase Committee of the college as per requirement sent by the teaching departments. Major constructions are supervised by the Construction Committee of the college while minor repair works are done under supervision of the concerned department. Maintenance and utilization of Library: Every year Libraries collect the list of required books from Departments through the HOD of the concerned department. There is a



Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee shall periodically take stock of the functioning of the library. Students are motivated in the beginning of the session to register them for using INFLIBNET. Separate reading facilities exist for boys' and girls'. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations. Maintenance and utilization of sports facilities The faculties of the Department of physical education take the responsibility of the proper use and maintenance of the sports facilities like Badminton court/ Volleyball court / TT Courts /Gym. There is a Sports Facility Committee for making necessary purchases as per recommendations received from the games and sports sections of the college and other empowered personnel. The committee is responsible for maintenance and up gradation of sports infrastructure and facilities of the college. Maintenance and utilization of IT facilities Almost all departments have computation facilities for their students and the HODs of the concerned departments look after their systems. Computer maintenance through AMC is done regularly and non-repairable systems are disposed of. There is an IT Facilities Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the IT resources as and when necessary. Student support and welfare There are various sub-committees to look into matters of support services for the students as well as their welfare. There are sub-committees for canteen, hostel management, health care, stress management which works for the welfare of students when needed. The health Care Unit in College Campus provides necessary first aid treatment to the Students during college hours. The Health Care Unit is run by a Nurse on regular basis. Stress management committee conducts counseling sessions for the needy students as well as conducts yoga sessions specially conducted for the stress management of the students. The training is coordinated by the HoD, Department of Physical Education of the college. Academic support The college has an elaborate academic support mechanism. Being an autonomous college we keep on upgrading syllabus whenever necessary through Board of studies meeting and academic

<https://nlc.ac.in/cms/assets/kcfinder/upload/files/Policiesmaintaining.docx>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                    | Name/Title of the scheme | Number of students | Amount in Rupees |
|------------------------------------|--------------------------|--------------------|------------------|
| No Data Entered/Not Applicable !!! |                          |                    |                  |
| <a href="#">View File</a>          |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved                                   |
|---|-----------------------|-----------------------------|---|
| Student counselling                       | 01/07/2018            | 563                         | Career counselling cell, North Lakhimpur College    |
| Yoga and Meditation                       | 01/07/2018            | 58                          | Yoga training and treatment centre, North Lakhimpur |
| No file uploaded.                         |                       |                             |   |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year              | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------|--|--|--|---------------------------|
| 2018              | Career Guidance    | 33   | 480  | 33   | 40                        |
| No file uploaded. |                    |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 1                         | 1                              | 3   |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Tata Consultancy Services     | 221                             | 20                        |                               |                                 |                           |
| <a href="#">View File</a>     |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined  | Name of programme admitted to |
|------|--|--------------------------|---------------------------|---|-------------------------------|
| 2019 | 11   | BA                       | Anthropology              | 1. Rajiv Gandhi University,<br>2. Dibrugarh University,<br>3. Cotton state University<br>4. Gauhati University<br>5. Sikkim Central University<br>6. Banaras Hindu University | MA                            |
| 2019 | 16   | BA                       | Assamese                  | 1. Dibrugarh University<br>2. Gauhati   | MA                            |

|                           |   |      |          |  |                             |
|---------------------------|---|------|----------|--|-----------------------------|
|                           |   |      |          | University<br>3. North<br>Lakhimpur<br>College<br>(Autonomous)   |                             |
| 2019                      | 1 | BA   | Assamese | Dibrugarh<br>University  | Ma in<br>performing<br>Arts |
| 2019                      | 6 | B.Sc | Botany   | 1.Gauhati<br>University<br>2.Cotton<br>University<br>3.Rajiv<br>Gandhi<br>University<br>4.MS Ramaih<br>University<br>of Applied<br>Sciences,<br>Bangalore<br>5.Dibrugarh<br>University<br>6. Tezpur<br>Central<br>University | M.Sc                        |
| 2019                      | 1 | B.Sc | Botany   | Toklai Tea<br>Research<br>Institute  | Tea<br>Management           |
| <a href="#">View File</a> |   |      |          |  |                             |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| NET                       | 5                                       |
| SLET                      | 3                                       |
| <a href="#">View File</a> |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity  | Level             | Number of Participants |
|---|-------------------|------------------------|
| 3rd inter departmental<br>volleyball tournament on<br>the eve of the 72nd<br>Independent day<br>celebration from 14th<br>August 2018 to 15th<br>August 2018 | Institution level | 216                    |
| Workshop on volleyball<br>from 19/8/2018 to<br>24/8/2018  | Institution level | 40                     |
| 4th Interdepartmental<br>prize money Football<br>Tournament for boys'<br>students in the month of   | Institution level | 240                    |

|                                   |                |     |
|-----------------------------------|----------------|-----|
| October 2018                      |                |     |
| National Yoga day on<br>21/6/2019 | District level | 550 |
| <a href="#">View File</a>         |                |     |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal                               | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|---|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018              | Hupkwondo Open federation Cup National C hampionshi p | National               | 1                           | 0                             | 18BA537           | Amit Sen            |
| 2019              | 3rd South Asian open Taekwon-Do ITF champi onship     | Internatio nal         | 1                           | 0                             | 18BA537           | Amit Sen            |
| 2019              | 3rd South Asian open Taekwon-Do ITF champi onship     | Internatio nal         | 1                           | 0                             | 19BA514           | Suraj Basfor        |
| No file uploaded. |   |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The North Lakhimpur College Students' Union is a representative body of the students' community. The North Lakhimpur College Students Council consists of the following 14 office bearers, namely: • President • Vice president • General Secretary • Assistant general Secretary • Girls common room secretary • Boys common room secretary • Social service Secretary • Debating secretary • Cultural Secretary • Gymnasium Secretary • Major games Secretary • Minor games secretary • Editor, College Magazine The major activities of the Students Union is to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee, Anti-Ragging Committee and in Hostel Mess Committee. In the IQAC, student representative helps in the development of quality culture in the institution. Students representing the anti-ragging committee play a key role in creating awareness among students through their activities. Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken. The Student Union plays key roles in conducting events like Fresher's social, annual sports, in organizing seminars, workshops, in celebrating events like the national science day, world environment day, women's day, saraswati puja, tithi of Srimanta Sankardeva, in maintaining the overall discipline in the campus etc. etc.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

160

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting held on 25/06/2019 to discuss the role of the Alumni in improving the overall academic environment of the institution.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institute has developed such a mechanism over years which allow all functionaries to work with sufficient autonomy in the decentralized governance system. Maximum faculty members are given representation in various committees and cells where they obtain full opportunity to showcase their abilities. There are more than 50 committees and cells which function in an academic year in various occasions such as conducting examinations, sports, cultural events, student union elections, freshman socials, admission procedures, educational tours, NSS activities, anti-ragging campaigns, disciplinary actions etc. etc. Students are also empowered to play an active in almost occasions like sports events, cultural events, festivals, examination reforms etc. Our institute encourages participative management by involving students and teaching/non-teaching staff in various activities. Any student or a faculty member can express their views at any occasion for improving the excellence of the institute in any aspect. The following points exhibit the level of participative management in our institute to some extent: 1. Teaching faculties are involved in the syllabus designing in the BOS (Board of Studies), Academic council, Governing body, IQAC, Women cells, grievance redressal cells, examination committees, anti-ragging committees, various extra-curricular activity related committees etc. 2. Non-teaching faculties are involved in admission committees, examination committees, development committees, Library committees etc. 3. Students are involved in committees like student councils, anti-ragging committees, IQAC, all sports and cultural committees, student editorial boards etc. Apart from these external representations from various forums, like guardians forums, industrialists, social activists, scientists are seen in committees like IQAC, anti-ragging committees etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details   |
|--|---|
| Library, ICT and Physical Infrastructure / Instrumentation | The semi-automated college library has 49977 books (both text books and |

reference books), subscribes to 42 nos of journals and periodicals besides having SOUL package and access to INFLIBNET. It has subscription for more than 80,000 e-books and more than 6000 e-journals through N-list, INFLIBNET. There are 319 nos of educational CDs and DVDs in the central library and has subscription for many national and state levels newspapers. All the departments of the college also maintain their own departmental libraries with books donated either by the faculties, students, book representatives or purchased by some faculties with the funds of their research projects. All the teaching departments are provided with computers and LCD projectors. The college is a wi-fi campus and the students and teachers are encouraged to make optimum use of the IT resources which are augmented from time to time by keeping track with the contemporary technological advances to the best possible extent. Every department is provided computer with internet connection besides having systems at frequently visited spots like the college canteen. The Department of Mass Communication has recording and editing facilities.

#### Research and Development

College research council established with an objective of promoting research by students and the faculty members works with the administration and IQAC to ensure a good research environment in the college for all. Every year laboratories are enriched with new equipment's, chemicals, at the same time libraries after consultations with departments purchase necessary books and subscribe necessary journals as a boost for research. The research council keeps all the research related data bases in the form of both soft and hard copies whether published in journals, or presented in any conference, seminar or workshop. College promotes research by encouraging seminar/conference/workshop participation of both faculties by providing them financial assistances and seed money for carrying out small research projects.

#### Human Resource Management

The institute appoints adequate numbers of qualified faculties both teaching and non-teaching through due

advertisement and interview, the interview board is constituted as per the UGC and the DHE (Directorate of higher education), Govt of Assam guidelines. The IQAC organises various faculty development programmes in the form of popular talks, seminars, workshops etc. for both teaching and non-teaching faculties. On duty leave is provided for pursuing higher studies, attending FDP courses/seminars/conferences/workshops and exam duties. Teaching faculties are entitled to avail summer vacation, winter vacation, casual leaves, earned leaves etc.

Industry Interaction / Collaboration

Although We do not have any collaboration with any industry but our students of some departments get an opportunity of industry interaction during their summer/winter project internships, educational tours, excursions etc.

Admission of Students

Every year new admissions to UG courses occur in the months of May/June as per UGC guidelines, autonomous college guidelines on the basis of merit. Admission committees constituted by the management takes the responsibility of the entire admission procedure right from disbursing of admission forms, publishing of merit lists, verification of documents, taking admission fees etc. Merit lists are uploaded in our college web site for the convenience of the students. PG admissions occur normally in the months of July/August after merit tests in concerned departments.

Curriculum Development

Ours being an autonomous college we have a mechanism for curriculum approval as per UGC autonomous college guidelines. Curriculum development is done as per the needs of the students and job prospects. The concerned syllabus is subsequently placed in the board of studies (BOS) for approval where the experts of the field explore it thoroughly and after due modification, if necessary, forward the same to the Academic council, where is placed again and after scrutiny of the same it is finally approved. After the implementation of the syllabus is any problem arises during practical execution, then the BOS has the right of modifying the same as and when



necessary for a perfect syllabus. There an important role of the feedback of student, teacher, and guardians in the curriculum development process and the same are taken by the IQAC at least twice in each academic year. The management analyses the feedback and takes necessary action. All the stakeholders can provide the online feedback simply by visiting our college website.

#### Teaching and Learning

The IQAC works together with the management to plan and monitor various activities necessary to enhance the quality of education in the college. The institution reviews its teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals through IQAC set up per norms such as Periodic meeting with the teachers as well as the practice of taking annual appraisal reports from the teachers to review the process of teaching and learning and assess the quality improvement of the faculties. The provision of receiving feedback from the students online as well as from the "Student Adalat" and formation of the grievance redressal cell to review and implement reforms also serves the purpose. The credit based semester system is in place. The two most notable examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are (i) the practice of verification of answer script on application from student in presence of the aggrieved person(s). If a student applies through due procedure against evaluation of his/her answer script for receiving less mark than expectation re-evaluation of that answer script is done in presence of the concerned student. (ii) Adoption of uniform methods for internal assessment of students by all academic departments. The IQAC took cognizance of the technical difficulties arising out of the use of different methods by academic departments for internal assessment of the students and took steps through the office of the Controller of the Examinations to introduce uniformity in this regard.

#### Examination and Evaluation

The office of the controller of examination (COE) of the college takes



the responsibility of conducting examinations and ensures timely evaluation of scripts and hence declaration of results. A Comprehensive and Continuous Evaluation process has been adopted for all programmes of study in the college. As already mentioned above internal assessment marks (25) are awarded to students of all departments in a uniform pattern on the basis of their marks in the assessment tests, submission of home assignments and class attendances. After the declaration of results, students can apply for the re verification of their answer scripts, if not satisfied by the marks obtained, simply submitting an application to the COE office.

#### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details  |
|-------------------------------|--|
| Planning and Development      | Various Whatsapp groups are made for facilitating the planning works of college administration, IQAC, hostel committees, research council etc.   |
| Administration                | Notice display system exists for serving notices to students and stakeholders, regular exercises of e-tendering process is done by advertisements through college web portal.          |
| Finance and Accounts          | We have fully computerised office and accounts section. All of our college accounts are maintained through Tally.  |
| Student Admission and Support | In house developed software is used for the entire admission process. All the admission related notices are served online in our portal and all merit lists are also published online. |
| Examination                   | All examination notices, schedules and results are intimated to the stakeholders through our web portal.   |

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher      | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|----------------------|--|--|-------------------|
| 2019 | Dr. Binod Ch. Chetia | International seminar organised by Synod College,                          | Synod College  | 6000              |

|                   |                           |  |                          |      |
|-------------------|---------------------------|--|--------------------------|------|
|                   |                           | Shillong on<br>UNDERSTANDING<br>WATER CRISIS:<br>THE WAY FORWARD   |                          |      |
| 2019              | Dr. Dharitri<br>Borgohain | 64th Annual<br>Technical<br>Session of the<br>Assam Science<br>Society<br>organised by<br>Cotton state<br>University | Assam Science<br>Society | 2580 |
| No file uploaded. |                           |  |                          |      |

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff  | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|---|---|------------|------------|---|---|
| 2018 | One day workshop on Question Paper Setting and moderation as well as Answer Script Evaluation. Resource person: Dr. Utpal Sharma, Professor, Tezpur Central University. |   | 05/11/2018 | 05/11/2018 | 55                                      | 0   |
| 2019 | Six days STC on "INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATION"   |   | 18/02/2019 | 23/02/2019 | 40                                      | 0   |
| 2019 | For Non teaching staff and library faculties  | One day workshop on "ADMINISTRATIVE MANAGEMENT                                  | 02/03/2019 | 02/03/2019 | 3                                       | 12  |

SKILLS"  
for the  
office  
staff as  
well as  
Library  
staff

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme   | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| STC on "INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATION"                                  | 13                              | 18/02/2019 | 23/02/2019 | 6        |
| STC on "Human Rights" organised by UGC HRDC, Gauhati University                                       | 2                               | 12/11/2018 | 18/11/2018 | 7        |
| National Faculty development Programme in Entrepreneurship organised by Rajiv Gandhi University (RGU) | 1                               | 23/04/2019 | 04/05/2019 | 12       |
| Refresher course in Life Sciences organised by UGC HRDC, Gauhati University                           | 2                               | 09/07/2018 | 29/07/2018 | 21       |
| FDP on "Emerging Trends in Wireless Communication", NERIST  | 1                               | 26/11/2018 | 30/11/2018 | 5        |
| Refresher Course in Hindi and Sanskrit  | 1                               | 27/05/2019 | 08/06/2019 | 13       |
| MHRD sponsored Teacher's enrichment   | 1                               | 01/07/2019 | 13/07/2019 | 13       |

|   |   |            |            |   |
|---|---|------------|------------|---|
| course in undergraduate mathematics curriculum. |   |            |            |   |
| STC on Research Methodology at HRDC, GU         | 2 | 14/03/2019 | 20/03/2019 | 7 |
| <a href="#">View File</a>                       |   |            |            |   |

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 0         | 10        | 0            | 10        |

#### 6.3.5 – Welfare schemes for

| Teaching  | Non-teaching   | Students  |
|---|--|---|
| <p>The College has a welfare fund called "North Lakhimpur College Cooperative Thrift Society". The teaching and non-teaching Staffs are members of this welfare fund and all are benefitted by this fund. All members contribute an amount monthly to this fund and they also get loans in a very low rate of interest. The members of teaching and non-teaching staff are able to get immediate loans during their emergency. Teaching and non-teaching staff are provided with lump sum financial aid on credit from the authority on request. The College has provided residential quarter facilities to some of the teaching staffs within the college campus on expenditure-sharing basis on non-movable assets. Residential facility for some of the grade IV staff is provided by the authority within college campus.</p> | <p>Non teaching staff also enjoys the benefits of all welfare schemes of teachers.</p> | <p>The North Lakhimpur College has recently introduced an aid fund named "College Aid Fund". This fund provides one-time financial help to the needy teaching and nonteaching faculties as well as to the needy students of the college. Our institute helps poor girl students under the poor girl adaptation programme by providing them free admission, free books, uniform etc. Different scholarships are arranged for students like state/national level merit scholarships, scholarships for OBC, SC/ST students etc. More than 50,000/- rupees are disbursed every year as one time assistance to the students during the freshman social function for excelling in different examinations.</p> |

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts are audited regularly. The college appoints a Govt. Auditor through

its G.B for auditing the accounts. Some accounts like UGC and DBT funds have been audited by registered Chartered Firm. Govt. of Assam also regularly audits the college accounts. The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam. The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. The resolutions of objections raised by the auditor are subsequently sent to the higher authority for verification and justification.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose                        |
|--|-------------------------------|--------------------------------|
| <b>File Enclosed</b>                                     | <b>67800</b>                  | <b>Scholarship to students</b> |
| <a href="#">View File</a>                                |                               |                                |

6.4.3 – Total corpus fund generated

|                 |
|-----------------|
| <b>67800.00</b> |
|-----------------|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type            | External  |        | Internal  |           |
|-----------------------|-----------|--------|-----------|-----------|
|                       | Yes/No    | Agency | Yes/No    | Authority |
| <b>Academic</b>       | <b>No</b> |        | <b>No</b> |           |
| <b>Administrative</b> | <b>No</b> |        | <b>No</b> |           |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although our college doesn't have a registered parent-teacher association, but we always remain in contact with the parents through the Principal's office , class mentors as well as co ordinator of the parent-teacher association, although non registered. Parents have been always very supportive of the initiatives taken by the College on behalf of the institution.

6.5.3 – Development programmes for support staff (at least three)

Regular health check-ups of common parameters like blood sugar, blood pressure etc. by the college appointed qualified nurse.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enhanced automation of office, library 2. More use of ICT in class rooms. 3. Increasing number of necessary books in the Library 4. Carrier counselling and placement counselling through the placement cell. 5. Improving the sports infrastructure in the college.

6.5.5 – Internal Quality Assurance System Details

|  |            |
|--|------------|
| a) Submission of Data for AISHE portal | <b>Yes</b> |
| b)Participation in NIRF                | <b>Yes</b> |
| c)ISO certification                    | <b>No</b>  |
| d)NBA or any other quality audit       | <b>No</b>  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|

|      |  |            |            |            |    |
|------|--|------------|------------|------------|----|
| 2018 | Hands on training on Plant Biotechnology Bioinformatics  | 17/08/2018 | 17/08/2018 | 18/08/2018 | 26 |
| 2018 | One day workshop on Question Paper Setting and moderation as well as Answer Script Evaluation.         | 05/11/2018 | 05/11/2018 | 05/11/2018 | 55 |
| 2019 | Two day national Seminar on "Locating North East in India's Neighbourhood Policy: Problems Prospects". | 29/09/2018 | 29/09/2018 | 30/09/2018 | 70 |
| 2019 | Four day workshop for students on "INNOVATION CARRIER"   | 14/02/2019 | 14/02/2019 | 17/02/2019 | 25 |
| 2019 | Short Term Programme on "INNOVATION AND REJUVENATION OF TEACHING IN HIGHER EDUCATION"                  | 18/02/2019 | 18/02/2019 | 23/02/2019 | 40 |
| 2019 | One day workshop on "ADMINISTRATIVE MANAGEMENT SKILLS" for the office staff as well as Library staff   | 02/03/2019 | 02/03/2019 | 02/03/2019 | 12 |
| 2019 | Popular talk on "Application of Remote Sensing in Geography"   | 09/04/2019 | 09/04/2019 | 09/04/2019 | 65 |

|                           |   |            |            |            |    |
|---------------------------|---|------------|------------|------------|----|
|                           | organised in collaboration with North east India Geographical Society (NEIGS)   |            |            |            |    |
| 2019                      | Two day National workshop cum Training on 'Genome Editing CRISPR' in collaboration with Makeintern and Shaastra (IIT Madras Event). | 26/06/2019 | 26/06/2019 | 27/06/2019 | 50 |
| <a href="#">View File</a> |   |            |            |            |    |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme             | Period from | Period To | Number of Participants |      |
|------------------------------------|-------------|-----------|------------------------|------|
|                                    |             |           | Female                 | Male |
| No Data Entered/Not Applicable !!! |             |           |                        |      |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources   |
| Total power requirement per day 445 kw, Renewable energy in the form of solar energy generated per day 3kw Percentage of power requirement of the College met by the renewable energy sources 0.674 |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities     | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Ramp/Rails          | Yes    | 2                       |
| Physical facilities | Yes    | 2                       |
| Rest Rooms          | Yes    | 2                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
|      |  |  |      |          |                    |                  |  |

|      |   |   |            |   |   |   |     |
|------|---|---|------------|---|---|---|-----|
| 2018 | 2 | 2 | 15/08/2018 | 1 | Cleanliness drive and water filter distribution       | Awareness on cleanliness  | 22  |
| 2018 | 2 | 2 | 22/09/2018 | 1 | Swachhata hi Seva                                     | Cleanliness awareness among school students   | 25  |
| 2019 | 2 | 2 | 25/01/2019 | 2 | Amity, Unity and Universal                            | National Brotherhood  | 243 |
| 2019 | 2 | 2 | 24/06/2019 | 5 | Multipurpose scientific survey of NSS adopted village | Drinking water quality testing and bio diversity and socio economic survey of NSS adopted village | 65  |

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#### 7.1.5 – Human Values and Professional Ethics

| Title                              | Date of publication | Follow up(max 100 words) |
|------------------------------------|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! |                     |                          |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                          | Duration From | Duration To | Number of participants |
|-----------------------------------|---------------|-------------|------------------------|
| International Yoga Day celebrated | 21/06/2019    | 21/06/2019  | 550                    |
| Women's day celebrated            | 08/03/2019    | 08/03/2019  | 65                     |
| Teachers' day celebrated          | 05/09/2018    | 05/09/2018  | 1500                   |
| World Environment Day celebrated  | 05/06/2019    | 05/06/2019  | 250                    |
| National Science day celebrated   | 28/02/2019    | 28/02/2019  | 550                    |
| World Aids Day celebrated         | 01/12/2018    | 01/12/2018  | 45                     |

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- i) No Use of plastic in and around college campus ii) Minimum use of paper for official works and online services are encouraged in all possible requirements.



iii) Every year tree plantation in and around college campus is encouraged as a massive afforestation drive adopted by our college. More than 300 saplings have been planted so far during the last five years for green landscaping within the college campus only. iv) Rain water harvesting: Although geographically North Lakhimpur belongs to intensive rainfall area, yet our college practices rain water harvesting in some sites with the only purpose of setting an example among the students and educating them about the benefits of the practice. v) Production of vermicompost for promoting the use of organic and environment friendly fertilizers which are used not only in the college gardens but are supplied to the cultivators residing in and around the college campus also.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

A) ENCOURAGEMENT TO READ MORE BOOKS 1. Title of the practice: 'Letters and Pages' Scheme 2. Objectives of the Practice Encouraging the students to read more books, enhance their concentration level and to take them to newer areas of knowledge. 3. The Context The practice includes book reading, review writing, book lottery and providing books on discount at the retail outlet of the publication committee. 4. The Practice • In the Book reading competition students are to pick up any book from the college library and submit its review within the notified time to the Librarian. The winners are awarded. • In the book lottery programme winners get books as rewards. • During the 'Kitap aru Aalap' programme students and teachers gather to discuss recently read books. • The publication committee outlet sells books at discounted prices to the students besides publishing books and an occasional newspaper. Evidence of Success • Many students have improved their writing skills as seen through their articles/ essays/ critical reviews. • Book lottery is getting increasingly popular. • The college has published an anthology of book reviews written exclusively by students of the college. • Publication of an occasional college newspaper Campus. 6. Problems Encountered and Resources Required • The practice requires no financial aid in the book reading competition but for buying books for prizes. • Periodic tests/ sessional examinations sometimes hamper conduct of the competition. • Inflow of funds for book and newspaper publication is limited. (B) GIRL CHILD ADOPTION 1. Name of the practice: 'Our Daughter' 2. Objectives of the Practice • To encourage and ascertain education of poor but meritorious girls to make them worthy citizens of the nation. • To ascertain gender equality in the society. • The institution's quest to reach the deserving cutting across odds is the determining motive behind conducting the practice. 3. The Context • To support the adopted girls at least up to the graduation level with ample support for carrying out higher education. • While implementing the practice the assigned teachers of the college track the adopted girl. • The biggest challenge is the problem of plenty. 4. The Practice • The College adopts one poor but meritorious girl every year getting her selected by a committee Constituted by the Principal. • Its uniqueness in the contemporary Indian context lies in the focus on gender equality and girl Empowerment. 5. Evidence of Success • The parents appear happy at the prospect of their daughters becoming graduates in future. • The nearby schools have also expressed satisfaction that at least one of their girl students is certain of achieving higher education. 6. Problems Encountered and Resources Required • The practice requires spending a bearable amount of funds. • There is the problem of plenty in terms of choosing beneficiary.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://nlc.ac.in/cms/assets/kcfinder/upload/files/BestPractices.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Quality education coupled with total physical cum mental fitness of learners is an important thrust area of the college. In consonance with the Govt of India's 'Khelo India' campaign, with the same spirit of developing the interest for sports, for the physical cum mental fitness of the students, the college under the aegis of the Department of Physical Education, organizes interdepartmental sports competitions like Kabaddi, volleyball, football, cricket, badminton etc. from time to time. These competitions are helping the students not only in understanding the underlying rules of the games properly, building internal stamina but also develop their interest for sports apart from their routine regular studies. The success of quality education lies in the following careers after the formal institutional education. To boost the vision of true quality education our college provides career counseling to the students as and whenever necessary through its 'career counseling cell' in the form of campus interviews as well as in the form of coaching classes by experts for various competitive examinations like UPSC, APSC, banking services etc. In this way our vision of quality education is being attempted to be achieved through good health, a priority and a good career, a prominent thrust area for the college.

Provide the weblink of the institution

[https://nlc.ac.in/cms/assets/kcfinder/upload/files/Institutionaldistictiveness\(1\).doc](https://nlc.ac.in/cms/assets/kcfinder/upload/files/Institutionaldistictiveness(1).doc)

### 8.Future Plans of Actions for Next Academic Year

i) Post autonomous academic audit. ii) To focus more on the promotion of the practice of innovation through the innovation cell iii) To implement CBCS in the UG and PG levels. iv) To strengthen the scope of carrier guidance cell for providing effective training to our students for competitive examinations, at the same time facilitating more campus interviews for students for ensuring employability's through the cell. v) To organise more number of institution/state/national level workshops/seminars/conferences/popular talks in various departments. vi) To promote collaborative works in the field of research / academics with agencies/NGO's/institutions.